IAA Number 18F-15-OMB-CW

- 0000 -

GT&C #

Order # Amendment/Mod #

DEPARTMENT AND/OR AGENCY						
i.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services			
	Name	Office of Management and Budget - United States Digital Service Office	U.S. General Services Administration / Office of Citizen Services & Innovative Technolgies / 18F			
	Address	736 Jackson PI NW Washington, DC 20503	1800 F Street, N.W. Washington, D.C. 20405			
	ing Agency	Agreement Tracking Number (Optional) 5 P (EI15C007			
3. Assist	ed Acquisit	ion Agreement Yes No 🗹				
	4. GT&C Action (Check action being taken) New Amendment — Complete only the GT&C blocks being changed and explain the changes being made. Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.					
5. Agree	ment Period	Start Date 10-28-2014 End Date 09-30 MM-DD-YYYY MM-DD	-2015 of IAA or effective cancellation date			
6. Recur Yes No	Other Renewal State the other renewal period:					
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related Order.						
Note: Spe	cific advanc	e amounts will be captured on each related Order.				

IAA Number 18F-15-OMB-CW _____O000 - Order // Amendment/Mod //

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)				
(Optional for Assixted Acquisitions)				
Direct Cost \$164,034.47 Overhead Fees & Charges Total Estimated Amount \$164,034.47				
10. STATUTORY AUTHORITY				
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) This IAA provides for the detail assignment of Charles Worthington to OMB's USDS office on a reimbursable basis for the period 10/28/2014 through 9/30/2015.				
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.) See Attachment A				

GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA). N/A
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 15
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements - Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.) N/A
18. Assisted Acquisition Agreements - Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.) N/A
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
N/A

IAA Number 18F-15-OMB-CW

IAA Number 18	F-15-OMB-CWO000 - GT&C # Order # Amendment/N	flod #
20. Servicing A	Agency Clause(s) (Optional) (State and/or at	tach any additional Servicing Agency clauses.)
21. Additional Requesting Age N/A	Requesting Agency and/or Servicing Agency and/or Servicing Agency attachments.)	cy Attachments (Optional) (State and/or attach any additional
22. Annual Re By signing this a		ew the IAA if the agreement period exceeds one year. Appropriate
The Agency Off	AGE	NCY OFFICIAL or official as designated by the Requesting Agency and Servicing Agency at the general terms and conditions are properly defined, including the
•		e as or later than the signature dates. been signed by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	Brian Gillis	Kathy Conrad
Title	Budget Officer, OMB	Associate Administrator, OCSIT (Acting)
Telephone Number(s)	(b) (6)	
Fax Number		FOR
Email Address	Brian Gillis@omb.eop.gov	Kathy Conrad@gsa.gov
SIGNATURE	(b) (6)	(D) (6)
Approval Date	10/20/11	

10/30/14

10/2/1001

Interagency Agreement (IAA) - Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

SPEI 15C-007

IAA Number 18F-15-OMB-OW . 0001 GT&C#

Servicing Agency's Agreement Tracking Number (Optional) 18F-15-OMB-01 Order # Amendment/Mod #

24.		uesting Agenc		Servicing Agency		
Primary Organization/Office Name	Office of Mana United States	Digital Service		U.S. General Services Administration / OCSIT / 18F		
Responsible Organization/Office Address	736 Jackson F Washington, D			1800 F Street, N.W. Washington, D.C. 2040	5	
ORDER/REQUIREMENTS INFORMATION						
25. Order Action (Check One)						
☑ New						
Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. [Cancellation Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date. [Total of All Other Lines O						
effective cancellation date.	explanation for C	Chine #	Line#	Total of All Other Lines (attach funding	nd Date for the	
effective cancellation date. 26. Funding Modification	Line#	Line#	Line#	Total of All Other Lines (attach funding details)	Total	
effective cancellation date. 26. Funding Modification				Total of All Other Lines (attach funding	<u> </u>	
26. Funding Modification Summary by Line Original Line Funding Cumulative Funding Changes From Prior Mods addition (+) or	Line#	Line#	Line#	Total of All Other Lines (attach funding details)	Total	
26. Funding Modification Summary by Line Original Line Funding Cumulative Funding Changes From Prior Mods addition (+) or eduction (-)]	Line#	Line#	Line#	Total of All Other Lines (attach funding details)	Total \$0.00	
26. Funding Modification Summary by Line Driginal Line Funding Cumulative Funding Changes From Prior Mods addition (+) or eduction (-)] Funding Change for This Mod	Line # \$	Line#	Line #	Total of All Other Lines (attach funding details) \$	Total \$0.00	
26. Funding Modification Summary by Line Driginal Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)) Funding Change for This Mod FOTAL Modified Obligation	Line #	Line # \$	Line # \$ \$ \$ \$	Total of All Other Lines (attach funding details) \$	Total \$0.00 \$0.00 \$0.00	
effective cancellation date. 26. Funding Modification Summary by Line	Line # \$ \$ \$ \$ \$ \$ \$ \$ 0.00	Line# \$ \$ \$ \$ \$ \$ 0.00	Line # \$ \$ \$ \$ \$ \$ \$ 0.00	Total of All Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00	

Interagency Agreement (IAA) - Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number 18F-15-0MB-GW- 0001 GT&C # Order	Se # Amendment/Mod # Tr	ervicing Agency's Agreement racking Number (Optional)	18F-15-OMB-01
28 Order Line/Funding Information		Line North	- 1

28. Order Line/Funding I	nformation			Line Number 1
201 Ottob Dinert anding 1	· · · · · · · · · · · · · · · · · · ·			Diffe Number
	Requesting Agency Funding	Information	Servicing Agency Funding Information	
ALC	11-03-0001		47-00-0016	
Treasury Agency Code	NA		NA	
Trading Partner Code	NA		NA	
TAS	11X0036		47X45341	
BETC	DISB		COLL	
Object Class Code (Optional)	118003		11 and 12	2
BPN	031649499		00195470	00
BPN + 4 (Optional)	031649499		NA	
Additional Accounting Classification/Information (Optional)	FUND: SPE0036DBXXXXXX INTERNAL:SPE0400000000			0-285X-DS10-S00I0106-AF349-18F cs Billable
Requesting Agency Funding	Expiration Date	Requesting	Agency Fur	iding Cancellation Date
MM-DD-YYYY		MM-DD-Y	γγγ	
Project Number & Title	SDS			der (State or attach a description of
Detail of Charles Worthing	ton to OMB/USDS office. See	attachment A	`	
North American Industry Cla	assification System (NAICS) Nur	nber (Optional)N	Α
Breakdown of Reimbursab	le Line Costs	OR Breakdown of Assisted Acquisition Line Cost:		
Unit of Measure		Cor	tract Cost	\$
Quantity Unit P	rice Total	Serv	icing Fees	\$
1 \$164,03	4.47 \$164,034.47	Total Oblig	ated Cost	\$0.00
Overhead Fees & Charges	\$	Advance fo	or Line (-)	\$
Total Line Amount Obligate	s 164,034.47	•		
		Net 1	Total Cost	\$0.00
		Assisted Acquisition Servicing Fees Explanation		
Advance Line Amount (-) \$			
Net Line Amount Due	\$ 164,034.47			
Type of Service Requireme	nts			
Severable Service	☐ Non-severable Service	Not Applie	cable	

Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

SPEIISCOOT

IAA Number	18F-15-OMB-CW 0001 -			Servicing Agency's Agreement		
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional) 18F-15-OMB-01		
29. Advance	Information (Comple	e Block 2	9 if the Advance Paymen	t for Products/Services was checked "Yes" on the GT&C.)		
Total Advan	ce Amount for the Or	der S	IIA]	Order Line advance amounts (Block 28) must sum to this total		

and the state of t	rayment for Froducts/services was encored fee on the Grace.)
Total Advance Amount for the Order S	[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (account for the Requesting Agency's expense and the Servicing	(Identify the Revenue Recognition Methodology that will be used to g Agency's revenue)
Straight-line - Provide amount to be accrued \$	and Number of Months
Accrual Per Work Completed - Identify the accounting po	osting period:
Monthly per work completed & invoiced	
Other Explain other regular period (bimonthly, qu amounts will be communicated if other than	arterly, etc.) for posting accruals and how the accrual billed.
must sum to this total.]	s and Net Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional exce	pt for Assisted Acquisition Agreements)
□Other Attachments (Optional) NA	
BILLING & PAY	MENT INFORMATION
32. Payment Method (Check One) [Intra-governmental Pay If IPAC is used, the payment method must agree with the IPAC	ment and Collection (IPAC) is the Preferred Method.] Trading Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing A	gency Initiated IPAC
	plain other payment method and reasoning.
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and reimbursed (i.e., via IPAC transaction)]	accepted by the Requesting Agency BEFORE funds are
☑ Monthly ☐ Quarterly ☐ Other Billing Frequen	cy (include explanation)
34. Payment Terms (Check One)	
7 days Other Payment Terms (include explanati	on):

Interagency Agreement (IAA) – Agreement Between Federal Agencies

Order Requirements and Funding Information (Order) Section SPEIISCOOT

IAA Number 18F-15-OMB-0			Servicing Agency's Agreement Tracking Number (Optional) 18F-15-OMB-01
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional) 18F-15-OMB-01
35. Funding Clauses/Instru	ctions (Optional)	(State and/or list funding	g clauses/instructions.)
36. Delivery/Shipping Infor	mation for Prod	lucts (Optional)	
Agency Name			
Point of Contact (POC) Name	& Title		
POC Email Address			
Delivery Address /Room Nun	nber		
POC Telephone Number			
Special Shipping Information			
	APPR	DVALS AND CONTA	CT INFORMATION
37. PROGRAM OFFICIAL The Program Officials, as ide properly defined and can be f each agency's IAA business p	ntified by the Reculfilled for this O	questing Agency and Se order. The Program Office	rvicing Agency, must ensure that the scope of work is cial may or may not be the Contracting Officer depending on
	Re	equesting Agency	Servicing Agency
Name	Brian Gillis		Kathy Conrad
Title	Budget Officer	, OMB	Associate Administrator, OCSIT (Acting)
Telephone Number	(b) (6)		
Fax Number			FOR
Email Address	Brian Gillis@c	mb eon cov	Kathy.Conrad@osa.gov
SIGNATURE			(b) (6)
Date Signed	10/30	114	10/01/2011
that the funds are accurately o	cited and can be p to obligate funds.	properly accounted for properly accounted for property for the Servicing Agency F	fied by the Requesting Agency and Servicing Agency, certify per the purposes set forth in the Order. The Requesting Funding Official signs to start the work, and to bill, collect, ance with the agreement.
		questing Agency	Servicing Agency
Name	Brian Gillis		Robin Short
Title	Budget Officer,	OMB	Deputy Controller, Federal Acquisition Service
Telephone Number	(b) (6)		
Fax Number			(6)
Email Address	Brian Gillis@o (b) (6)	mb.eop.gov	(b) (6)
SIGNATURE	(5) (0)		- Production of the control of the c
Date Signed	10/30	/14	10/28/14

FWS Form 7600B

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE Page 4 of 5

Interagency Agreement (IAA) – Agreement Between Federal Agencies

Order Requirements and Funding Information (Order) Section SPEIISCOUT
1AA Number 18F-15-OMB-CW . 0001 . Servicing Agency's Agreement

GT&C#	Order # Amendment/Mod #	Tracking Number (Optional) 18F-15-OMB-01
	CONTACT INFO	RMATION
FINANCE OFFICE Points The finance office points of a dvance/accounting informat	of Contact (POCs) contact must ensure that the payment (Req ion are accurate and timely for this Order.	uesting Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Offi	ice) Servicing Agency (Billing Office)
Name	Brian Gillis	Robin Short
Title	Budget Officer, OMB	Deputy Controller, Federal Acquisition Service
Office Address		
Telephone Number	(b) (6)	1.0
Fax Number		
Email Address	(b) (6) ov	robin.short@gsa.gov
Signature & Date (Optional)	10 /30	
40. ADDITIONAL Points of This may include CONTRAC	Contacts (POCs) (as determined by each CTING Office Points of Contact (POCs).	
	Requesting Agency	Servicing Agency
Name		Greg Godbout
Title		Deputy Associate Administrator, 18F
Office Address		1800 F Street, NW Washington, DC 20006
Telephone Number		(b) (6)
Fax Number		
Email Address		gregory.godbout@gsa.gov
Signature & Date (Optional)		3
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)	-	

7600A, block 12 Attachment A

y . . .

1. The assignment of Charles Worthington [herein Detailee] by the General Services Administration to the Office of Management and Budget's United States Digital Services office [herein the Receiving Agency] for the purpose of;

The Detailee will help advance the Smarter IT Delivery Agenda, a series of policy initiatives designed to increase the government's capacity to build effective digital services. Initiatives will encompass topics such as digital service expert hiring processes and authorities, Paperwork Reduction Act modernization, agile software development procurement support and documentation, OMB management of IT investments, "pay for consumption" purchasing authority, user transaction-based metrics and dashboards, and a government-wide open source software policy.

The Detailee will also directly support agencies engaged with the U.S. Digital Service by providing project management, product design, and software development assistance as needed. They will work to promote best practices of product design and development within agencies, and help to expand the capacity of agency product development teams to effectively and efficiently serve the American people and the federal workforce with digital services.

2. Receiving Agency Address

The Office of Management and Budget / USDS 725 17th Street, NW Washington, DC 20503

United States Digital Service 736 Jackson Pl NW Washington, DC 20503

- 3. The duration of the assignment is 10/28/2014 to 9/30/2015.
- Receiving Agency Detailee Supervisor: Mikey Dickerson, Administrator of the U.S. Digital Service.
- 5. The Detailee remains an employee of GSA. GSA will continue to pay the salary and benefits of the employee for the duration of the detail assignment. GSA will be reimbursed by the Receiving Agency for salary and benefits.
- 6. The Receiving Agency is responsible for all funding, logistics, authorizations, and reimbursements related to Detailee official travel.
- 7. The Detailee, is responsible for coordinating with the designated Receiving Agency supervisor for attendance related issues including, but not limited to, requesting and approving annual leave, sick days, and telework days.

The Detailee will notify GSA's 18F office, every Thursday by COB EDT, of all annual leave, sick days, and telework days via an email to Jamie.Albrecht@gsa.gov, Leah.Gitter@gsa.gov, and Richard.L.Miller@gsa.gov.

NON-REIMBURSABLE INTERAGENCY AGREEMENT (AGREEMENT)

GENERAL SERVICES ADMINISTRATION (SERVICING AGENCY)

AND

THE OFFICE OF SCIENCE AND TECHNOLOGY POLICY EXECUTIVE OFFICE OF THE PRESIDENT (CUSTOMER AGENCY)

Authority: This Agreement is entered into under the authority of the authorizing legislation of the agencies involved, including 42 U.S.C. §§ 6616(c)(3) and 6617(a)(4). This assignment involves matters similar or related to matters ordinarily handled by the Servicing Agency and will aid the Servicing Agency in accomplishing a purpose for which its appropriations are provided. See 64 Comp. Gen. 370, 380 (1985).

Background and Purpose: The Office of Science and Technology Policy (OSTP), Customer Agency, is responsible for policy formulation associated with the scientific and technical issues of national concern, including life sciences, telecommunications, technology, space and aeronautics, the environment, social, behavioral and education sciences, physical sciences and engineering, national security, homeland security, the economy and international affairs, and intellectual property.

The General Services Administration (GSA), Servicing Agency, shares a mutual interest in these topics and benefits from cooperative efforts in formulating these policies. GSA's mission is to deliver the best value in real estate, acquisition, and technology services to government and the American people.

The purpose of this Agreement is to provide for the temporary assignment of a Servicing Agency person, with the prerequisite qualifications, to the Customer Agency. The Customer Agency requires the services of an individual highly experienced in scientific and technical issues at the interagency level. Mr. Charles Worthington is an Innovation Specialist, Office of Strategic Innovation, with the GSA. Under this Agreement, Mr. Worthington will be assigned to the Customer Agency. Mr. Worthington will work closely with U.S. Deputy Chief Technology Officer and others in the Executive Office of the President, and the agencies on development and execution of the Presidential Innovation Fellows program, the President's Second Term Management Agenda, the President's Open Data Initiatives, and the communications efforts that encourages innovation in government and engages the public in related initiatives.

These duties are consistent with the work that Mr. Worthington currently preforms for GSA and are beneficial to both the servicing agency and customer agency. Mr. Worthington's experience in innovation, technology, and strategy development will benefit OSTP, ensuring that OSTP has access to the full range of expertise required to address its mission. This assignment will provide significant benefit to GSA as the Presidential Innovation Fellows program transitions from OSTP to GSA, ensuring that there is a scamless transition of this high-profile program. Additionally,

Mr. Worthington's familiarity with the GSA mission and leadership will allow him to effectively align GSA programs with the President's Second Term Management Agenda and other national strategies. This assignment will benefit the GSA because Mr. Worthington will work with other agencies and departments to ensure that the GSA programs are properly coordinated and fully integrated into broader national strategies. The GSA will also benefit when Mr. Worthington returns as a result of the added experience he gains working at the highest level of government while at OSTP. Mr. Worthington will provide support to OSTP on related topics, as required.

Assignment Arrangement: The assignment is for a period of six months beginning on April 28, 2014. This Agreement may be terminated by either party via a 30-day notice in writing of its intention to terminate the assignment. Any formal modification to this initial Agreement must be jointly agreed to and will be prepared by the requesting party and forwarded through the appropriate channels for signature of both parties to the Agreement.

The Servicing Agency shall provide for the non-reimbursable assignment of Mr. Worthington from April 28, 2014 through October 27, 2014. GSA agrees to absorb the full FTE costs for the duration of the assignment, Mr. Worthington will provide time and attendance information to his supervisor and timekeeper at the GSA. While on assignment, the OSTP will provide all necessary administrative and travel support related to the assignment.

NAME

Charles E. Worthington

for

Customer Agency Liaison

Stacy L. Murphy
Operations Manager
Office of Science and Technology Policy
Executive Office of the President
Washington, DC 20504

smurphy@ostp.eop.gov



<u>PERIOD</u>

April 28, 2014-October 27, 2014

Servicing Agency Liaison

Lena Trudeau
Associate Commissioner
Office of Strategic Innovations
General Services Administration
Washington, DC 20504

(b) (6) lena.trudeau@gsa.gov



AUTHORIZATION OF INTERAGENCY AGREEMENT:

Customer Agency:

(b)(6)

Ted M. Wackler Deputy Chief of Staff and Assistant Director Office of Science and Technology Policy 4.25.14

Date

Servicing Agency:

(b) (6

Dave McClure
Associate Administrator
Office of Citizen Services and Innovative Technologies
General Services Administration

4/24/14

Date

		DEPARTMENT AND/O	OR AGENCY	
1.		Requesting Agency of Products/Services	Servicing Agency Providing Prod	ucts/Services
	Name	Department of the Interior / Office of Natural Resources Revenue	U.S. General Services Administra Citizen Services & Innovative Te	ation / Office of
	Address	1849 C Street NW Washington, DC 20240	1800 F Street, N.W. Washington, D.C. 20405	
2. Servie	ing Agency	Agreement Tracking Number (Optional)		
3. Assist	ed Acquisit	ion Agreement Yes No 🗹		
	Yew	heck action being taken) — Complete only the GT&C blocks being changed an	d explain the changes being made.	
□c				
5. Agreei	nent Period	Start Date 10-01-2015 End Date 09-30-MM-DD-YYYY	2016 of IAA or effective cancellation	n date
6. Recurr Yes No	eceived.			
7. Agreem	ent Type ((Check One) Single Order IAA Mu	tiple Order IAA	
		nents Allowed for this IAA (Check One) Yes r Requesting Agency's Statutory Authority Title and	No Citation	
Note: Spec	ific advance	amounts will be captured on each related Order.		

IAA Number	18F-ONRR-2016	- 0000 -	000
_	GT&C #	Order#	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes	all information for the estimated agreement amount.)					
(Optional for Assisted Acquisitions)	190					
Ourselved France Cl	eral explanation of the Overhead Fees & Charges agreement amount is based on GSA's actual costs of providing nder this IAA. Reimbursement of GSA's actual costs is described itatement of Work.					
10. STATUTORY AUTHORITY						
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) The U.S. General Services Administration has created 18F, a digital services delivery team staffed by GSA employees to support Digital Government Initiatives across the federal government. The requesting agency requires 18F support for technical development activities. Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.						
12. Roles & Responsibilities for the Requesting Agency and Servici responsibilities for the Requesting Agency and the Servicing Agency.) Amendments must be bilaterally executed in writing and signed bunilateral amendments shall be binding or effective. Only termina Roles and responsibilities for the requesting agency and GSA 18 Statement of Work (SOW) or Statement of Objectives (SOO) for agreement.	y authorized representatives of both agencies. No oral or tions in accord with these terms may be done unilaterally.					

-0000 - 000

GT&C # Order # Amendment/Mod #	
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specifi	e to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-econo Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)	mic credit to the
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Tre Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.	asury Financial
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Re Agency.) 30	questing or Servicing
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, t agree to the terms of the termination, including costs attributable to each party and the disposition of awarded an	ne agencies shall ad pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification are directly attributable to the failure to give notice.	terminate the IAA, the provided such casts
17. Assisted Acquisition Agreements - Requesting Agency's Organizations Authorized To Request Acquisition this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistant	e for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IA	n Assistance for A.)
9. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses)	
Please see Form 7600A, Attachment 1	·

IAA Number	18F-ONRR-2016	- 0000 -	000				
	GT&C #		Amendment/Mod #				
20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.) Please see Form 7600A, Attachment 1							
21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)							
22. Annual R	Review of IAA						
By signing this changes will be	s agreement, the part e made by amendme	ies agree to nt to the GT	annually review the IAA &C and/or modification	if the agreement period exceeds one year. Appropriate to any affected Order(s)			
to sign this agr	eement Each Agenc	y Official n	AGENCY OFF ing authority or official a nust ensure that the gener of work can be fulfilled p	s designated by the Requesting Agency and Servicing Agency			
The Agreemen	t Period Start Date (I	Block 5) mu	ist be the same as or later	than the signature dates.			
Actual work for for Blocks 37 a	or this IAA may NOT and 38.	begin until	an Order has been signe	d by the appropriate individuals, as stated in the Instructions			
23.	Requesting Ag	ency		Servicing Agency			
Name	Greg Gould			Phaedra Chrousos			
Title	Director, ONRI	₹		Associate Administrator, 18F/OCSIT			
Telephone Number(s)	(b) (6)						
Fax Number							
Email Address	(b) (6)		**	pi(b) (6)			
SIGNATURE							
Approval Date			20.50	9/4/15			
		THE RESERVE AND ADDRESS.	THE RESERVE OF THE PARTY OF THE				

General Services Administration, 18F and the Department of the Interior

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

Page 1 of 3

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found here:

https://github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

8.0 Requesting Agency Point(s) of Contact

8.1 Invoice Matters and Payment Matters

Larry Schock (Acting)
Chief, Budget Administration, ONRR

(b) (6)

larry.schock@onrr.gov

8.2 Administrative Matters

Jennifer Bracy Budget Analyst, ONRR

(b) (6

jennifer.bracy@onrr.gov

8.3 Project Matters

Judith Wilson
Program Manager, USEITI Secretariat
(202) 208-4410
Judith.wilson@onrr.gov

9.0 Servicing Agency Point(s) of Contact

9.1 Invoice Matters and Payment Matters

Patrick Bateman
Team Operations Deputy Director
General Services Administration
18F
18F-Finance-CS@gsa.gov

9.2 Administrative Matters

Joshua Bailes Acquisitions/Agreements Lead General Services Administration 18F joshua.bailes@gsa.gov

9.3 Project Matters

Michelle Hertzfeld Innovation Specialist General Services Administration 18F michelle.hertzfeld@gsa.gov

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number 18F-ONRR-2016	0001 _		Servi	icing Agency's A	oreement		
GT&C#	Order#	Amendment/Mo	od # Track	king Number (Op	tional)		
The state of the s	PRIMARY OR	GANIZA'TION	OFFICE IN	FORMATION			
24.		equesting Agen					
Primary Organization/Office					rvicing Ag	1	
Name	Natural Reso	epartment of the Interior / Office of latural Resources Revenue U.S. General Services Address					
Responsible Organization/Office Address	1849 C Stree Washington,			1800 F Street, Washington, D			
	ORDER/R	EQUIREMENT	rs inform.	ATION			
25. Order Action (Check One)		, , , , , , , , , , , , , , , , , , , ,	<u> </u>				
New New							
Modification (Mod) – List at a performance period mod, state re Summary by Line (Block 26) if the Cancellation – Provide a brief effective cancellation date. 26. Funding Modification Summary by Line	ew performance he mod involves	period for this C adding, deleting Order cancellati	Order in Block g or changing i	27. Fill out the Funding for an (Funding M Order Line	Date for the	
Summary by Line	Line#_	_ Line #	Line # _	(attach	funding lails)	Total	
Original Line Funding	\$	\$	\$	\$		\$	
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	\$	\$	\$	s		\$	
Funding Change for This Mod	\$	S	\$	\$		\$	
TOTAL Modified Obligation	\$	\$	\$	\$	2 10 10 10	\$	
Total Advance Amount (-)	\$	S	\$	\$		\$	
Net Modified Amount Due	\$	\$	\$	S		S	
27. Performance Period	Start Date	10-01	-2015	End Date	09-30-2	116	
For a performance period mod, inseithe start and end dates that reflect the performance period.	ert		D-YYYY		MM-DD-Y		

IAA Number	IAA Number 18F-ONRR-2016 - 0001 - Servicing Agency's Agreement GT&C # Order # Amendment/Mod # Tracking Number (Optional)															
28. Order L	ine/Fu	nding I	nform	ation							Line	Numb	er	271 142		
Requesting Agency Funding Information								ng		Ser	vicing	Agency	Fundin	g Info	ormation	1
ALC			14-0	1-0001						47-	-00-00)16				
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	врод	EPOA	A	MAIN	SUB
OR Current 7	AS fo	rmat	145/	/60102				<u> </u>	47X	45341	L	<u> </u>		-		
BETC			DISE	В					COL	L						
Object Class	Code (Optional)														
BPN			1309	90746					9642	253686	3					
BPN + 4 (Opt	lional)															
Additional Accounting Classification/Information (Optional) DS63602000 DR2000000.PX8000 DR2000000.PX8000 DR2000000.PX8000 DR2000000.PX8000 DR2000000.PX8000 DR2000000.PX8000						Q00XF0	F000-AF151-18F									
Requesting A 09-30-201 MM-DD-YY	16	Funding	Expira	ation Da	ıte			0	questing Agency Funding Cancellation Date 09-31-2021 M-DD-YYYY							
Project Numi			NO IC	IRR and	d USEI	TIS	ites		1-00-	1111						
Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.) See Form 7600B, Attachment A							of									
North America	·					AJC	S) Num	ber (Op								
Breakdown o		bursahl	e Line	c Costs				OR				f Assist	ed Acqui	isition	Line Co	ost:
Unit of Measu	ire							Co	ntract	Cost	\$					
Quantity		Unit Pr	ice		То	tal		Ser	vicing		\$					
1		500,000		ļ	0,000			Оы	igated	Total Cost	\$ 0					
Overhead Fees	& Ch	arges		\$				A	dvanc		\$					
Total Line Am	ount O	bligated		\$ 500	0,000				Lin	ie (-)						
									Total		\$ 0					
				Assi				sisted Acquisition Servicing Fees Explanation								

Not Applicable

Advance Line Amount (-)

Net Line Amount Due

Type of Service Requirements

Severable Service

\$

\$ 500,000

Non-severable Service

IAA Number 18F-ONRR-2016 _ 0001 _	Servicing Agency's Agreement
GT&C# Order# Amendment/Mod	d# Tracking Number (Optional)
29. Advance Information (Complete Block 29 if the Advance Pay	yment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order S	[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Ideaccount for the Requesting Agency's expense and the Servicing Agency and	ntify the Revenue Recognition Methodology that will be used to gency's revenue)
Straight-line - Provide amount to be accrued \$	and Number of Months
Accrual Per Work Completed – Identify the accounting posting	ng period
☐ Monthly per work completed & invoiced	
Other – Explain other regular period (bimonthly, quarte amounts will be communicated if other than bille	rly, etc.) for posting accruals and how the accrual
30. Total Net Order Amount: \$ 500,000	
[All Order Line Net Amounts Due for reimbursable agreements and	d Net Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]	
31. Attachments (State or list attachments.)	
☐ Key project and/or acquisition milestones (Optional except for	or Assisted Acquisition Agreements)
Filodor Amelian at (Out 10)	
Other Attachments (Optional)	
Form 7600B, Attachment A: Statement of Objectives	
Form 7600B, Attachment B: Funding Details (answering Ques	tion 35 of this form)
BILLING & PAYMEN	NT INFORMATION
32. Payment Method (Check One) [Intra-governmental Paymen	t and Collection (IPAC) is the Preferred Method.]
If IPAC is used, the payment method must agree with the IPAC Tra	ding Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency	cy Initiated IPAC
☐ Credit Card ☐ Other - Explain	other payment method and reasoning
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accreimbursed (i.e., via IPAC transaction)]	epted by the Requesting Agency BEFORE funds are
Monthly Quarterly Other Billing Frequency (include explanation)
	Payment shall be made within 20 days from seasing at
34. Payment Terms (Check One)	Payment shall be made within 30 days from receipt of invoice.
7 days Other Payment Terms (include explanation):	

IAA Number 18F-ONRR-2016 - 0001

IAA Number 18F-ONRR-20 GT&C#	016 - 0001 Order#	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)	
35. Funding Clauses/Instr Form 7600B, Attachment E			g clauses/instructions.)	
36. Delivery/Shipping Info	rmation for Prod	ucts (Optional)		-
Agency Name				
Point of Contact (POC) Nam	ne & Title			
POC Email Address				
Delivery Address /Room Nu	mber	-		-
POC Telephone Number		11		
Special Shipping Information	n			
	APPRO	VALS AND CONTAC	T INFORMATION	
37. PROGRAM OFFICIA The Program Officials, as id properly defined and can be each agency's IAA business	entified by the Req fulfilled for this Or	uesting Agency and Scr der. The Program Offici	vicing Agency, must ensure that the scope of work is ial may or may not be the Contracting Officer depending on	
	Red	questing Agency	Servicing Agency	
Name	Greg Gould	41-	Phaedra Chrouses	
Title	Director, ONRR		Associate Administrator, 18F/OCSIT	
Telephone Number	(b) (6)			
Fax Number	(b) (6)	*****	(b) (6)	
Email Address	(b) (6)		@gsa.gov	
SIGNATURE Data Sinnul				
that the funds are accurately	cited and can be po to obligate funds. ds from the Reques	roperly accounted for pi The Servicing Agency Fu ting Agency, in accorda		
Name		uesting Agency	Servicing Agency	_
Title	Chief Budget A	decinintentian OND	Robin Short	
Telephone Number	(b) (6)	uministration, ONRR	(actin Deputy Controller, Federal Acquisition Service	_
Fax Number	(b) (6)			_
Email Address	January and Australia		robin.short@gsa.gov	-
SIGNATURE	(b) (6)		BRYAN Digitally signed by BRYAN Disc-US, o-U S. Government, ou-General	-
Date Signed			SCHILLINGER	-
	1/1	1113	Date: 2013.09,14 13/4/33-04-00	

IAA Number 18F-ONRR-20	116 - 0001 - Sen	vicing Agency's Agreement
GT&C#		acking Number (Optional)
	CONTACT INFORMAT	ION
FINANCE OFFICE Points	of Contact (POCs)	
The finance office points of c	contact must ensure that the payment (Requesting tion are accurate and timely for this Order.	(Agency), billing (Servicing Agency), and
39.		
Name	Requesting Agency (Payment Office) Larry Schock	Servicing Agency (Billing Office)
Title		Patrick Bateman
Office Address	Chief, Budget Administration, ONRR (actin	
	Denver Federal Center (6th Ave &Kipling) Bidg 85A, MS60400A	1800 F Street, NW Washington, D.C. 20006
Telephone Number	(b) (6)	
Fax Number		
Email Address	(b) (6)	18f-finance-cs@gsa.gov
Signature & Date (Optional)		
40. ADDITIONAL Points of	Contacts (1 00s) (as determined by each Agend	c()
This may include CONTRAC	TING Office Points of Contact (POCs)	
	Requesting Agency	Servicing Agency
Name	Judy Wilson	Jeremy Canfield
Title	Program Manager	18F Innovation Specialist
Office Address	1849 C Street NW	
	Washington, DC 20240	
Telephone Number	(b) (6)	
Fax Number		
Email Address	(b) (6)	jeremy.canfield@gsa.gov
Signature & Date (Optional)	9/11/15	
Name	Johnson Columbia	Joshua Bailes
Title	Chief of Staff	18F Agreements Lead
Office Address	1849 C Street NW	1800 F Street, NW
	Washington, DC 20240	Washington, D.C. 20006
Telephone Number		
Fax Number	jennifer.goldblatt@onrr.gov	
Email Address		joshua.bailes@gsa.gov
Signature & Date (Optional)		
Name		170
Title		
Office Address		
	1	

Signature & Date (Optional)

Telephone Number
Fax Number
Email Address

IAA Number: 18F-QNRR-2016

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO THE DEPARTMENT OF THE INTERIOR

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Office of Citizen Services and Innovative Technologies / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services. Our mission is to transform the way the government builds and buys IT, with an emphasis on public-facing digital services. One of the business lines 18F offers to agencies is the Client Services, which includes software user research, design, development, and hosting.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the Department of the Interior, Office of Natural Resources Revenue (ONRR). The Requesting Agency requires the services of GSA to develop a robust website to include both curated content and raw data that will inform the national and international conversation around extractive industries revenue. This aligns with the principles of this administration's Project Open Data and is consistent with the goals and standards established by the U.S. National Action Plan for the Open Government Partnership. The work in FY16 is a continuation of work started in FY15 that resulted in a beta site at useiti.doi.gov, and further user research, usability testing and further design and development work based on the learnings from the beta site. It will enable ONRR to transition this website into a cross-Department online presence that will more seamlessly disclose and make more accessible high-value energy-related data sets from not only ONRR, but also other Department of the Interior bureaus and offices, such as BLM, BOEM, BSEE, and OSM.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will work collaboratively with ONRR to provide the following:

1. An improved version of the USEITI (U.S. Extractive Industries Transparency Initiative) website. This will be a more responsive website (ie, usable on devices of any screen size) that will allow the project personas developed in FY15 to easily understand, engage with and share extractive industries data and contextual information. This will be accomplished through updated and improved content design, interactive data visualizations and full data downloads. The goal of this deliverable is to inform the national and international conversation around extractive industries revenue and to support the administration's efforts around open data and government transparency.

Page 1 of 3

IAA Number: 18F-ONRR-2016

- Usability testing, design and development after website launch. The goal of this testing
 in the second quarter of FY 16 is to understand how the website or other USEITI
 processes should be adjusted to meet the project outcome of informing the national and
 international conversation around extractive industries revenue. 18F will accomplish this
 goal by conducting Usability testing, design and development.
- 3. One to two new content blocks over FY16. As user research and usability testing progresses, ONRR expects the need to develop further data visualizations or content blocks. In particular, there is the potential for States or Tribes to voluntarily opt-in to the USEITI process which would result in additional data visualizations. The ONRR estimates the number of States opting in could range between 4-7 States. 18F will produce between one and two new content blocks for the website in FY16.
- 4. Operate and maintain the software developed under this IAA. This includes hosting for the website for the duration of this agreement, and hosting for open source code.
- Guidance on long-term maintenance of USEITI technical work and development, including a transition plan for ONRR to eventually take over design and development work on the project.

To accomplish these deliverables, GSA will work collaboratively with ONRR, following Agile software development methodology, which includes human centered design and iterative deployment. The parties will work in short, regular intervals ("sprints"), each two weeks long. GSA will deliver work product at the end of each sprint. GSA and ONRR will use the results of these sprints to decide together the goals of subsequent sprints, researching and drafting user stories to define the requirements of the software to be built.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs, including (1) labor costs, charged at current hourly rates based on employee grade; and (2) non-labor costs, including any infrastructure/hosting, contracted services, pre-approved travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

Deliverable	Due By		
Final Online USEITI 2015 Report (Item 1 in work list)	Monday November 23, 2015		
Update to dataset used for "Unilateral Data	Monday February 1, 2016		

Page 2 of 3

FORM 7600B, ATTACHMENT A

IAA Number: 18F-QNRR-2016

Disclosure" on useitl.doi.gov		
Recommendations for Long-term Site Maintenance and Sustainability	Monday February 29, 2016	
On-line Contextual Narrative Update, Part 1, based on user needs	Thursday March 31, 2016	
User Feedback Analysis and Recommendations	Monday April 11, 2016	
On-line Contextual Narrative Update, Parts 2 and 3, based on user needs	Thursday June 30, 2016	
Contextual Narrative State Additions	Monday September 12, 2016	
Final Online USEITI 2016 Report	Friday September 30, 2016	

5.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

General Services Administration, 18F and the Department of the Interior

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

The General Services Administration (GSA) Office of Citizen Services / 18F And the Department of the Interior

DETERMINATION AND FINDINGS for IAA 18F-ONRR-2016

Based on the following determination and findings, in accordance with the authority of the Economy Act (31 U.S.C. 1535), as implemented in subpart 17.5 of the Federal Acquisition Regulation (FAR), the requesting agency, DOI, Office of Natural Resources Revenue, intends to enter into an interagency agreement with the servicing agency, GSA.

FINDINGS

- A. The requesting agency has a need for the servicing agency to provide software development, design and related services. The total cost of the agreement is estimated to be \$500,000.
- B. The software design and development cannot be obtained as conveniently or economically by contracting directly with a private source.
- C. Nothing in this requirement conflicts with the authority of the servicing agency
- D. The servicing agency has capabilities and expertise to enter into a contract for such services, which are not available within the requesting agency.

DETERMINATION

Based on the above findings, I hereby determine that the ordered goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise and that the order is in the best interest of the United States Government.

67eg 6001d

(b) (6)

9/11/15

Date

IAA#: 18FOPM180002

Order#: 000

U.S. General Services Administration, Federal Acquisition Service, Technology Transformation Services, 18F

and

U.S. Office of Personnel Management, FITBS/HRS IT PMO

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

IAA#: 18FOPM180002

Order#: 000

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

9.0 Design Research

The requesting agency acknowledges the servicing agency's commitment to human-centered design, specifically its practice of design research. Design research broadens perspectives and tests assumptions by actively and systematically engaging with information ecosystems.

The requesting agency acknowledges and agrees that:

- A. The servicing agency shall conduct design research as authorized by Executive Order 13571, Streamlining Service Delivery and Improving Customer Service, Section 2 (B).
- B. In its conduct of design research, the servicing agency may:
 - i. Interact with federal employees, contractors, and members of the public.

IAA#: 18FOPM180002

Order#: 000

- ii. Access sensitive information and personally identifiable information.
- iii. Seek approval for its information collection instruments under the paperwork reduction action (PRA). The servicing agency shall collaborate with PRA desk officers at the requesting agency, as appropriate.
- C. The servicing agency shall notify the requesting agency about the nature and scope of its design research studies. The requesting agency is responsible for communicating the nature and scope of design research studies to its labor unions, if applicable.
- D. The servicing agency has conducted a privacy impact assessment (PIA) for design research to fully identify and mitigate potential privacy risks. The servicing agency's design research PIA is located at: https://gsa.gov/portal/content/102237
- E. The servicing agency shall provide access to and transfer ownership of design research-related data on a need-to-know basis in accordance with the principles outlined in its design research PIA.



		DEPARTMENT AND/O	R AGENCY					
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services					
	Name	U.S. Office of Personnel Management, FITBS/HRS IT PMO	GSA, Technology Transformation Services, FAS					
	Address 4685 Log Cabin Drive, Macon GA 31204 1800 F Street, N.W. Washington, D.C. 20405							
2. Servi	cing Agency	Agreement Tracking Number (Optional)						
3. Assist	ed Acquisiti	on Agreement Yes No 🗸						
	4. GT&C Action (Check action being taken) ☑ New Single Order ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.							
5. Agree	ement Period	I Start Date	2018 UB CRD of IAA or effective cancellation date -YYYY					
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No I								
7. Agreement Type (Check One) ✓ Single Order IAA ☐ Multiple Order IAA								
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related Order.								

IAA Number	18FOPM180002	<u>- 0000 -</u> 0000	
	GT&C #	Order # Amendment/Mod #	

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)					
(Optional for Assisted Acquisitions)					
Direct Cost \$24,949.00 Overhead Fees & Charges The estimated Amount \$24,949.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.					
10. STATUTORY AUTHORITY					
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
Acquisition Services Fund 40 USC 321, 501					
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
Acquisition Services Fund 40 USC 321, 501					
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed					
by 18F on behalf of the requesting agency.					
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)					
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.					

IAA Number	18FOPM	180002	- 0000 -	0000
_	GT&C	#	Order#	Amendment/Mod #
13. Restricti	ions (Option	nal) (State	and/or attac	ch unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)				
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.				
16. Termina Agency.)	ation (Inser	t the num	ber of days t	that this IAA may be terminated by written notice by either the Requesting or Servicing
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.				
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.				
				questing Agency's Organizations Authorized To Request Acquisition Assistance for g Agency's organizations authorized to request acquisition assistance for this IAA.)
				vicing Agency's Organizations authorized to Provide Acquisition Assistance for Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)				
Please see	Form 7600)A, Attacl	nment 1 - A	Additional Clauses

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

TA A ST 1	18FOPM180002	0000
IAA Number_		- 0000 -
	GT&C #	Order # Amendment/Mod #

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses
21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)
22 A IB : 674A
22. Annual Review of IAA
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).
AGENCY OFFICIAL The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.
The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency		
Name	Rhonda Wood	Rebecca Piazza		
Title	Deputy, HRS	Assistant Commissioner of TTS-18F		
Telephone) (6)			
Number(s)				
Fax Number				
Email Address	Rhonda.wood@opm.gov	rebecca.piazza@gsa.gov		
SIGNATURE	RHONDA WOOD DIS-018, 013.6 Openment, carCitize of Presonal Management, car	e-Signed by Rebecca Piazza on 2017-11-07		
Approval Date				

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO U.S. OFFICE OF PERSONNEL MANAGEMENT, FITBS/HRS IT PMO

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through the Office of 18F (18F) within the Technology Transformation Services / FAS, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called Federalist. Federalist is software-as-a-service for self-service publishing and maintenance of static web pages. Federalist provides users with customizable templates for common website use cases and a web-based editor to update and add content to the templates. Users also have the ability to use custom templates on Federalist.

18F provides access to the Federalist platform and its capabilities and maintains the Federalist platform and infrastructure security compliance. Agencies access the platform on a self-service level to modify and launch static web pages onto Federalist's cloud-based deployment and hosting infrastructure.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the U.S. Office of Personnel Management (OPM), FITBS/HRS IT PMO, who will execute an interagency agreement with GSA to provide services to OPM, FITBS/HRS IT PMO. OPM, FITBS/HRS IT PMO requires the ability to host easily editable static web pages. To help achieve its goals, the Requesting Agency is engaging GSA to provide access to Federalist. This will meet the agency's need by allowing the agency to create and host its web content on the Federalist platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the following:

- 1. Access to Federalist to create and manage static web pages, including:
 - a. Federalist web editing tools for creating and editing web content
 - b. Access to training and documentation materials such as https://federalist-docs.18f.gov/ to assist users in using Federalist.

- c. Hosting for collections of static web pages using the Federalist cloud hosting platform under unified domain names.
- 2. 18F direct support necessary to achieve the objectives of this IAA, including:
 - a. Provisioning individual access to Federalist
 - b. Proactive updates about new features or platform downtime as appropriate.
- 3. 18F will supply OPM, FITBS/HRS IT PMO as requested with Monthly Statements and additional Project Status Updates.

3.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement; and (3) professional services, including those described in Section 2.3, above.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA.

4.0 DELIVERABLE TIMELINE

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By
Distribution of Federalist access to Requesting Agency users	< 10 business days after agreement is executed
Operation & Maintenance of the Federalist platform and Cost Tracking	Ongoing

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

18F will provide a status of key milestones as requested by OPM, FITBS/HRS IT PMO, including recent accomplishments, planned activities, and risks and issues.

IAA#: 18FOPM180002

Order#: 0001

U.S. General Services Administration, Federal Acquisition Service,

Technology Transformation Services, 18F

and

U.S. Office of Personnel Management, FITBS/HRS IT PMO

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number 18FOPM180002	001			cing Agency's Agreement		
GT&C#	Order#	Amendment/Moo	f# Track	ing Number (Optional)		
P	RIMARY OF	RGANIZATION/	OFFICE IN	FORMATION		
24.	F	Requesting Agenc	y	Servicing Ag	gency	
Primary Organization/Office Name	U.S. Office FITBS/HRS	of Personnel Ma S IT PMO	nagement,	GSA, Technology Trans Services, 18F, FAS	formation	
Responsible Organization/Office Address	4685 Log C 31204	Cabin Drive, Mac	on GA	1800 F Street, N.W. Washington, D.C. 20405	5	
	ORDER/I	REQUIREMENT	S INFORM.	ATION		
25. Order Action (Check One) New Modification (Mod) = List aft a performance period mod, state ne Summary by Line (Block 26) if the	wperformane	e period for this O	rder in Block	27. Fill out the Funding	Modification	
Cancellation – Provide a brief effective cancellation date.	explanation f	or Order cancellati	on and fill in	the Performance Period En	d Date for the	
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total	
Original Line Funding	S	S	\$	s	\$0.00	
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	\$	\$	s	\$ 0.00	
Funding Change for This Mod	S	s	\$	\$	\$0.00	
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Advance Amount (-)	S	S	\$	S	\$0.00	
Net Modified Amount Due	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Net Modified Amount Due \$0.00						

IAA Number 18FOPM180002	- 001		Servicing Agency's Agreement	
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)	_

28. Order Line/Funding Information							Line Number									
Requesting Agency Funding Information							Servicing Agency Funding Information					ı				
ALC			2400	00001						47	-00-00	16				
Component TAS Required by 10/1/2014	SP	ATA	AID	ВРОА	EPOA	A	MAIN	SUB	SP	ATA	AID	ВРОА	E POA	ŠA.	MAIN	SUB
OR Current	TAS	ormat	024	I X4571.	 24	L	L		47X	L 45341			<u> </u>		1	
BETC	17137	Offinat	DIS						COL							
Object Class	Code	(Optional)	-													
BPN			126	536929					08-0	44-14	69					
BPN + 4 (Op	tional)	1						\top							
Additional A Classification (Optional)									2018 Billa		-285F	-D\$11-	Q00XF0	00-A	F151-18	3F
Requesting A	Agency	y Fundin	g Expi	ration D	ate			Re	questir	ig Age	ncy Fu	nding C	ancellati	on Da	ite	
MM-DD-YY	YYY							MN	4-DD-	YYYY	7					
Project Nun	nber &		8F / C	PM US	SAJOBS	6/F	ederalis	it								
See Form 7600		- 03														
North Ameri						VAIC	CS) Nun			_						
Breakdown		imbursa	ble Li	ne Costs	5			OR Breakdown of Assisted Acquisition Line Cost: Contract Cost \$						ost:		
Unit of Mea		17.5	D. 1					4								
Quantity	9	Unit	Price			otal	······································	Se	rvicing		\$	ALCOHOLD TO BE		20-1	110000	
1 (\$24,94	9.00	\$ 24	1,949.0	0		Ob	ligated	Total Cost	\$ 0.	00				
Overhead Fe	es & (Charges		\$				Advance for			\$					
Total Line A	moun	t Obligat	ed	\$ 24	4,949.0	0			L	ne (-)						
			No			Ne	Net Total Cost \$ 0.00									
							Ass	sisted	Acquis	ition S	ervicing	Fees Ex	plana	tion		
Advance Line Amount (-) \$					_											
Net Line Amount Due				\$ 24	\$ 24,949.00											
Type of Serv		-		1												
✓ Sever	Severable Service Non-severable Service Not Applicable															

1AA Number 18FOPM180002 - 001 - Servicing Agency's Agreement
GT&C # Order # Amendment/Mod # Tracking Number (Optional)
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order S[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)
Straight-line – Provide amount to be accrued \$ and Number of Months
Accrual Per Work Completed - Identify the accounting posting period:
☐ Monthly per work completed & invoiced
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual
amounts will be communicated if other than billed.
30. Total Net Order Amount: \$ 24,949.00 [All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]
31. Attachments (State or list attachments.)
☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
✓ Other Attachments (Optional)
Form 7600B, Attachment A: Statement of Work
Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)
BILLING & PAYMENT INFORMATION
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]
If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC
☐ Credit Card ☐ Other – Explain other payment method and reasoning
33. Billing Frequency (Check One)
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]
✓ Monthly Quarterly Other Billing Frequency (include explanation)
34. Payment Terms (Check One) 30 days to allow for payment of invoices
7 days Other Payment Terms (include explanation):

IAA Number 18FOPM18 GT&C		Servicing Agency's Agreement Tracking Number (Optional)		
35. Funding Clauses/In	structions (Optional) (State and/or list funding	g clauses/instructions.)		
36. Delivery/Shipping 1	nformation for Products (Optional)	CHILDRAN CONTROL		
Agency Name				
Point of Contact (POC)	Name & Title			
POC Email Address				
Delivery Address /Room	Number			
POC Telephone Number				
Special Shipping Inform	ation	-		
-,,,,				
	APPROVALS AND CONTAC	CT INFORMATION		
	as identified by the Requesting Agency and Sen to be fulfilled for this Order. The Program Office	rvicing Agency, must ensure that the scope of work is that may or may not be the Contracting Officer depending on		
	Requesting Agency	Servicing Agency		
Name	Rhonda Wood	Rebecca Piazza		
Title	Deputy, HRS	Assistant Commissioner of TTS-18F		
Telephone Number	(b) (6)			
Fax Number				
Email Address	rhonda.wood@opm.gov	rebecca.piazza@gsa.gov		
SIGNATURE	RHONDA WOOD	e-Signed by Rebecca Piazza on 2017-11-07		
Date Signed		- T. 133.40		
that the funds are accura	ately cited and can be properly accounted for	ified by the Requesting Agency and Servicing Agency, certify per the purposes set forth in the Order. The Requesting Funding Official signs to start the work, and to bill, collect, ance with the agreement.		
	Requesting Agency	Servicing Agency		
Name	Julie Wold	Rautactivetrox		
Title	Finance Officer	OCFO		
Telephone Number	(b) (6)	(b) (6)		
Fax Number				
Email Address	julie.wold@omp.gov	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		

Orgitally signed by JULIE WOLD Date 2017 10.18 15 02 14 -04'00'

JULIE WOLD

SIGNATURE

Date Signed

CHRISTINA DOMINGUEZ Digitally signed by O. Diffe criffs, criffs, criffs, criffs. Gave Criff-CHRISTINA DOMINGUEZ

11/09/2017

Servicing Agency's Agreement

IAA Number 18FOPM180002 - 001

GT&C #	Order # Amendment/Mod # Trac	cking Number (Optional)
	CONTACT INFORMAT	ION
FINANCE OFFICE Points of The finance office points of coadvance/accounting information	of Contact (POCs) ontact must ensure that the payment (Requesting on are accurate and timely for this Order.	Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Toni Deas	Jackie Xu
Title	Management Analyst	Innovation Specialist
Office Address	6585 Log Cabin Drive, Macon GA	1800 F Street, NW Washington, D.C. 20006
Telephone Number	(b) (6)	
Fax Number		
Email Address		18f-finance-cs@gsa.gov
Signature & Date (Optional)	TONI DEAS Digitally suggreed by 1 Clost DEAS Date 2017 10 16 12 35 48 - OF COT	
	Contacts (POCs) (as determined by each Agen TING Office Points of Contact (POCs).	ncy)
	Requesting Agency	Servicing Agency
Name	CLIENT PROJECT LEAD	Shashank Khandelwal
Title		18F Innovation Specialist
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		Matthew Spencer
Title		18F Agreements Lead
Office Address		
Telephone Number		
Fax Number		
Email Address		matthew.spencer@gsa.gov
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

IAA#: 18FOPM180002

Order#: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment C

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), CIOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between U.S. Office of Personnel Management, FITBS/HRS IT PMO and TTS for work to be done on 18F / OPM USAJOBS / Federalist.

e-Signed by David Shive on 2017-11-06

David Shive, Chief Information Officer General Services Administration Date

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number OPMFY16CIO-23	- 0000 -	
GT&C #		Amendment/Mod #

DEPARTMENT AND/OR AGENCY								
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services					
	Name	U.S. Office of Personnel Management Chief Information Officer	GSA/Federal Acquisition Service (FAS) GSA/Technology Transformation Service (TTS)					
	Address	1900 E Street, NW, Room 5415 Washington, DC 20415	18th & F St NW G142, Washington, DC 20405					
2. Service	ing Agency	Agreement Tracking Number (Optional)						
3. Assist	ed Acquisit	ion Agreement Yes 🔲 No 🗹						
IZ] 1	4. GT&C Action (Check action being taken) New Amendment — Complete only the GT&C blocks being changed and explain the changes being made.							
□с	Cancellation - Provide a brief explanation for the IAA cancellation and complete the effective End Date.							
5. Agree	ment Period	Start Date	0-2016 of IAA or effective cancellation date D-YYYY					
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period:								
7. Agreement Type (Check One)								
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation								
	9							
Note: Spec	cific advanc	e amounts will be captured on each related Order.						

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number	OPMFY16CIO-23	- 0000 -	
•	GT&C #		Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Provide a general explanation of the Overhead Fees & Charges
Direct Cost
Overhead Fees & Charges Total Retirested Amount \$385,000.00
Total Estimated Amount \$385,000.00
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One)
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other
Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
The purpose of this task order is for General Services Administration\18F Digital Services (18F) to provide the Office of
Personnel Management\Office of the CIO with strategic support for transitioning and transforming from a legacy environment to a more distributed, robust, and secure environment. The OCIO is in the process of implementing an
Initiative to build a new, more modern, secure, robust IT infrastructure for OPM and needs 18F assistance in strategically
transitioning legacy applications to this new environment in the most effective and cost efficient manner for the Federal tax
payer. The 18F team will help confirm the current approach and begin the analysis and architecting of the OPM IT environments. The OPM CIO needs the critical support of a team of Federal Government experts in digital strategy.
VI.
12 Date & Daniel Building for the Demonstrate Assessment Consistent Assessment for the relationship
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
Please see attached SOW.

United States Government Interagency Agreement (IAA) - Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number OPMFY	3CIO-230000 _
GT&	
13. Restrictions (Opti NA	nal) (State and/or attach unique requirements und/or mission specific restrictions specific to this IAA).
	n Smull Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the my contract actions it has executed on behalf of the Requesting Agency.)
	related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
Agency.)	the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing
30 If this agreement is car agree to the terms of th	eled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall termination, including costs attributable to each party and the disposition of awarded and pending actions.
Requesting Agency shal	curs costs due to the Requesting Agency's faiture to give the requisite notice of its intent to terminate the IAA, the my any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs the failure to give notice.
	n Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for he list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
	Agreements — Servicing Agency's Organizations authorized to Provide Acquisition Assistance for in a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agenc	Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencles General Terms and Conditions (GT&C) Section IAA Number OPMFY16CIO-23

- 0000 -

	GT&C #	Order # Amendment/Mod #		
Cancellation Pol activities under I may be related to	licy-Servicing Ag	ency: In the event that the R questing Agency will reimbu ssments, staff hours worked	ny additional Servicing Agency clauses.) Requesting Agency cancels or terminates one or more irse for all actual costs of the cancellation. These expenses d on design, staffing, program coordination and	
		nnd/or Servicing Agency Att Agency attachments.)	rachments (Optional) (State and/or attach any additional	
22. Annual Revi	iew of IAA			
		to the GT&C and/or modifica	<u> </u>	
to sign this agreen	nent. Each Agency	AGENCY (vel accepting authority or offic Official must ensure that the g the scope of work can be fulfil	cial as designated by the Requesting Agency and Servicing Agenc general terms and conditions are properly defined, including the	ÿ
The Agreement Po	eriod Start Date (Bl	lock 5) must be the same as or	later than the signature dates.	
Actual work for the for Blocks 37 and		oegin until an Order has been s	signed by the appropriate individuals, as stated in the Instructions	
	Requesting Age	ncy	Servicing Agency	_
Name	Lisa Schlosser		David Shive	
Title	Acting Chief Info	ormation Officer	Acting Commissioner, TTS	_
Telephone Number(s)	(b) (6)			
Fax Number				
Email Address	Lisa,Schlosser@	Dopm.gov	(b) (6)	-
SIGNATURE	·(b) (6)			
Approval Date	7/	26/16	28212016	_
	/ /			-

IAA#: OPMFY16CIO-23

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Office of Personnel Management, Chief Information Officer

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

IAA#: OPMFY16CIO-23

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication. 18F agrees not to release any procurement sensitive information related to this interagency agreement.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number OPMFY16CIO-23			Scrvic	ing Age	ncy's Agreement	
GT&C#	Order# An	nendment/Mod #			ber (Optional)	
PI	RIMARY ORGA	NIZATION/OF	FICE INF	ORMA	TION	201
24.	Requ	esting Agency			Servicing Ag	ency
Primary Organization/Office Name	U.S. Office of F Chief Information	ersonnel Manaç on Officer	ement,		ederal Acquisition echnigy Transforn	
Responsible Organization/Office Address	1900 E Street, Washington, D	NW, Room 5415 C 20415	5	18th & 20405	F St NW G142, W	/ashington, DC
	ORDER/REQ	UIREMENTS !!	NFORMA	TION		
25. Order Action (Check One)						
New						
Modification (Mod) – List aff	ected Order block	s heing changed a	nd explais	ns the ch	anges being made.	For Example: for
a performance period mod, state ner	w performance pe	riod for this Order	in Block	27. Fill	out the Funding N	1odification
Summary by Line (Block 26) if the	s mod involves ad	ding, deleting or o	changing I	Sunding.	for an Order Line	3.
©.						90
Cancellation - Provide a brief	explanation for O	rder cancellation a	and fill in I	the Perfe	ormance Period End	Date for the
effective cancellation date.		•				
			75			
					Total of All	
26. Funding Modification	Line#	Line#	Line#		Other Lines	lotal
Summary by Line	Line#	Line#	Line#_		(attach funding	
Original Line Funding	s	\$	\$		details)	000
Cumulative Funding Changes	3	9	•			
From Prior Mods (addition (+) or	s	\$	2		\$	0000
reduction (-)]		•	2			0000
Funding Change for This Mod 200 Ale Mediated Onligation	\$0.00 20 20 E	; 110:00 - e 3 -	50:00	20.185.E.	\$ \$0.00 in a \$4.4.5	30 00 Sec.
	\$	\$	\$	4K-450008	\$	50.00
Total Advance Amount (-)	\$ 0.00	150100	(90)00		1500000	10 000
CACIONOTITISAL TROUBLE DE ESSANS	CLAMARE		VIS 55.98	7任時時25至		ROMAN AND STATES
27. Performance Period	Start Date	-08-01-20	10	End I	Date 09-30-2	2016
For a performance period mod, inse the start and end dates that reflect th		MM-DD-Y			MM-DD-	YYYY
new performance period.	IC	08-09-20	16			İ

IAA Number	OPM	IFY16C	10-23										greement			
.09		T&C#		Or	ier#	Amc	ndment/	Mod #	Tr	racking	, Numb	ocr (Opt	ional)			
28. Order L	inc/Fu	inding 1	nform	ation							Line	Numb	er		_	
	•			Reque	sting Ag			og		Ser	vicing	Agency	Fundin	g Inf	ormatio	1
ALC			2400	0001					一	47	0000	16				
Component	5P	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	Am	BPOA	EPOA	A	MAIN	SUB
TAS Required by HVI/2014		(2)				-			┼		024			×	4571	024
OR Current	ras fo	rmat	241	50100					47X	4534.0	001	<u> </u>		-		
BETC			DIS	В					COL	L						
Object Class	Code	Optional)	251	1					1		,					
BPN				536929					1269	91651	4					
BPN +4 (Op	tional))	+-													
Additional A			CIO	Regit	54783				285	F Q11	TCOOL	3 AA20	25.AF1	51.H	08	
Classification					trategi		al								473F70	
(Optional)					00/3800	000	240100									
Requesting Agency Funding Expiration Date 09-30-2016						Re	Requesting Agency Funding Cancellation Date 09-30-2021									
MM-DD-YY									M-DD-		7.					
Project Num		THE														
Description (ad/or S	Comicae	includ	ing (he Ron	Fide	Need (for this	Orde	r (State	or attack	La de	scription	of
products/serv	ices, li	ncluding	the bo	na fide	need for	this	Order.)	Flue	11000	101 612	. 0140	1 (DIAN	Of phase	ı u uc	зынрион	
The purpose of to Clifice of the Clifice	this tool	k order is	for Ger	neral Sec	vices Adr	ninist	ratton\18	F Dicital	Service	es (18F	to pro	vide the C	Office of P	NOS18	nel Manag	ement
environment. Th	o OCIO) is in the	DIDDES	s of impli	ementina	an In	iliative to	build a	new, m	ore mox	dem, se	cure, rot	ust IT infr	asiruc	ture for Of	PM and
needs 18F assis the Federal lax (stance le naver. T	n strategi The 18F t	cally tra earn wil	nstionin I help co	g legacy : nfirm the	áppile cuma	cations to nt approx	this nev ich and	wenviro beoin ti	ximent ne anak	in the m vsis and	nost effec I architec	tive and c ling of the	ne Jao M9O	ficient man 1T environ	mer for ments,
The OPM CIO n	eeds th	e criticai	anbbou	of a tea	n of Fede	ral G	overnme	nt expe	ts in di	gital stra	ategy.					
North Americ	en Inc	lustry C	lassific	ation Sy	ystem (N	IAIC	S) Num	ber (O								
Breakdown (of Rei	mbursa	ble Lir	e Costs				OR		Break	lown o	of Assis	ied Aequ	isitio	n Line C	lost:
Unit of Meas	ure							C	ontract	Cost	S					
Quantity		Unit	Price	445		tal		Se	rvicing	Fees	\$				40 mar - 12 in 12	
1		\$385,0	00.00	\$ 38	5,000	0		ОЬ	ligated	Total Cost	\$ 0.	00				
Overhead Fee	s & C	harges		\$. J			Advan	ce for	\$					
Total Line Ar			ed.	(class	5:0007	n x	CA A	a	Li	nc (-)						
10ta, Dille / I	noun.	ODMBun						Ma	t Total	Cost				Z		
				135			4.0	110	K I OUB	COSE				, , , , ,		
								As	sisted A	Acquis	ition S	ervicing	Fees Ex	plana	tion	
Advance	Line /	mount	(-)	\$	44132000	,				•				•		
Net Lin	e Amo	ount Due	3	3	5 000	χQ.		2								
Type of Serv	ice Re	quirem	ents													
Seven	able Se	ervice		Non-se	verable	Serv	rice (Z Not	Appli	cable						
						_										

IAA Number OPMFY16CIO-23	Servicing Agency's Agreement
GT&C# Order# Amendment/Mod#	Tracking Number (Optional)
29. Advance Information (Complete Block 29 if the Advance Payment	for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order S[All O	
Revenue Recognition Methodology (according to SFFAS 7) (Identify the account for the Requesting Agency's expense and the Servicing Agency's	se Revenue Recognition Methodology that will be used to s revenue)
Straight-line - Provide amount to be accrued S	
Accrual Per Work Completed – Identify the accounting posting period	od:
Monthly per work completed & involced	
Other - Explain other regular period (himonthly, quarterly, etc amounts will be communicated if other than billed	.) for posting accruals and how the accrual
30. Total Net Order Amount: \$ 385,000.00	
[All Order Line Net Amounts Due for reimbursable agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]	
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional except for Ass	isted Acquisition Agreements)
See attached SOW.	
Clother Attachments (Onlineal)	
☑ Other Attachments (Optional) Form 7600B, Attachment A: Statement of Work	
Form 7600B, Attachment B: Funding Details (answering Question 3	35 of this form)
Form 7600C, Attachment C: Economy Act Determination	
Form 7600D, Attachment D: Acceptance of Ownership	
BILLING & PAYMENT IN	IFORMATION
32. Payment Method (Check One) [Intra-governmental Payment and If IPAC is used, the payment method must agree with the IPAC Trading I	Collection (IPAC) is the Preferred Method.] Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Ini	tiated IPAC
☐ Credit Card ☐ Other - Explain other	payment method and reasoning
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepted	by the Requesting Agency BEFORE funds are
reimbursed (i.e., via IPAC transaction)]	Upon completion of delivery
☐ Monthly ☐ Quarterly ☐ Other Billing Frequency (included)	de explanation)
34. Payment Terms (Check One)	
7 days Other Payment Terms (include explanation):	
×	

IAA Number OPMFY16CI	0-23 -		Servicing Agency's Agreem	ent
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)	
35. Funding Clauses/Instru 0100AA16DA0D-61003000			ng clauses/instructions.)	
36. Delivery/Shipping Info	rmation for Prod	lucts (Optional)		
Agency Name				
Point of Contact (POC) Nam	e & Title			
POC Email Address				
Delivery Address /Room Nu	mber			
POC Telephone Number				
Special Shipping Information)	<u> </u>		
····	APPR	OVALS AND CONTA	CT INFORMATION	
	entified by the Re fulfilled for this O		ervicing Agency, must ensure the	
	Re	equesting Agency	Servi	cing Agency
Name	Lisa Schlosse	<u> </u>	David Shive	
Title	Acting Chief Ir (b) (6)	formation Officer	Acting Commissioner	, TTS
Telephone Number	(5) (0)			
Fax Number				
Email Address	Lisa.Schlosser	r@opm.gov	(b) (6)	
SIGNATURE	(b) (6)			
Date Signed		126/16	40 JUL 64	<u></u>
that the funds are accurately	cited and can be to obligate funds	properly accounted for . The Servicing Agency (ified by the Requesting Agency a per the purposes set forth in the Funding Official signs to start the ance with the agreement.	Order, The Requesting
		questing Agency	Servi	cing Agency
Name	Daniel K, Mare	ella	Andrew Roach La	ura Dawson
Title		inancial Officer	Manager of Financk()	Plenning & Analysis
Telephone Number	(b) (6)		lau	ra.dawson@gsa.gov
Fax Number				
Email Address	(b) (6)		andrew.roach@gsa.g	ov
SIGNATURE		f.e.	(b) (6)	Digitally signed by LAURA DAWSON ON: c=US, o=U.S. Government, ou=General
Date Signed		D.,	M·	5ervices Administration, criet AURA DAWSON 0.9.2342.19200300.100.1.1=47001002084215

FMS Form 7600B

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE

Page 4 of 6

IAA Number OPMFY16CIO		icing Agency's Agreement
GT&C#	Order # Amendment/Mod # Trac	king Number (Optional)
	CONTACT INFORMATI	ON
FINANCE OFFICE Points of		
	ontact must ensure that the payment (Requesting on are accurate and timely for this Order,	Agency), billing (Servicing Agency), and
	,	
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Myrtle Nsekela	Kalhryn Connolly
Title	Lead Accountant, CFO/FS/FRA	Innovation Specialist
Office Address	1900 E Street, NW, Suite 5475B Washington, DC 20415	1800 F Street, NW
CT 1 - t 3 t	(b) (6)	Washington, D.C. 20006
Telephone Number		
Fax Number		
Email Address	myrtle.nsekela@opm.gov	18f-finance-cs@gsa.gov
Signature & Date (Optional)		= = = = = = = = = = = = = = = = = = =
	Centacts (POCs) (as determined by each Agend	cy)
This may include CONTRAC	FING Office Points of Contact (POCs).	
	Requesting Agency	Servicing Agency
Name	Kevin A. Powers	Shashank Khandelwal
Title	Resource Management Chief	Innovation Specialist
Office Address	1900 E Street, NW, Sulte 5435G	
	Washington, DC 20415	
Telephone Number	(b) (6)	
Fax Number		
Email Address	kevin.powers@apm.gov	shashank.khandewal@gsa.gov
Signature & Date (Optional)		V
Name		
Title		
Office Address	,	
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Tide		
Office Address		
Telephone Number		
Fax Number		1681
Email Address		
Signature & Date (Optional)		

U.S. Office of Personnel Management, Chief Information Officer

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$385,000.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government

8 1	 Cr	L.	_	 _	_

(b) (6)			
Signature	131		

7/26/16 Date IAA#: OPMFY16CIO-23

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Office of Personnel Management, Chief Information Officer

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs and/or fixed costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.



Copy To Cart

Cancel Requisition

Description CIO Digital Transformation

IAA between OPM and 18F

Created By Lorenzo, Cecilia I Creation Date 15-Jul-2016 08:31:53

Deliver-To 1900 E STREET NW WASHINGTON, DC, 20415

Justification This procurement does not

required CIC approval, it is to fund federal staff from GSA

Status Approved

Change History Urgent Requisition No

> Attachment None Note to Buyer

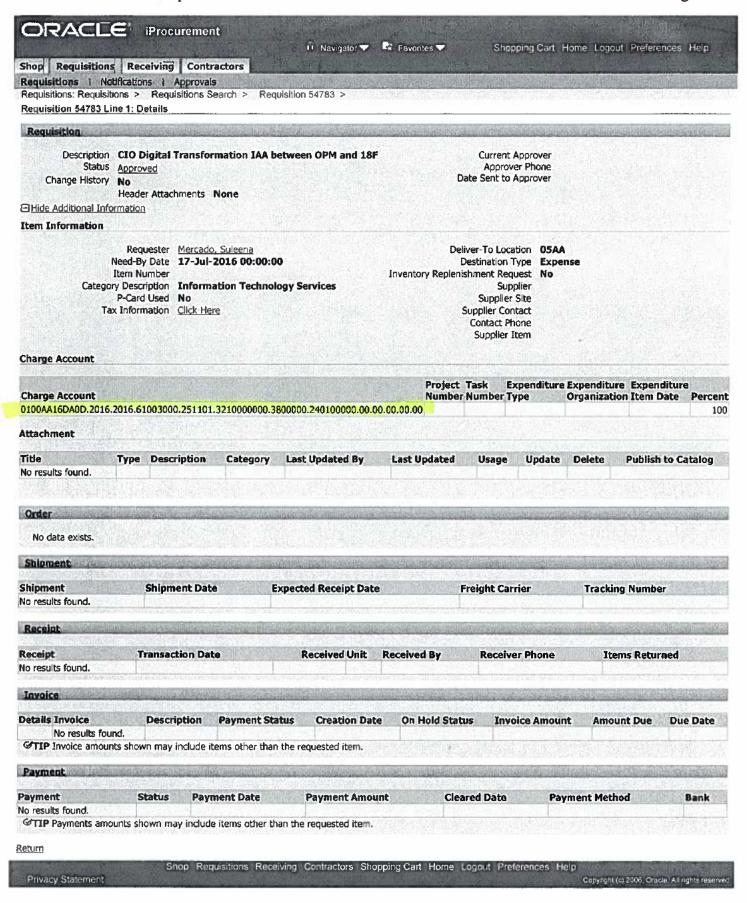
Line Description		Nood By	Deliver- To	Unit Quantity		Duigo	Amount (USD) Details Orde		
(Anathrica)	AND THE REPORT OF THE PROPERTY	Need-By	A SHARE THE PARTY OF THE PARTY	-	A Talendaria Control Page	or our commence of the	Annual Contract of Street, Street, St. Str.	Details (Jrue
L	CIO Digital Transformation IAA between OPM and 18F	17-Jul-2016 00:00:00	05AA	USD	385000	1 USD	385,000.00		
			Andreas American	-		Total	385,000.00		

Return

Copy To Cart

Cancel Requisition

Shop Requisitions Receiving Contractors Shopping Cart Home Logout Preferences Help Copyright (c) 2006, Oracle, All rights reserved **Privacy Statement**



	Capital Investment Comm	Submit by e-mail			
A V	This form is used to r	Print Form			
SOMMED TO	Project Title: CIO IT Systems-18F Digital Servi	ices IAA with GSA CIC Control #:	CIO-0716-0004		
Initiating Group:	Chief Information Officer (CIO)	Initiating Office: OCIO			
Presenter Name:	David Vargas	Submitter Name: David Vargas	Date 07/15/2016		
Investment Type:					
Invest. Type: 2	511 - Contract - IT	Invest. Category: Resubmission - Previously No	ot Concurred		
Funding Type:	ppropriated	Strategic Goal: Goal 4: Efficient and Effective	IT Systems		
Consent Agenda (recurring item):	☐ Yes ☒ No Investment ☒ Yes ☐ No Fully Funded: ☒ Yes ☐ No	Critical Non-Critical Investment: Totals	Current FY Budget Funds Available		
Acquisition:					
Maintenance:					
Operations:					
Planning:	\$385,000	\$2,000,000 \$400,000 \$2,785,0	\$385,000		
FY Costs: FY	715 FY 16 \$385,000 FY 17	\$2,000,000 FY 18 \$400,000 \$2,785,0	\$385,000		
New FTE Reg'd:		Total			
FTE Costs:		Total			
Justification Sum	mary:				
1) Describe the investment (include its initial start date and lifespan): (250 word max.)					
This investment request is for General Services Administration\18F Digital Services (18F) to provide the Office of Personnel Management\Office of the CIO with strategic support for transforming OPM into a digital-first organization. 18F's Transformation Services at GSA will embed a dedicated team at OPM and work hand-in-hand with CIO staff to build-up our internal digital capacity quickly. The expectation is that within an 18 month period, starting in August of 2016, OPM will be on an independent and sustainable path to becoming a digital-first agency. The OPM CIO needs the critical support of a team of Federal Government experts in digital strategy to continue the work the CIO has completed to date in improving the IT modernization at OPM. The overall project includes:					
A Discovery Phase that will include an assessment of People/Processes/Tools for the current and future state, the creation of a tailored plan, the alignment of stakeholders to ensure agency readiness, the identification of key projects and the execution of an agreement to proceed A Demonstration Phase that will embed an 18F team in delivering the agree upon projects, assessment of the need for an OPM digital services team, developing acquisition strategies to enable product and services delivery, and execution of retrospectives. A Scale-up Phase that will stand-up an OPM digital services team, acquiring enabling products, implement operating models, expand the new delivery methodologies to other projects and transition of support from the 18F team to the OPM digital Services team, , and execution of retrospectives. A Support Phase that will refine at-scale operating models and engage the 18F team with strategic and tactical needs as identified.					
2) Describe how the investment supports OPM's strategic goal(s): (200 word max.)					
The Office of the Chief Information Officer (OCIO), desires to transition and transform from a legacy environment to a more integrated, robust, and secure IT environment. We must not only do this in an agile way but must be able to show early, quick wins and expand on those early successes. This is consistent with OPM's Strategic IT Plan's Enabling Initiatives where Agile development is a core component of our future success.					

3) Describe the impact if the investment is not approved:	(285 word max.)						
If this investment is not approved, it directly impacts the CIO's ability to support the Office of Personnel Management (OPM) strates in Section 2 above and it delays forward progress on the migration efforts. Further, if alternative procurement strategies are neede supported by a team of Federal Government experts in digital strategy.	gic goals as described d, the work will not be						
4) Provide a summary of funding and source(s) of funds for the investment:	(285 word max.)						
The proposed contract will be funded through appropriated S&E funding in FY 2016 and is already budgeted in our FY16 S&E Operat 17/18, it is requested as part of OPM's supplemental \$37 million request.	ing Plan . For FY						
Ancillary Submission Activities:							
☐ Alternative Analysis ☑ N/A ☐ Risk Management Plan ☑ N/A Small Business Considered:	☐ Yes ⊠ No						
Investment Review Board Committee Comments							
Does the Investment Review Board (IRB) monitor this investment?							
Authorizations / Approvals: (Signatures below represent an acknowledgement for the requested funds)	=						
DAVID VARGAS Digitally signed by DAVID VARGAS Digitally signed by DAVID VARGAS Date Date							
Title: Associate CIO for Strategy and Policy							
Title:							
Date							
Title: (5) (6)							
Committee Decision Date 8/2/16							
Concur Non-concur Deputy Chief Financial Officer							
(b) (6) Date 8/2/16							
Mark W. Lambert Associate Director							
Merit System Accountability & Compliance							

General Services Administration (GSA) / Technology Transformation Service (TTS) / 18F

and

Office of Personnel Management (OPM) / Office of Chief Information Officer (OCIO)

Attachment A - Statement of Objectives (SOO)

1.0 BACKGROUND

The GSA (the Servicing Agency), through its Technology Transformation Service / 18F, offers a variety of services focused on transforming the way government builds and buys digital/tech services, with an emphasis on public-facing interactions. One of the lines of business through which 18F delivers its services is the Transformation Services division, whose mission is to transform agencies into digital organizations through new management models, culture change, modern practices, empowered talent, data access, and collaboration tools.

The Requesting Agency, for the purposes of this SOO, is the Office of Personnel Management (OPM) OCIO. OPM OCIO is currently undertaking a department-wide digital transformation, which will require the adoption of new models, practices, and tools in the areas of talent management, customer experience, acquisition management, employee collaboration, data management, product development, and technology delivery. Because 18F can leverage its experience in implementing these new models and practices at an enterprise level, OPM OCIO is engaging 18F to support the planning and implementation of OPM OCIO's digital transformation initiative.

The purpose of the engagement is to evaluate OPM OCIO's existing digital capabilities within the context of the organization's strategic imperatives, identify capability gaps between where the organization is now and where it wants to be, and to develop a systematic approach to maturing OPM OCIO's digital capabilities.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide OPM OCIO with a Digital Transformation Assessment, with a particular focus on OPM IT systems (and how those systems are built, bought, and managed) that support OPM retirement services and the human resources data exchange. The assessment will include the following components:

1. Workshops and/or interviews with OPM staff to understand the current state and desired future state of the organization.

- An analysis of existing capabilities and the identification of capability gaps in the areas of talent management, customer experience, acquisition management, employee collaboration, data management, product development and technology delivery.
- 3. A report, and presentations as directed by OPM, that will provide a summary of the above mentioned items and a prioritized list of recommended actions.

Each agency is responsible for legal review for its own agency procurements and other agency actions.

3.0 TIMEFRAME FOR ACHIEVING OBJECTIVES

Objective	Timeframe
Project Kickoff	< 15 business days after agreement execution
Workshops and Interviews	On dates mutually agreed upon by both parties
Digital Transformation Assessment Report	< 2 months after Project Kickoff

4.0 SERVICING AGENCY'S REQUIREMENTS

To ensure best execution of work, OPM will provide access to the following upon request by the servicing agency:

- Documentation as appropriate (e.g. IT budget, procurement and strategic plans)
- Access to OPM contracting and/or legal staff with knowledge of the data rights of current OPM IT systems.
- Facilities and equipment (including necessary credentials)
- Key contractors and vendors, with the following actions to provide for appropriate lines of responsibility between OPM and 18F on one hand, and OPM and its contractors and vendors on the other:
 - (1) The OPM POC and 18F will coordinate in writing, in advance, on the identities of any OPM contractors or vendors whom OPM directs 18F to interact with to perform the work for OPM that is set out in this agreement.
 - (2) OPM will advise its contractors or vendors whom it directs to interact with GSA/18F staff of the following, as OPM determines is appropriate:
 - (a) GSA/18F staff are Federal employees performing work for OPM;

- (b) the contractor/vendor should be aware of the identity of their OPM Contracting Officer. GSA/18F staff have no authority to make decisions related to the contract; only the OPM Contracting Officer does;
- (c) GSA/18F staff are in an information gathering stage, at most in an advisory role to OPM, not in a decision-making role.
- (3) For any meetings or other communications which include both 18F staff and OPM contractors or vendors, OPM will determine if it is appropriate to send an OPM representative (such as the OPM Administrative Contracting Officer, Contracting Officer's Representative, or other OPM designee) to participate.
- (4) GSA/18F employees will copy the OPM POC on email (and other communications, as practicable) which include OPM contractors or vendors, and will coordinate closely with the OPM POC on all matters involving OPM contractors or vendors.

OPM will allow and enable GSA to publish articles and talk about the engagement in terms agreeable to both agencies, coordinated with the OPM [Public Affairs?] point of contact identified in Block 40 of the 7600B for this agreement.

5.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs, including (1) labor costs, charged at current hourly rates based on employee grade plus overhead costs as well as travel (if any); (2) non-labor costs, including any infrastructure/hosting, contracted services, pre-approved travel, and related expenses under this agreement.

Cost Breakout:

Labor: \$350,752 Travel: \$23,894

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

Servicing Agency IAA#: OPMTTS170001

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Office of Personnel Management, Chief Information Officer

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

Servicing Agency IAA#: OPMTTS170001

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

UNITED STATES GOVERNMENT INTERAGENCY AGREEMENT (IAA) Agreement Between Federal Agencies General Terms & Conditions (GT&C) Section



IAA Number _	GT&C # O00		Amendr	ment a	# / Mod #	
DEPARTMENT AND/OR AGENCY						
1. Requesting Agency of Products / Services			Servicing Agency Providing Products / Sevices			
Name	Name U.S. Office of Personnel Management Chief Information Officer			General Services Administration, Technology Transformation Services (TTS)		
Address 1900 E Street, NW, Room 5415 Washington, DC 20415				18th & F St NW G142, Washington, DC 20405		
2. Servici	ng Agency Tracking Numbe	r (O	ptional)	: <u>0</u>	PMTTS170001	
	d Acquisition Agreement		Yes	√	No	
Amendment - Complete only the GT&C blocks being changed and explain the changes being made. Cancellation - Provide a brief explanation for the IAA cancellation and complete the effective End Date.						
5. Agreem	ent Period Start Date MN		Er D-YYYY	nd D	ate09/30/2017 of IAA or effective cancellation date MM-DD-YYYY	
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received Yes If Yes, this is an: Annual Renewal Other Renewal State the other renewal period: No						
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related order.						
Hote. Opening advance amounts will be captured on each related order.						

UNITED STATES GOVERNMENT INTERAGENCY AGREEMENT (IAA)

Agreement Between Federal Agencies General Terms & Conditions (GT&C) Section



IAA Number	GT&C#	0000 Order #	Amendme	ent#/Mod#	_		
9. Estimated Agre	eement Amour	t (The Servic	ing Agency	completes all	information for	the estimated	agreement amount)
(Optional for assis	sted Acquisition	s)					
Direct Cost		\$15	0,500.00	Provide a ger	neral explanation	of the Overhe	ead Fees and Charges
Overhead Fees &	Charges						
Total Estimated A	mount	\$15	0,500.00				
10. STATUTORY A	·	itv (Check	One)				
Franchise Fund		• (•	apital Fund	Economy A		Other Authority
Fill in Statutory Au	thority Title and	Citation for	Franchise	Fund, Revolvi	U.S.C. 1535/F	•	nd, or Other Authority
b. Servicing Age	ncy's Authority	y (Check Or	ne)				
Franchise Fund			[Capital Fund	Economy A U.S.C. 1535 / F	FAR 17.5)	Other Authority
- III III Galdioly Au	thority rido dila	314410111011	T TOP TOTAL	una, revolvi	ng runu, vrona	ng Capitai i ai	ia, or outer radionly
11. Requesting A The purpose of this Personnel Managen environment to a mo transitioning legacy will help confirm the CIO needs the critic 12. Roles and Re attachments for th Please see attached S	task order is for onent\Office of the ore distributed, re applications in the current approach alsupport of a tesponsibilities e roles and res	General Serve CIO with stropbust, and se be most effect and begin to am of Federa for the Rec	rices Admi rategic sup- cure envin- tive and co the analysial Governa Juesting A	nistration\18I port for trans onment. The ost efficient m s and archite nent experts. Agency and	Digital Service itioning and transport of the learning of the Office in digital strated the Service	es (18F) to p insforming from 18F assistant Federal tax poor M IT enviror and ng Agency	rovide the Office of om a legacy ce in strategically ayer. The 18F team ments. The OPM (State and/or list

UNITED STATES GOVERNMENT INTERAGENCY AGREEMENT (IAA)

Agreement Between Federal Agencies General Terms & Conditions (GT&C) Section



IAA Number	GT&C#	0000 Order #	Amendment # / Mod #	
13. Restrictions		4.44.77	unique requirements and/or mission specific restrictions specific to this IAA).	
NA	(
			Credit Clause (The Servicing Agency will allocate the socio-economic actions it has executed on behalf of the Requesting Agency).	
			be resolved in accordance with instructions provided in the Treasury r 4700, Appendix 10; Intragovernmental Transaction (IGT) Guide.	
16. Termination (or Servicing Agency 30	•	of days tha	t this IAA may be terminated by written notice by either the Requesting	
If this agreement is o			ntract/order may also be canceled. If the IAA is terminated, the agencies gosts attributable to each party and the disposition of awarded and	
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.				
			uesting Agency's Organizations Authorized to Request Acquisition ing Agency's organizations authorized to request acquistion assistance for this IAA.	
NA				
			ricing Agency's Organizations Authorized to Request Acquisition g Agency's organizations authorized to request acquistion assistance for this IAA.)	
NA				
19. Requesting A	gency Clause(s	s) (Optional)	(State and/or attach any additional Requesting Agency clauses.)	
No. 19 Inc.				
			e and/or attach any additional Servicing Agency clauses.)	
this SOW, the Reques	sting Agency will rein	nburse for all	at the Requesting Agency cancels or terminates one or more activities under actual costs of the cancellation. These expenses may be related to materials, ogram coordination and non-refundable speaker travel expenses.	

UNITED STATES GOVERNMENT INTERAGENCY AGREEMENT (IAA)

Agreement Between Federal Agencies
General Terms & Conditions (GT&C) Section



IAA Number	GT&C#	0000 Order #	Amendment # / Mod #
			Servicing Agency Attachments (Optional) (State and/or attaching Agency Attachments)
22. Annual Rev		tian anno to a	morphism various the IAA if the agreement period eveneds are year
			annually review the IAA if the agreement period exceeds one year. nt to the GT&C and/or modification to any affected Order(s).
		-	AGENCY OFFICIAL
Servicing Agency	y to sign this agre	ement. Each A	g authority or official as designated by the Requesting Agency and Agency Official must ensure that the general terms and conditions
	ned, including the	stated statutor	ry authorities, and, that the scope of work can be fulfilled as per the
agreement.			

23.	Requesting Agency	Servicing Agency
Name	Lawrence Anderson	Rob Cook
Title	Associate Chief Information Officer	Commissioner, TTS
Telephone Number(s)	(b) (6)	
Fax Number		
Email Address	Lawrence.Anderson@opm.gov	Rob.Cook@gsa.gov
SIGNATURE	LAWRENCE ANDERSON Digitally algoed by LAWRENCE ANDERSON Date: 2017.04.17 15:48:09 -04100*	e-Signed by Vladlen David Zvenyach
Approval Date		

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Instructions for Blocks 37 and 38.

Order#: 0001

General Services Administration (GSA) / Technology Transformation Service (TTS) / 18F

and

Office of Personnel Management (OPM) / Office of Chief Information Officer (OCIO)

Attachment A - Statement of Objectives (SOO)

1.0 BACKGROUND

The GSA (the Servicing Agency), through its TTS / 18F office, offers a variety of services focused on transforming the way government builds and buys digital/tech services, with an emphasis on public-facing interactions. One of the lines of business through which 18F delivers its services is the Transformation Services unit, whose mission is to transform agencies into digital organizations through new management models, culture change, modern practices, empowered talent, data access, and collaboration tools.

The Requesting Agency, for the purposes of this document, is the OPM OCIO. The OPM OCIO is undergoing the process of digital transformation, which requires the adoption of new models, practices, and tools in the areas of talent management, customer experience, acquisition management, employee collaboration, data management, product development, and technology delivery. As a unique organization in government, and because 18F can leverage its experience in implementing these new models and practices at an enterprise level, the OPM OCIO is requesting to extend its engagement with 18F to continue its support of the OCIO's digital transformation initiative.

Previously, the OPM OCIO engaged 18F in a short-term discovery effort to evaluate OPM OCIO's existing digital capabilities within the context of the organization's strategic imperatives. That effort helped to identify capability gaps between where the organization was and where it desired to be. It also helped to develop a systematic approach to maturing OPM OCIO's digital capabilities.

As a continuation of that effort, the purpose of this current engagement is to augment and mature OPM's existing digital capabilities in fulfilling its mission of supporting and honoring the Federal workforce for the American people. Presently, the retirement process uses a tool known as Federal Annuity Claims Expert System (FACES), to estimate and calculate retirement benefits. The Microsoft Excel calculator engine, native to FACES has withstood the test of time, and after over 15 years of its operation has accrued significant technical debt. The scope of this engagement is to conduct research, synthesize collected data, and make findings and recommendations for the Requesting Agency to develop an explicit problem statement, product

Order#: 0001

vision, and a discovery solutions roadmap that will help OPM OCIO advance its goal of designing and implementing a new Retirement Benefits Calculator for the FACES application.

As 18F engages on the scope below, we expect to gain further insight into OPM's objectives and ensure the specific activities outlined below align and support the overall strategy.

2.0 SCOPE OF OBJECTIVES

Specific objectives of the transformation review include:

- Establishing a clear product vision, informed by user research and experience design, to create consensus around the proposed future of FACES Retirement Benefits Calculator.
- 2. Developing a set of objectives and user stories in an agile "backlog" format to establish a list of project outcomes and tasks, helping formulate an overall roadmap for implementation.
- 3. Producing a technical review of any existing and contemporary operational architectures, programs, applications, and systems.
- 4. Defining an iterative approach to helping OPM OCIO execute a technical re-design and implementation of the FACES calculation engine, including, but not limited to, risks and any skills and resources required to support the product.

The work may also include time and effort for the team to conduct a number of technical explorations including:

- 1. Capture current-state "inputs and outputs" in order to develop test cases for use in future test-driven development and evaluation. This would require access to log and traffic information for existing FACES queries and calculations.
- 2. Potential prototype development, as determined by the team, to provide an evidence-based approach to validating assumptions.

3.0 TIMEFRAME FOR ACHIEVING OBJECTIVES

Initiation • Project Execution materials including: Estimated time table, staffing chart, financial models • Reading List Request	After the agreement is signed, the parties will select a mutually agreeable start date.
Kickoff - an on-site workshop with core team and stakeholders to identify core activities and make participant	At a mutually agreed upon date after the agreement is signed.

Order#: 0001

introductions	
Participant recruiting and scheduling Any outreach and communication materials as necessary	Begins during Kickoff
Investigation - interview sessions and workshops	2 weeks after Kickoff
Exploration and Hypothesis Testing - development-driven efforts to collect existing retirement calculation test information and prototype future alternatives • FACES test cases as necessary • Prototypes as necessary	3 weeks after Kickoff
Synthesis and Product Definition Definition of minimal viable product and potentially future phases of work Report of findings (learnings from discovery and prototyping, rationale and parameters for MVP definition) Preliminary product backlog Preliminary product roadmap	4 weeks after Kickoff
Using the preliminary roadmap developed above, scope out the work for the next phase of the project, along with cost estimates	4 - 5 weeks after Kickoff
Interpretation and Recommendations - open discussion and dialogue • Recommended next steps	5 weeks after Kickoff: on a mutually agreed date after report of findings is delivered

4.0 SERVICING AGENCY'S REQUIREMENTS

To ensure the best execution of the work, OPM OCIO will provide the following:

- 1. A dedicated Transformation Lead who reports directly to the CIO or top-level agency leadership and who is responsible for:
 - a. Co-leading the 18F team;

Order#: 0001

- b. Providing agency and domain expertise as required;
- c. Communicating/messaging the efforts of the transformation team, liaising with agency leaders and other staff to promote modern digital practices; and
- d. Actively working with the agency to manage risks and resolve issues that the transformation team encounters.
- 2. Access to the following upon request by the servicing agency:
 - a. Key personnel, including executives and staff-level employees.
 - b. Key contractors and vendors, in accordance with the following actions to provide for appropriate lines of responsibility between OPM OCIO and 18F on one hand, and OPM OCIO and its contractors and vendors on the other:
 - The OPM POC and 18F will coordinate in writing, in advance, on the identities of any OPM contractors or vendors whom OPM OCIO directs 18F to interact with to perform the work for OPM OCIO that is set out in this agreement.
 - ii. OPM OCIO will advise its contractors or vendors whom it directs to interact with GSA/18F staff of the following, as OPM OCIO determines is appropriate:
 - GSA/18F staff are Federal employees performing work for OPM OCIO:
 - The contractor/vendor should be aware of the identity of their OPM Contracting Officer. GSA/18F staff have no authority to make decisions related to the contract; only the OPM Contracting Officer does; and
 - 3. GSA/18F staff members are in an information gathering stage, at most in an advisory role to OPM OCIO, not in a decision-making role.
 - iii. For any meetings or other communications which include both 18F staff and OPM contractors or vendors, OPM OCIO will determine if it is appropriate to send an OPM representative (such as the OPM Administrative Contracting Officer, Contracting Officer's Representative, or other OPM designee) to participate.
 - iv. GSA/18F employees will copy the OPM POC on email messages (and other communications, as practicable) which include OPM contractors or vendors, and will coordinate closely with the OPM POC on all matters involving OPM contractors or vendors.
 - c. Access to facilities and equipment (including necessary credentials).
 - d. Documentation (e.g., IT budget, acquisition plans, strategic plans).
- 3. Approval for 18F to communicate status and progress of the engagement (e.g., blog posts) in terms agreeable to both agencies.

5.0 REIMBURSEMENT

Order#: 0001

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current hourly rates based on employee grade and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

Cost Breakout

Labor: \$140,500Travel: \$10,000

6.0 USE OF CONTRACT SERVICES

GSA may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

7.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, risks, and issues. A financial accounting will be included at least monthly based upon the requested services.

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Office of Personnel Management, Chief Information Officer

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA#:

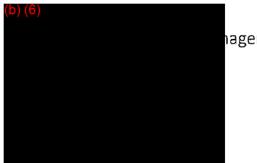
Order#: 0001

U.S. Office of Personnel Management, Chief Information Officer

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$150,500.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government



agement Officer, OPM OCIO

Date

May 9, 2017

United States Government

Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number					ncy's Agreement	MTT0470004	
GT&C#	Order# Ar	nendment/Mod #	Track	ing Num	ber (Optional) <u>OP</u>	MTTS170001	
P	RIMARY ORGA	NIZATION/O	FFICE INI	FORMA	TION		
24.	Requ	uesting Agency		Servicing Agency			
Primary Organization/Office Name	U.S. Office of I Chief Informati	Personnel Mana ion Officer	agement,		al Services Admini ology Transformati		
Responsible Organization/Office Address	1900 E Street, Washington, D	NW, Room 54° C 20415	15	18th & 20405	F St NW G142, W	/ashington, DC	
	ORDER/REC	QUIREMENTS	INFORM	ATION			
25. Order Action (Check One) ✓ New Modification (Mod) – List aff a performance period mod, state ne Summary by Line (Block 26) if the Cancellation – Provide a brief effective cancellation date.	w performance pe e mod involves ad	eriod for this Ord	er in Block changing	27. Fill Funding	out the Funding M for an Order Line	Aodification	
26. Funding Modification Summary by Line	Line #	Line #	Line#_		Total of All Other Lines (attach funding details)	Total	
Original Line Funding	\$	\$	\$		\$	\$0.00	
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$		\$	\$ 0.00	
Funding Change for This Mod	\$	\$	\$	- 545 - 1152	\$	\$0.00	
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Total Advance Amount (-)	\$	\$	\$		\$	\$0.00	
Net Modified Amount Due	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
27. Performance Period For a performance period mod, inset the start and end dates that reflect to new performance period.	ert	05/16/2017 - F MM-DD-		End	Date 09-30-2 MM-DD-		

IAA Number _			•	Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) OPMTTS170001

28. Order L	ine/Fı	ınding I	nform	ation			144				Line	Numbe	er		_	
				Reques	sting Ag Inforn		y Fundi	ng		Ser	vicing	Agency	Fundin	g Info	ormation	ı
ALC			24 0	00001					Г	47 000016						
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014	<u> </u>				<u> </u>				<u> </u>							
OR Current	ΓAS fo	rmat	241	70100					47X	4534.0	001				1	1
BETC			DIŞI	3					COL	L						
Object Class	Code	(Optional)	251	102 (lal	bor) and	121	05 (trav	el)	П							
BPN					-				08-044-1469							
BPN + 4 (Op	tional))														
	Accounting On/Information Org/Prog/Strategic Goal 3211130000/3000000/2404000						ble						F151-18	BF-Billa		
(Optional)		Franklina				000	/240400						C: 4764		4 -	
Requesting A 09-30-20	igency 17	runding	у Ехріг	ation D	ate			0	9-30-	ig Agei 2022	icy Fu	naing C	ancellation	on Da	ite	
MM-DD-YY	YY							MN	1-DD-	YYYY	·					
Project Num	ber &	Title														
North Amoric		hatma Cl	:G-	atian Si	votom (I)	IAIC	CO Norma	h on (On	*:1	<u> </u>						
North Americ						AIC	S) Nulli	OR			laun a	f Assist	ad A agu	initia	n I ina C	not:
Unit of Meas		moursac	ne Lin	e Costs					ntract		\$	I ASSIST	ea Acqu	ISITIO	n Line C	ost:
	uie	Unit F) wi a a	1	Т-	tal					\$					
Quantity		Onitr	Tice		(Investigate Car	W 1 1 1 1 1 1		Ser	vicing			Vistar I	1/6L (-3/5.5)	10.00		es volum
1		\$150,50	00.00	\$ 15	0,500.0	00		Obl	igated	Total Cost	\$ 0.	00				
Overhead Fee	s & C	harges		\$				A		ce for	\$					
Total Line Ar	nount	Obligate	d	\$ 15	0,500.0	00		(a)	Li	ne (-)						
								Net	Total	Cost	\$ 0.0	00				
								Ass	isted A	Acquisi	tion Se	ervicing	Fees Exp	olanai	ion	
Advance	Line A	Amount (-)	\$				7		•						
Net Lin	e Amo	ount Due		\$ 15	0,500.0	00										
Type of Serv	ice Re	quireme	ents	100												
✓ Severa			_	Non-se	verable	Serv	ice [□Not	Appli	cable						

IAA Number	CTA C !!			Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) OPMTTS170001
		D1 1 00	ici i i	2.5.1.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.
29. Advance Info	rmation (Complete	e Block 29	if the Advance Payment	for Products/Services was checked "Yes" on the GT&C.)
Total Advance A	mount for the Ord	ler \$	[All	Order Line advance amounts (Block 28) must sum to this total.]
			to SFFAS 7) (Identify to the Servicing Agency	the Revenue Recognition Methodology that will be used to 's revenue'
Straight-line	Provide amount to	be accrue	d \$	and Number of Months
Accrual Per V	Work Completed - I	dentify the	accounting posting per	iod:
✓ Month	ly per work comple	ted & invoi	iced	
Other -	- Explain other regulation - Explain other regulation - Explain other regulation - Explain - Explain - Explain other regulation - Explain - Ex	ılar period o	(bimonthly, quarterly, e ed if other than billed.	tc.) for posting accruals and how the accrual
30. Total Net Or	der Amount: \$ 15	0,500.00		
[All Order Line N	et Amounts Due for		ble agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this to				
_	(State or list attachr	,	(O. C I	
☐ Key project	and/or acquisition	milestones	(Optional except for As	sisted Acquisition Agreements)
	(0 : 1)			
7600B Attachme	hments (Optional)			
7600B Attachme	nt B: Funding Det			
7600B Attachme	nt C: Economy Ac	t Determin	nations	
		BIL	LING & PAYMENT I	NFORMATION
32. Payment Me	thod (Check One) [Intra-gove	ernmental Payment and	d Collection (IPAC) is the Preferred Method.]
				Partner Agreement (TPA).
Requesting	g Agency Initiated I	PAC [Servicing Agency In	itiated IPAC
Credit Car	d	[Other – Explain othe	r payment method and reasoning
33. Billing Frequ	ency (Check One)			
	be submitted by t via IPAC transact		ng Agency and accepte	d by the Requesting Agency BEFORE funds are Upon completion of delivery
Monthly	Quarterly	Other I	Billing Frequency (inclu	, , , , , , , , , , , , , , , , , , , ,
intolicity	Quarterly		oming rrequency (mera	de explanation)
34. Payment Ter	ms (Check One)		30	Days to allow for payment of invoices
7 days	Other Paymen	t Terms (in	clude explanation):	
-	-		10.0	

APR 2 4 2017

IAA NumberGT&	Sε C# Order# Amendment/Mod# Tr	ervicing Agency's Agreement acking Number (Optional) OPMTTS170001
GI&	C# Order# Amendment/Mod # 11	acking Number (Optional)
	nstructions (Optional) (State and/or list funding clast 1000-3211130000-3000000-240400000	uses/instructions.)
36. Delivery/Shipping	Information for Products (Optional)	
Agency Name		
Point of Contact (POC)	Name & Title	
POC Email Address		
Delivery Address /Roon	n Number	
POC Telephone Numbe	г	
Special Shipping Inform	nation	
	APPROVALS AND CONTACT IS	NEODMATRON
		TORMATION
	as identified by the Requesting Agency and Servicin n be fulfilled for this Order. The Program Official m	g Agency, must ensure that the scope of work is ay or may not be the Contracting Officer depending on
	Requesting Agency	Servicing Agency
Name	David DeVries	Rob Cook
Title	Chief Information Officer	Commissioner, GSA/TTS
Telephone Number	(b) (6)	
Fax Number		
Email Address	David.DeVries@opm.gov	rob.cook@gsa.gov
SIGNATURE	DAVID DEVRIES Digitally signed by DAVID DEVRIES Date: 2017.04.20 11:39:18 -04'00'	e-Signed by Vladlen David Zvenyach on 2017-05-08
Date Signed		
that the funds are accur Agency Funding Official	ately cited and can be properly accounted for per th	ng Official signs to start the work, and to bill, collect,
	Requesting Agency	Servicing Agency
Name	Margaret P. Pearson	Paula Netro
Title	Associate Chief Financial Officer	OCFO Financial Management Analyst
Telephone Number	(b) (6)	
Fax Number		
Email Address	margaret.pearson@opm.gov	paula.netro@gsa.gov
SIGNATURE	(b) (6)	Paula Netro Paula Per valence Constitution C
Date Signed		5/16/2017

AA Number		-		Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) OPMTTS170001

§1	CONTACT INFORMAT	TION
	of Contact (POCs) ontact must ensure that the payment (Requestin on are accurate and timely for this Order.	g Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Myrtle Nsekela	Kathryn Connolly
Title	Lead Accountant, CFO/FS/FRA	Administrative Support Specialist
Office Address	1900 E Street, NW, Suite 5H30K Washington, DC 20415	1800 F St NW Washington DC 20405
Telephone Number	(b) (6)	
Fax Number		
Email Address	myrtle.nsekela@opm.gov	18f-finance-cs@gsa.gov
Signature & Date (Optional)		
40. ADDITIONAL Points of This may include CONTRAC	f Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	
	Requesting Agency	Servicing Agency
Name	Nanci Petit	Chris Cairns
Title	Resource Management Chief	
Office Address	1900 E Street, NW, Suite 5435G Washington, DC 20415	
Telephone Number	(b) (6)	
Fax Number		
Email Address	nanci.petit@opm.gov	christopher.cairns@gsa.gov
Signature & Date (Optional)	la la	
Name	Juan Singleton	
Title	Financial Management Specialist	
Office Address	1900 E Street, NW, Suite 5415 Washington, DC 20415	
Telephone Number	(b) (6)	
Fax Number		
Email Address	Juan.Singleton@opm.gov	
Signature & Date (Optional)		
Name	Jason Kruse	
Title	Chief IT Enterprise Architect	
Office Address	1900 E Street, NW, Suite 4450 Washington, DC 20415	
Telephone Number	(b) (6)	
Fax Number		
Email Address	Jason.Kruse@opm.gov	(C) -
Signature & Date (Optional)		

Order#: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Required Approval

Form 7600B, Attachment E

The GSA Chief Information Officer is required to review and approve contracts or agreements related to information technology.¹ This attachment is to signify that the GSA-CIO has reviewed and approved this agreement between **OPM** and TTS for work to be done on **FACES Discovery** in keeping with the requirements of 40 U.S.C. 11319.

e-Signed by David Shive on 2017-05-15

David Shive, Chief Information Officer General Services Administration Date

¹ See 40 USC 11319(b)(1)(C)(i)(I) stating, "A covered agency other than the Department of Defense...may not enter into a contract or other agreement for information technology services, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of the agency."

Order#: 000

U.S. General Services Administration, Federal Acquisition Service, Technology Transformation Services, 18F

and

U.S. Office of Personnel Management, PAC, PMO FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

Order#: 000

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

9.0 Design Research

The requesting agency acknowledges the servicing agency's commitment to human-centered design, specifically its practice of design research. Design research broadens perspectives and tests assumptions by actively and systematically engaging with information ecosystems.

The requesting agency acknowledges and agrees that:

- A. The servicing agency shall conduct design research as authorized by Executive Order 13571, Streamlining Service Delivery and Improving Customer Service, Section 2 (B).
- B. In its conduct of design research, the servicing agency may:
 - i. Interact with federal employees, contractors, and members of the public.
 - ii. Access sensitive information and personally identifiable information.

Order#: 000

- iii. Seek approval for its information collection instruments under the paperwork reduction action (PRA). The servicing agency shall collaborate with PRA desk officers at the requesting agency, as appropriate.
- C. The servicing agency shall notify the requesting agency about the nature and scope of its design research studies. The requesting agency is responsible for communicating the nature and scope of design research studies to its labor unions, if applicable.
- D. The servicing agency has conducted a privacy impact assessment (PIA) for design research to fully identify and mitigate potential privacy risks. The servicing agency's design research PIA is located at: https://gsa.gov/portal/content/102237
- E. The servicing agency shall provide access to and transfer ownership of design research-related data on a need-to-know basis in accordance with the principles outlined in its design research PIA.



3. Assisted Acquisition Agreement Yes N	ement Washington DC	Servicing Agency Providing Products/Services GSA, Technology Transformation Services, FAS 1800 F Street, N.W. Washington, D.C. 20405
PAC PMO/SSCLOB 1900 E SI, NW Rm 5H27, V 20405 2. Servicing Agency Agreement Tracking Number 3. Assisted Acquisition Agreement Yes N 4. GT&C Action (Check sction being taken) New Amendment — Complete only the GT&C bl	Washington DC er (Optional)	1800 F Street, N.W.
2. Servicing Agency Agreement Tracking Number 3. Assisted Acquisition Agreement Yes No. 4. GT&C Action (Check sction being taken) 2. New Amendment — Complete only the GT&C blooming the GT&	er (Optional)	
3. Assisted Acquisition Agreement Yes No. 4. GT&C Action (Check action being taken) 2. New Amendment — Complete only the GT&C bloom.		
4. GT&C Action (Check action being taken) I New Amendment — Complete only the GT&C bl	· Z	
Amendment — Complete only the GT&C bl		
Amendment - Complete only the GT&C bl	****	
_		
Cancellation - Provide a brief explanation for	ocks being changed a	nd explain the changes being made.
5. Agreement Period Start Date date of final sign	_ End Date	or from date of finat signature of IAA or effective cancellation date
MM-DD-YYYY		
6. Recurring Agreement (Check One) A Recurrin Yes I If Yes, is this an: Annual Renewal		timue, unless a notice to discontinue is received.
Other Renewal	State the other t	enewal period:
No 🗸	15 1	
7. Agreement Type (Check One) Single Or	der IAA	ultiple Order IAA
8. Are Advance Payments Allowed for this LAA (If Yes is checked, enter Requesting Agency's Statute		
		,
Note: Specific advance amounts will be captured on		

9. Estimated Agreement Amount (The Servicing Agen	cy completes all information for the estimated agreement amount.)						
(Optional for Assisted Acquisitions)							
Direct Cost \$24,949.00	Provide a general explanation of the Overhead Fees & Charges he estimated agreement amount is based on GSA's actual costs of providing a services under this IAA. Reimbursement of GSA's actual costs is described urther in the Statement of Work.						
10. STATUTORY AUTHORITY							
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill In Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority							
Acquisition Services Fund 40 USC 321, 501							
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority							
Fill in Statutory Authority Title and Citation for Fran Acquisition Services Fund 40 USC 321, 501	chise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attach	ments that support Requesting Agency's Scope.)						
18F-Distribution of Federalist access to requesting a cost tracking.	agency users & Operations & Maintenance of the Federalist platform &						
1							
1/2							
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)							
18F-Distribution of Federalist access to requesting agency users & Operations & Maintenance of the Federalist platform & cost tracking.							
	· ·						

LAA Number	OPMTTS	180002	- 0000 -	0000							
	GT&C	#	Order#	Amendmen	nt/Mod#						
13. Restriction	ons (Option	nal) (State	and/or attac	h unique re	quirements a	nd/or missio	n specific	restricti	ons specif	ic to this L	AA).
14. Assisted Requesting A									ocio-econ	omic credit	to the
15. Disputes Manual (TFM									d in the Ti	reasury Fin	ancial
16. Termina Agency.)	tion (Inser	t the numb	er of days t	hat this IAA	may be term	inated by w	ritten noti	ce by ei	ther the R	equesting o	or Servicing
30 If this agreed agree to the to											
If the Servicin Requesting As are directly at	gency shall	рау япу вс	lunt costs in	curred by the							
17. Assisted this IAA. (S	Acquisition tate or atta	n Agreen ch a list of	ents – Req Requesting	uesting Age Agency's o	ency's Organ organizations	nizations As authorized t	uthorized o request i	To Req	uest Acq on assista	uisition As	sistance for IAA.)
						1					9
98						6)					
18. Assisted this IAA. (S	Acquisition tate or atta	on Agreen ch a list of	ents – Ser Servicing	vicing Agen Agency's on	icy's Organi ganizations a	zations auti uthorized to	provide ac	Provid equisitie	e Acquisi n for this	tion Assist TAA.)	ance for
										**	
								*			:
						34					
19. Request	ing Agene	y Clause(s) (Optional) (State and/	or attach any	additional I	Requesting	g Agenc	y clauses.))	
Please see	Form 760	DA, Attach	nment 1 - A	Additional C	Clauses						
-											

RECEIVED OCT 27 2017

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number OPMTTS180002 -0000 - 0000 Order # Amendment/Mod #

20. Servicing Ag	20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)							
Please see Form	Please see Form 7600A, Altachment 1 - Additional Clauses							
100								
21. Additional Re Requesting Agency	questing Agency and/or Servicing Agency Attr y and/or Servicing Agency attachments.)	achments (Optional) (State and/or attach any additional						
		et.						
		d .						
22. Annual Revie	ew of IAA							
By signing this ag- changes will be m	reement, the parties agree to annually review the ade by amendment to the GT&C and/or modifica	IAA if the agreement period exceeds one year. Appropriate tion to any affected Order(s).						
to sign this agreen	ial is the highest level accepting authority or offic	OFFICIAL cinl as designated by the Requesting Agency and Servicing Agency coneral terms and conditions are properly defined, including the led per the agreement.						
The Agreement Po	eriod Start Date (Block 5) must be the same as or	later than the signature dates.						
Actual work for th for Blocks 37 and	nis IAA may NOT begin until an Order has been s 38.	signed by the appropriate individuals, as stated in the Instructions						
123.2.3 h. 20 Se.	Requesting Agency	Servicing Agency						
Name	Daniel Schoetlinger	Rebecca Piazza						
Title	Team Lead, CPI	Assistant Commissioner of TTS-18F						
Telephone Number(s)	(b) (6)							
Fax Number								
Email Address	daniel.schoettinger@opm.gov	rebecca.plazza@gsa.gov						
SIGNATURE	DANIEL SCHOETTINGER 2017.10,05 16:42:33 -04'00'	e-Signed by Rebecca Piazza						
Approval Date	10-05-2017	on 2017-12-18						

Received OCT 27 2017

United States Government

Interagency Agreement (IAA) - Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number OPMTTS180002 GT&C#	0001	nendment/Mod#		ing Agency's Agreement ing Number (Optional)	
P	RIMARY ORGA	NIZATION/OF	FICE IN	FORMATION	7
24.	Requ	esting Agency		Servicing Age	ency
Primary Organization/Office Name	Office of Perso	nnel Manageme CLoB	nt	GSA, Technology Transf Services, FAS	ormation
Responsible Organization/Office Address	1900 E St, NW DC 20415	Rm 5H27, Was	hington	1800 F Street, N.W. Washington, D.C. 20405	
	ORDER/RE(OUTREMENTS I	NFORM	ATION	6
25. Order Action (Check One)					
New					
Cancellation – Provide a brief effective cancellation date.		9		the Performance Period End Total of All Other Lines	
Summary by Line	Line #	Line#	Line#	(attach funding details)	Total
Original Line Funding	S	\$	\$	\$	\$0.00
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	s	s	s	\$ 0.00
Funding Change for This Mod	s	\$	s	S	\$0.00
TOTAL Modified Obligation	\$0,00	\$0.00	\$0.00	00,02	\$0.00
Total Advance Amount (-)	s	s	\$	Is	\$0.00
Net Modified Amount Due	\$0.00	\$0,00		\$ 0.00	\$0.00
27. Performance Period	Start Date	date of final	signature	End Date one year from	date of final signa
For a performance period mod, ins the start and end dates that reflect to new performance period.	ert	MM-DD-Y 12/20/201	YYY	MM-DD-	

AA Number OPMTTS180002 - 0001 - Order # Amendment/Mod #							Servicing Agency's Agreement Tracking Number (Optional)									
		11&C#		Orc	ier #	-VIIIC	alomeno.	IVIOU #	. 11	acking	Hami	ici (Opi				
28. Order L	8. Order Line/Funding Information								Liue Number						72	
			Π	Reques	ting Ag			ng	Т	Ser	vicing	Agency	Fundin	g Info	ormation	1
ALC	Г		24-0	0-0100						47	-00-00	16				
Component TAS Required	58*	ATA	Alb	BPOA	EPOA	٨	MAIN	5UB	49	ATA	ATD	BPOA	B POA	^	MAIN	EUB
			_	2018	_	_	0100	000	477/	15044	_			_	_	\perp
OR Current	ras i	ormat	-	180100					_	45341			-		_	
BETC ·	0.1		DIS	В				-	COL	т.			-	_		
Object Class	Code	(Optional)	-	505000					08.0	44-14	PD.					
BPN			120	536929					100-0	44-14	09					
BPN +4 (Op			+			_	_		-							0.5
Additional A Classification (Optional)									Bifla		F285F	-DS11	-QUUXFI	UUU-A	AF151-1	81-
Requesting A		y Fundin	g Expi	ration D	ate						_	ınding (Cancellati	ion D	ate	
MM-DD-Y	YYY								M-DD-	YYY	<u> </u>					
Project Num			ersor	nel Vet	iting Re	form	n Webs	ile								
products/ser- 18F-Distribution	n of Fed	deralist ac	cess to	requesti	ng agend	y use	ers & Ope	erations			of the F	ederalis	t platform	& cost	tracking.	
Breakdown							CO) I lui		OR Breakdown of Assisted Acquisition Line Cost:							
Unit of Mea		T	DIC 20					_	Contract Cost \$							
Quantity		Unit	Price	T	Т	otal		_	ervicing							
1		\$24,94	19.00	\$ 2	4,949.0	Ю		C	bligate	Total d Cost	\$ 0	.00	Yes a			
Overhead Fe	es &	Charges		S					Advan		S					
Total Line A	moun	t Obliga	ted	\$ 2	4.940	0.1				inc (-)	100000				Of the same states	
						433	Net Total Cost \$ 8.00 Assisted Acquisition Servicing Fees Explanation									
Advance Line Amount (-)					New .	73121EQ	Acqui	Siuon S	o ci vicin	R Lees E	vhisu	สนบแ				
Net Line Amount Due \$ 24,949.00																
Type of Ser ✓ Seve			nents] Non-s	severable	e Se	rvice		ot Appl	icable					-vich	

IAA Number OPMTTS180002 - 0001 - Servicing Agency's Agreement GT&C # Order # Amendment/Mod # Tracking Number (Optional)	
У.	
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&	ŁC.)
Total Advance Amount for the Order S[All Order Line advance amounts (Block 28) must sum to this	total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be use account for the Requesting Agency's expense and the Servicing Agency's revenue)	ed to
Straight-line - Provide amount to be accrued \$ and Number of Months	
Accrual Per Work Completed - Identify the accounting posting period:	
Monthly per work completed & invoiced	
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.	
30, Total Net Order Amount: \$ 24,949.00	
[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Blomust sum to this total.]	ock 28)
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)	
Other Attachments (Optional)	
Form 7600B, Attachment A: Statement of Work Form 7600B, Attachment B: Funding Details (answering Question 35 of this form), Form 7600B, Attachment C: FIT.	۸۵۸
Total 70000, Allacament b. Furlang Delans (enswering Queston 33 of this form), Furlit 70000, Allacament C. Fri	AINA
Ä!	
BILLING & PAYMENT INFORMATION	
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).	
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC	
☐ Credit Card ☐ Other – Explain other payment method and reasoning	
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]	
✓ Monthly Quarterly Other Billing Frequency (include explanation)	
34. Payment Terms (Check One) 30 days to allow for payment of invoices	
7 days Other Payment Terms (include explanation):	
*	

IAA Number OPMTTS18 GT&C		Amendment/Mod #		icing Agency's Agreement king Number (Optional)		
35. Funding Clauses/In			g clause	s/instructions.)		
,		14				
36. Delivery/Shipping I	nformation for Proc	lucts (Optional)				
Agency Name						
Point of Contact (POC) N	lame & Title					
POC Email Address		•				
Delivery Address /Room	Number			82 99		
POC Telephone Number				*		
Special Shipping Informa	ation					
	APPR	OVALS AND CONTA	CT INF	ORMATION		
37. PROGRAM OFFIC The Program Officials, a property defined and car cach agency's IAA busin	is identified by the Re in be fulfilled for this (equesting Agency and Se Order. The Program Offic	rvicing ial may	Agency, must ensure that the scope of work is or may not be the Contracting Officer depending on		
	P	lequesting Agency		Servicing Agency		
Name	Daniel Schoo			Rebecca Plazza		
Title	Team Lead, (b) (6)	CPI		Assistant Commissioner of TTS-18F		
Telephone Number	(5) (5)			(41)		
Fax Number						
Email Address	daniel.schoet	tinger@opm.gov		Rebecca Plazza		
SIGNATURE	3017.10.05 18.41.20 -041	<u> </u>		e-Signed by Rebecca Piazza on 2017-12-18		
Date Signed	10-05-2017					
that the funds are accura	ately cited and can be signs to obligate fund	properly accounted for s. The Servicing Agency	per the Funding	the Requesting Agency and Servicing Agency, certify purposes set forth in the Order. The Requesting Official signs to start the work, and to bill, collect, lth the agreement.		
	ı	Requesting Agency		Servicing Agency		
Name	(b) (6)			Paula Netro		
Title				OCFO Financial Management Analyst		
Telephone Number						
Fax Number		1		*		
Email Address				paula.netro@gsa:gov		
SIGNATURE		101	17	Paula Netro Officer and the control of the control		
Date Signed	i	10 120	1/	12/20/2017		

FMS Form 7600B

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE Page 4 of 5

IAA Number OPMTTS180002 - 0001 - Servicing Agency's Agreement Order # Amendment/Mod # Tracking Number (Optional)							
	CONTACT INFORMA	TION					
The finance office points of co	FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.						
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)					
Name	William T, Smith.	Jackl e Xu					
Title	Team Leader, CFP/CFS	Innovation Specialist					
Office Address	OPM, 1900 E St NW, Room 5416, Washington DC 20415	1800 F Street, NW Washington, D.C. 20006					
Telephone Number	(b) (6)						
Fax Number		B\$					
Email Address	william.smith@pac.gov	18f-finance-cs@gsa.gov					
Signature & Date (Optional)							
	40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs).						
	Requesting Agency	Servicing Agency					
Name	Christine Branom	William Slack					
Title	Administrative Officer	18F Innovation Specialist					
Office Address	OPM, 1900 E St NW, Room 5H27F Washington DC 20415	*{\\					
Telephone Number	(b) (6)						
Fax Number							
Email Address	christine.branom@opm.gov						
Signature & Date (Optional)							
Name	Mikhali Kofman	Matthew Spencer					
Title	Management & Program Analyst	18F Agreements Lead					
Office Address	PAC PMO/SSCLoB, 1901 S. Bell Street, Suite 501, Arlington, VA 22202						
Telephone Number	(b) (6)	.//					
Fax Number							
Email Address	mlkhail.kofman@pac.gov	matthew.spencer@gsa.gov					
Signature & Date (Optional)	·	_					
Name							
Title		4					
Office Address	8.)	AL					
Telephone Number							
Fax Number		ji ji					
Email Address							
Signature & Date (Optional)							

		Si .	

Order#: 000

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO Office of Personnel Management, PAC, PMO

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through the Office of 18F (18F) within the Technology Transformation Services / FAS, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called Federalist. Federalist is software-as-a-service for self-service publishing and maintenance of static web pages. Federalist provides users with customizable templates for common website use cases and a web-based editor to update and add content to the templates. Users also have the ability to use custom templates on Federalist.

18F provides access to the Federalist platform and its capabilities and maintains the Federalist platform and infrastructure security compliance. Agencies access the platform on a self-service level to modify and launch static web pages onto Federalist's cloud-based deployment and hosting infrastructure.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the Office of Personnel Management, Performance Accountability Council, PMO (OPM), who will execute an interagency agreement with GSA to provide services to OPM. OPM requires the ability to host easily editable static web pages. To help achieve its goals, the Requesting Agency is engaging GSA to provide access to Federalist. This will meet the agency's need by allowing the agency to create and host its web content on the Federalist platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide OPM the following:

- 1. Access to Federalist to create and manage static web pages, including:
 - a. Federalist web editing tools for creating and editing web content
 - b. Access to training and documentation materials such as https://federalist-docs.18f.gov/ to assist users in using Federalist.

Order#: 000

c. Hosting for collections of static web pages using the Federalist cloud hosting platform under unified domain names.

- 2. 18F direct support necessary to achieve the objectives of this IAA, including:
 - a. Provisioning individual access to Federalist
 - b. Proactive updates about new features or platform downtime as appropriate.
- 3. 18F will supply OPM as requested with Monthly Statements and additional Project Status Updates.

3.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement; and (3) professional services, including those described in Section 2.3, above.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA.

4.0 DELIVERABLE TIMELINE

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By
Distribution of Federalist access to Requesting Agency users	< 10 business days after agreement is executed
Operation & Maintenance of the Federalist platform and Cost Tracking	Ongoing

5.0 USE OF CONTRACT SERVICES

Order#: 000

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

18F will provide a status of key milestones as requested by OPM, including recent accomplishments, planned activities, and risks and issues.

Order#: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment C

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), CIOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between U.S. Office of Personnel Management, PAC, PMO and TTS for work to be done on Personnel Vetting Reform Website.

e-Signed by David Shive on 2017-11-06

David Shive, Chief Information Officer General Services Administration Date

MEMORANDUM OF AGREEMENT

BLIWLLN

THE UNITED STATES GENERAL SERVICES ADMINISTRATION

AND

THE OFFICE OF THE VICE PRESIDENT

ESTABLISHING A REIMBURSABLE DETAIL

PURPOSE

This memorandum sets forth the agreement between the Office of the Vice President (OVP) and the United States General Services Administration (GSA) regarding the detail of Kara DeFrias (Employee). Employee will be detailed to the OVP Office of the Chief of Staff.

II. AUTHORITIES

The detail is authorized under 3 U.S.C. § 112.

III. SCOPE OF THE WORK

Pursuant to this agreement, Employee will extend her detail to OVP from September 7, 2010 through September 30, 2016 on a reimbursable basis. Employee will support and provide advice to the Executive Director of the Cancer Moonshot Task Force.

IV. RESPONSIBILITIES OF THE PARTIES

- a. <u>Time and Attendance</u>. GSA will continue to maintain Employee's official time and attendance record. Employee is responsible for advising her GSA timekeeper of her time and attendance information on a bi-weekly basis, and will advise GSA of the type and amount of any leave used during that period.
- b. <u>Additional Responsibilities</u>, OVP agrees to perform the following additional responsibilities: provide technical and operational support to Employee for all OVP activities; provide office space to Employee while she is assigned to OVP.

V. RULES, REGULATIONS, AND POLICIES

Employee remains subject to the Federal statutory and regulatory provisions governing ethical and other standards of conduct, conflicts of interest, suitability, security, and limitations on political activity.

The rules and policies that govern the internal operations and management of the OVP, in addition to those of GSA, are applicable to Limployee.

VI. RESPONSIBLE OFFICERS

The contact for OVP is:

The contact for GSA is:

Name: Cynthia Bernstein

Title: Director of Administration

Office: Office of the Vice President

Name: David Shive

l'itle: Acting Commissioner, Technology

Transformation Service

Office: General Services Administration

Email: chernstein(w)ovp.cop.gov Limail: david.shive(a)gsu.gov

The parties agree that if there is a change regarding the information in this section, the party making the change will notify the other party in writing of such change.

VII. <u>FUNDS</u>

OVP agrees to fund Employee's salary for the duration of the detail on a reimbursable basis in the amount of \$17,365.83.

VIII. PI RIOD OF AGREEMENT AND MODIFICATION/TERMINATION

This agreement will become effective when signed by all parties. The agreement will terminate on September 30, 2016 but may be amended at any time by mutual consent of the parties.

Cynthia Bernstei date

Name: Cynthia Bernstein

Title: Director of Administration

Office of the Vice President

(b) (6)
late 13 \(\lambda_{\text{L}} \rangle \) / //_2

Title: Acting Commissioner

Technology Transformation Service General Services Administration

b) (6)

ate 9/29/16

Name: Bonnie Hochhalter

Title: Director

Washington Area Operations Center, CSSD Office of Human Resources Management

General Services Administration

IAA Number OVPI16C014XXX	- 0000 -	
GT&C #	Order #	Amendment/Mod #

		DEPARTMENT ANI	D/OR AGENCY			
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services			
-	Name	Office of the Vice President	U.S. General Services Administration, Technology Transformation Service, Office of 18F			
	Address	1650 Pennsylvania Avenue, N.W. Washington, DC 20502	1800 F Street, N.W. Washington, D.C. 20006			
2. Servic	ing Agency	Agreement Tracking Number (Optional)				
3. Assist	ed Acquisit	ion Agreement Yes No 🗹				
2	Yew	heck action being taken)				
LIA	mendment	 Complete only the GT&C blocks being changed 	and explain the changes being made.			
□с	ancellation	- Provide a brief explanation for the IAA cancella	ation and complete the effective End Date.			
5. Agree	ment Perio		30-2016 of IAA or effective cancellation date			
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No						
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
	_	ments Allowed for this IAA (Check One)				
Note: Spe	cific advanc	e amounts will be captured on each related Order.				

IAA Number	OVPI16C014XXX		- 0000 -	
	GT&C			Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Age	ncy completes all information for the estimated agreement amount.)					
(Optional for Assisted Acquisitions)						
Direct Cost \$17,365.83	Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.					
10. STATUTORY AUTHORITY						
Fund Fund Capital Fund (31 U.S.C	omy Act Other 1535/FAR 17.5) Authority 1 Control 1 C					
3 U.S.C. 112						
Fund Fund Capital Fund (31 U.S.C	omy Act Other 1535/FAR 17.5) Authority Compared to the compar					
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) Please see the attached MOA						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.) Please see the attached MOA						

IAA Number	CVPI16C014XX	X -0000-	New College Control of Advanced
	GT&C #	Order # Amendm	nent/Mod #
13. Restric	tions (Optional) (Sta	te and/or attach unique	requirements and/or mission specific restrictions specific to this IAA).
14. Assiste Requesting	d Acquisition Small Agency for any cont	l Business Credit Claus tract actions it has execu	use (The Servicing Agency will allocate the socio-economic credit to the uted on behalf of the Requesting Agency.)
15. Disput Manual (TF	es: Disputes related t M) Volume I, Part 2	to this IAA shall be reso , Chapter 4700, Append	olved in accordance with instructions provided in the Treasury Financial dix 10; Intragovernmental Business Rules.
16. Termin Agency.) 30	nation (Insert the nur	nber of days that this IA	AA may be terminated by written notice by either the Requesting or Servicing
If this agree	ment is canceled, any terms of the termina	y implementing contract tion, including costs att	et/order may also be canceled. If the IAA is terminated, the agencies shall tributable to each party and the disposition of awarded and pending actions.
Requesting A	ing Agency incurs cost Agency shall pay any a attributable to the fail	actual costs incurred by t	Agency's failure to give the requisite notice of its intent to terminate the IAA, the the Servicing Agency as a result of the delay in notification, provided such costs
17. Assister this IAA. (S	d Acquisition Agree State or attach a list of	ments - Requesting Agency's	agency's Organizations Authorized To Request Acquisition Assistance for sorganizations authorized to request acquisition assistance for this IAA.)
HOMETON			
18. Assisted this IAA. (S	d Acquisition Agree State or attach a list o	ments - Servicing Age of Servicing Agency's or	ency's Organizations authorized to Provide Acquisition Assistance for organizations authorized to provide acquisition for this IAA.)
	ting Agency Clause(the attached MOA		d/or attach any additional Requesting Agency clauses.)
		42	

United States Government Interugency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section 1AA Number OVP116C014XXX -0000 -

	order # Amendment/Mod #						
	20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.) Please see Form 7600A, Attachment 1 - General Terms						
_							
21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)							
22. Annual Revi	ew of IAA						
	reement, the parties agree to annually review the IA/ ade by amendment to the GT&C and/or modification	A if the agreement period exceeds one year. Appropriate to any affected Order(s).					
to sign this agreer	AGENCY OFI cial is the highest level accepting authority or official nent. Each Agency Official must ensure that the gene athorities, and, that the scope of work can be fulfilled	as designated by the Requesting Agency and Servicing Agency ral terms and conditions are properly defined, including the					
The Agreement P	eriod Start Date (Block 5) must be the same as or late	er than the signature dates.					
Actual work for the for Blocks 37 and	nis IAA may NOT begin until an Order has been signo 38.	ed by the appropriate individuals, as stated in the Instructions					
23.	Requesting Agency	Servicing Agency					
Name	Cynthia Bernstein	David Shive					
Title	Director of Administration	Acting Commissioner, Technology Transformation Svc					
Telephone	(b) (6)						
Number(s) Fax Number							
rax Number							
Email Address	cbernstein@ovp.eop.gov	(b) (6)					
SIGNATURE	Cynthia Bernstein Di de top de cop de						
Approval Date		21 Sept-16					

United States Government interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

AA Number OVPI16C014XXX - Or		Servicing Agency's Agreement Tracking Number (Optional)
------------------------------	--	---

24.		AMERITON	OFFICE IN	FORMATION	
		uesting Agen		Servicing A	gency
Primary Organization/Office Name	Office of the V	ice Presiden	t e	U.S. General Services / Technology Transforma	
Responsible Organization/Office Address	1650 Pennsyl Washington, D		e, N.W.	1800 F Street, N.W. Washington, D.C. 2040	5
	ORDER/RE	QUIREMEN'	rs inform/	ATION	
25. Order Action (Check One) New Modification (Mod) – List all a performance period mod, state no Summary by Line (Block 26) if the Cancellation – Provide a brief effective cancellation date.	ew performance p he mod involves a	eriod for this C dding, deleting	Order in Block g or changing l	27. Fill out the Funding Funding for an Order Lin	Modification re.
26. Funding Modification Summary by Line	Line#	Line#	Line # _	Total of All Other Lines (attach funding details)	Total
	Line #	Line #	Line # _	Other Lines (attach funding	
Original Line Funding Cumulative Funding Changes From Prior Mods Jaddition (+) or				Other Lines (attach funding details)	Total
Original Line Funding Cumulative Funding Changes From Prior Mods Jaddition (+) or eduction (-)]	s	s	s	Other Lines (attach funding details)	Total \$0.00
Original Line Funding Cumulative Funding Changes from Prior Mods (addition (+) or eduction (-)) funding Change for This Mod	s	s	s	Other Lines (attach funding details) \$	Total \$0.00
Original Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or eduction (-)] Unding Change for This Mod OTAL Modified Obligation	\$ \$	s s	\$ \$	Other Lines (attach funding details) \$ \$ \$	Total \$0.00 \$ 0.00
Summary by Line	\$ \$ \$ \$0.00	\$ \$ \$ \$0.00	\$ \$ \$ \$0.00	Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$0.00	Total \$0.00 \$0.00 \$0.00

IAA Number OVPI16C014XXX			Servicing Agency's Agreement
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information					Line Number											
Requesting Agency Funding Information					Servicing Agency Funding Information											
ALC			11-0	3-0001						47-	-00-00	16				
Component	SP	ATA	AID	BPOA	EPOA	Λ	MAIN	SUB	SP	SP ATA AID BPOA E.POA A M				MAIN	SUB	
TAS Required by 10/1/2014			011	2016	2016		1454	000								
OR Current	ras fo	rmat			100				47X	45341						
BETC			DIS	В					COL	.L						
Object Class	Code (Optional)				200				776W 30%			1977		25-36	
BPN			031	649358					9642	253680	6					
BPN + 4 (Op	tional))														
Additional A Classification (Optional)									2016 Billa		-285F	-D\$11-	QOOXFO	000-A	F151-18	F
Requesting A 09-30-20	gency 16	Funding	g Expi	ration D	ate			Re	questin 19-30-	g Age 2021	ncy Fu	nding C	ancellati	on Da	te	
MM-DD-YY	YY							MI	M-DD-	YYYY	, ,					
Description of products/serv	Project Number & Title Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.) Please see the attached MOA and 7600A North American Industry Classification System (NAICS) Number (Optional)															
Breakdown	of Rei	mbursal	ble Li	ne Costs	;			OR	Breakdown of Assisted Acquisition Line Cost:						ost:	
Unit of Meas	sure			0.44	A00473		1.80	C	ontract	Cost	\$					
Quantity		Unit I	Price		To	tal		Se	rvicing	Fees	\$		Salar de Salar			
1		\$17,36	5.83	\$ 17	,365.83	3		ОЬ	ligated	Total Cost	\$ 0.	00	Fill		RI =	
Overhead Fed	25 & C	harges		\$	10.1				Advan		S			21505		
Total Line A	mount	Obligate	ed	\$ 17	,365.83	3			Li	ne (-)						
								Ne	t Total	Cost	\$ 0.	00		HW		
*								As	sisted A	Acquis	tion S	rvicing	Fees Ex	planat	ion	
Advance Line Amount (-) \$																
Net Line Amount Due \$ 17,365.83																
Type of Serv	ice Re	quirem	ents													
✓ Seven	able Se	rvice		Non-se	verable	Serv	ice	□ No	Appli	cable						

IAA Number OVPI16C014XXX Servicing Agency's Agreement GT&C # Amendment/Mod # Tracking Number (Optional)
The same of the sa
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order S [All Order Line advance amounts (Block 28) must sum to this total.
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)
Straight-line – Provide amount to be accrued \$ and Number of Months
Accrual Per Work Completed - Identify the accounting posting period:
Monthly per work completed & invoiced
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.
30. Total Net Order Amount: \$ 17,365.83
[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28 must sum to this total.]
31. Attachments (State or list attachments.)
Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
Other Attachments (Optional)
Form 7600B, Attachment A: Statement of Work Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)
Form 7600B, Attachment C: Economy Act Determination
Form 7600B, Attachment D: Acceptance of Ownership and Form 7600B, Attachment E: FITARA Approval
BILLING & PAYMENT INFORMATION
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC
☐ Credit Card ☐ Other — Explain other payment method and reasoning
33. Billing Frequency (Check One)
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]
✓ Monthly Quarterly Other Billing Frequency (include explanation)
34. Payment Terms (Check Onc) 30 days to allow for payment of invoices
7 days Other Payment Terms (include explanation):

IAA Number OVPI16C014XXX

IAA Number OVPI16C0 GT&C	the state of the s	Servicing Agency's Agreement Mod * Tracking Number (Optional)
35. Funding Clauses/In	structions (Optional) (State and or lis	t funding clauses instructions.)
Form 7600B, Attachme	nt B; Funding Details	
36. Delivery/Shipping	nformation for Products (Optional)	
Agency Name		
Point of Contact (POC)	Name & Title	
POC Email Address		
Delivery Address /Room	Number	
POC Telephone Number		
Special Shipping Informa		
	APPROVALS AND C	CONTACT INFORMATION
	is identified by the Requesting Agency be fulfilled for this Order. The Progr	and Servicing Agency, must ensure that the scope of work is am Official may or may not be the Contracting Officer depending on
	Requesting Agenc	y Servicing Agency
Name	Cynthia Bernstein	David Shive
Title	Director of Administration	Acting Commissioner, Technology Transformation
Telephone Number	(b) (6)	
Fax Number		(b) (6)
Fmail Address	cbernstein@ovp.eop.gov	(b) (6)
SIGNATURE	Cynthia Bernstein	restate of the state of the sta
Date Signed		ZI Sept 110
that the funds are accura Agency Funding Official s	itely cited and can be properly accour	as identified by the Requesting Agency and Servicing Agency, certify ited for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to start the work, and to bill, collect, a accordance with the agreement.
	Requesting Agend	
Name	Cynthia Bernstein	Andrew Roach Laura Dawson
Title	Director of Administration	Manager of Financial Planning & Analysis
Telephone Number	(b) (6)	Sup. Financial Management Analyst (b) (6)
Fax Number		
Email Address	cbernstein@ovp.eop.gov	andrew.roach@gsa.gov laura.dawson@gsa.gov

Cynthia Bernstein

SIGNATURE Date Signed

09/22/2016

IAA Number OVPI16C014XXX

GT&C#

Order # Amendment/Mod #

Servicing Agency's Agreement Tracking Number (Optional)

CONTACT INFORMATION FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order. Servicing Agency (Billing Office) Requesting Agency (Payment Office) 39. Kathryn Connolly Kristin Savercool Name Innovation Specialist **Budget Analyst** Title Office Address 725 17th Street, NW Washington, DC 20503 Telephone Number Fax Number Email Address ksavercool@oa.eop.gov Signature & Date (Optional) 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs). Servicing Agency Requesting Agency 18F PROJECT LEAD BONNIE Hochhalter CLIENT PROJECT LEAD Name 18F Innovation Specialist Director Washington Hear Oper Title Office Address HR Management Telephone Number Fax Number Email Address Signature & Date (Optional) Joshua Bailes Name 18F Agreements Lead Title Office Address Telephone Number Fax Number joshua.bailes@gsa.gov **Email Address** Signature & Date (Optional) Matthew Spencer Name 18F Agreements Deputy Title Office Address Telephone Number Fax Number matthew.spencer@qsa.qov **Email Address** Signature & Date (Optional)

ä			
		•	

	INTERAGENCY AGREEMENT	1. MANO. PC-14-6-016					PAGE 1	1 2
2. ORDER N	0.	3. REQUISITION NO.				4. SOLICITATION NO		
S. EFFECTIV	Æ DATE 6. AWARD DATE		7 DE	RIOD OF PERFOR	MANCE			
	lock 26c 08/01/20	14				8/11/2019		
B. SERVICING	IG AGENCY ffice of Citizen Svc.8 Innovet Tech/18F		9. DE	LIVER TO		V		
ALC:			ľ					
DUNS: +4:								
800 F Stre	et, N.W.		1					- 1
Vashington	DC 20405							
						126		İ
								1
POC TELEPHONE	E NO.							
REQUEST	TING AGENCY	700	11. N	OICE OFFICE				
T.C.			Pea	ce Corps	085	Dom		
ALC: DUNS:	+4:		1	-		r-Domestic		
	- -		- 1	Floor,				
			111	1 20th S	tree	t, NW		
			- 1	hington				
		ğ		-				
ос								
ELEPHONE N								
L ISSUING O			13. LE	SISLATIVE AUTHO	RITY			
eace	•							
	Oth Street, NW							ļ
th fl	itions & Contract Managemen	τ	11.5					
	_		14. PROJECT ID					
asiiii:	gton DC 20526		15, PR	VECT TITLE				
. ACCOUNT	ING DATA	Name of the second		1/2				
	hedule							
17. ITEM NO.	10. SUPPLIES/SEF	TVICES		19. QUANTITY	20, UNIT	21. UNIT PRICE	AMO.	
	This is an Interagency Agr	reement with the	U.S. 0	eneral S	ervi	ces Administ	ration/	
	Office of Citizen Services	& Innovative Te	chnolo	gies/18E	for	technical,	strategic	
	activities in the developm	ment of a new Pea	ce Cor	ps digit	al #	road work to	support	
	digital publishing platfor (GT&C).	m in accordance	with a	ttached	Gene	ral Terms an	d Condition	3
	(GT&C).							
	Task Order will be issued	with the etatemo	nt of	wark and		44 A		
	services against this agre	ement through the	e modi	fication	200	the assignment	r the	
	CLIN.	-cmorre corrough con	- 111001	11040101	and	che assignm	But or new	
	The period of performance	of this agreement	t is f	ive year	s fr	om August 12	2014 to	
	August 11, 2019			-				
9	Continued							
PAYMENT P	ROVISIONS		100	. TOTAL AMOUNT				
	(6)			COLOO				
SIGNAT			2 <mark>(b) (6</mark>)				
NAME /	C. Ashar Armade Nd.	25c. DATE	25					DATE
athy	Conrad Acting Associate Adm	unishabr 08/13/2014	A=103	u D. Mul	Ctry		- 1	2 Aug 2

								+
		ON IBORO				PAGE	OF	
IAA NO		OHOBITACI				2	2	1
PC-14-6-	016					1 4	12	
				1				1
ļ				- 1		1		
-			il I	- 1		1		
- 1						1		1
	or questions regarding payme	nts, please send an	email ing	uir	y, includi	ing the		
- 17	nvoice number, IAA number, b	illed amount and da	sent to	ьds	sbursing@r	ececor	s.gov.	}
ji 1	nvoice number, IAA number, b	iiied amodic and da	1	′ 1^				
- 1						1		ļ
1		1						Ì
	Cechnical POC: Kelly Gallaghe	_r (b) (6)	kual Lagher	ede	acecorps.	101		
[²	echnical FOC: Kelly Gallagne	-(h) (6)						ļ
įc	Contract Specialist: Amod Pat	hak (b) (c)			ecorps.go			1
k	Contracting Officer: Vijaya M	arthy (b)(6)	vmuct	:hyle	peacecorp	s.gov		
	,		п (1		
1			11 1	- 1		1		
1				- 1		1		
			11 1	- 1				1
l,	The total amount of award: \$0	.00. The obligation	for this	awa	rd is show	vn in box	x 24.	
ľ	ing court amount of anguer, to					1		
ı				1				
1			11 1	- [1		
				1				
7				- 1				Į.
				1		1		
1			11 1	- 1		1		
1				- 1		1		
			11 1			1		
			1 1	- 1		- 1		
l			11 1	- 1		- 1		
			11 1	- 1		l		
1			11 1					
			11 1	- 1		1		
1			11 1	- 1		1		
				- 1				
1	•			- 1		1		
			11 1	- 1		1		
1			11 1	- 1		- 1		
1			11 1			1		
- 1			11 1	- 1		1		
- 1			11 1	- 1		1		
- 1			11 1	- 1		1		
1			11 1	- 1				
- 1			1 1	- }		1		
- 1			11 1	- 1		1		
1			1	- 1				
1			11 1	- 1				
1				1		Ì		
1			H = 1	- 1				
- 1			1 1		943	1		
			1	- 1				
= 1				- 1				
				- 1				
				1		1		}
				- 1		1		
- 1				1				
i	g 36							1
	a 79			[
				- 1				
				1		,		1
			11 1					
				- 1				
i								1
			11 1	- 1				
1]] [- 1				
]] [- 1				
]]	7				
			H	- 1		1		

IAA#: PCL17P0022

Order: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

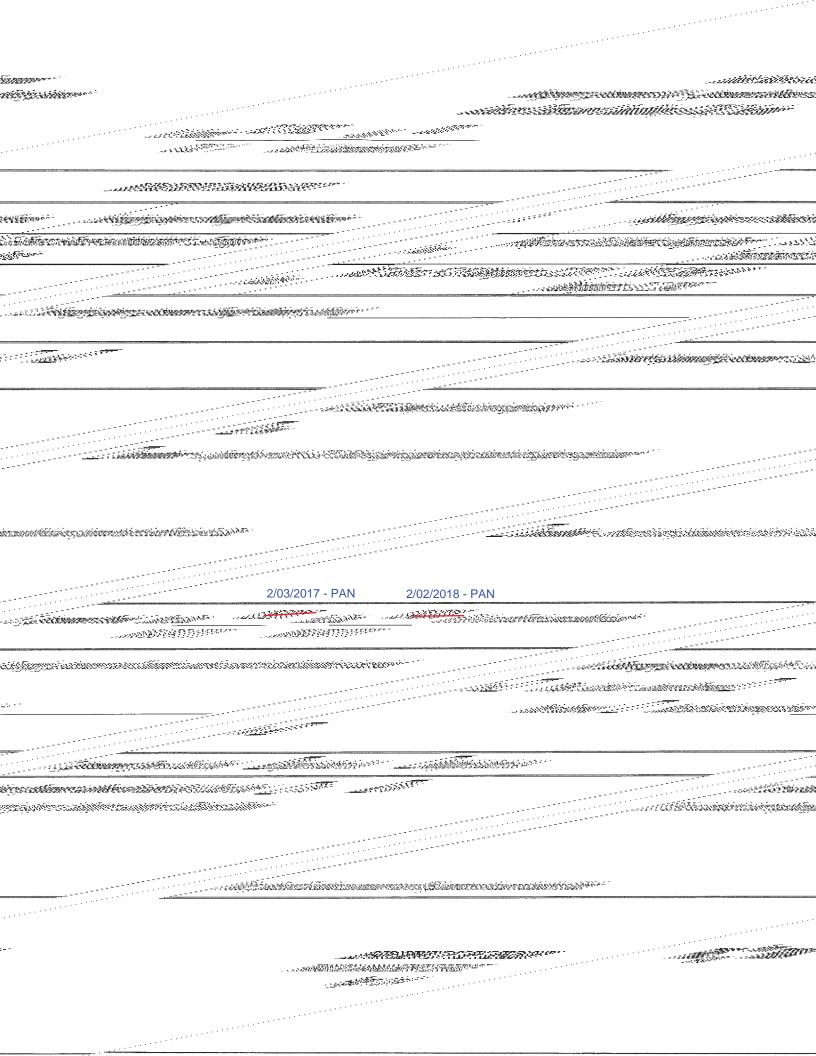
Privacy and Civil Liberties Oversight Board

7600B, ATTACHMENT B Full Text for 7600B, Line 35

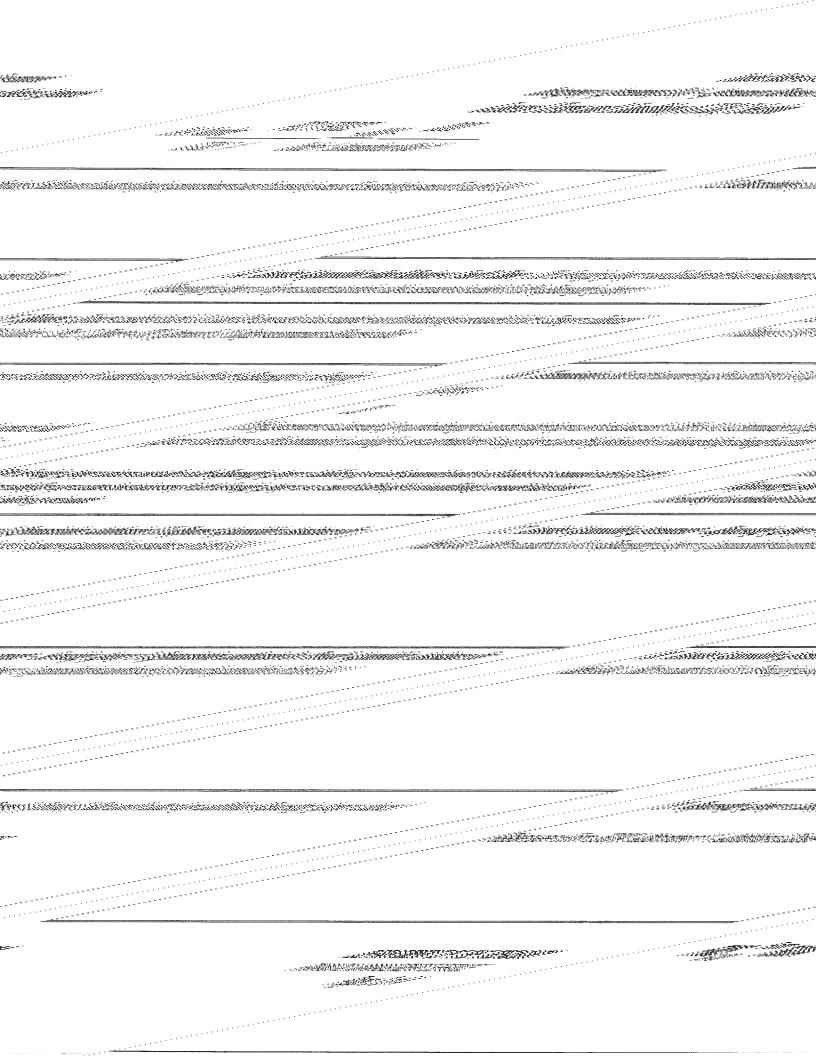
This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

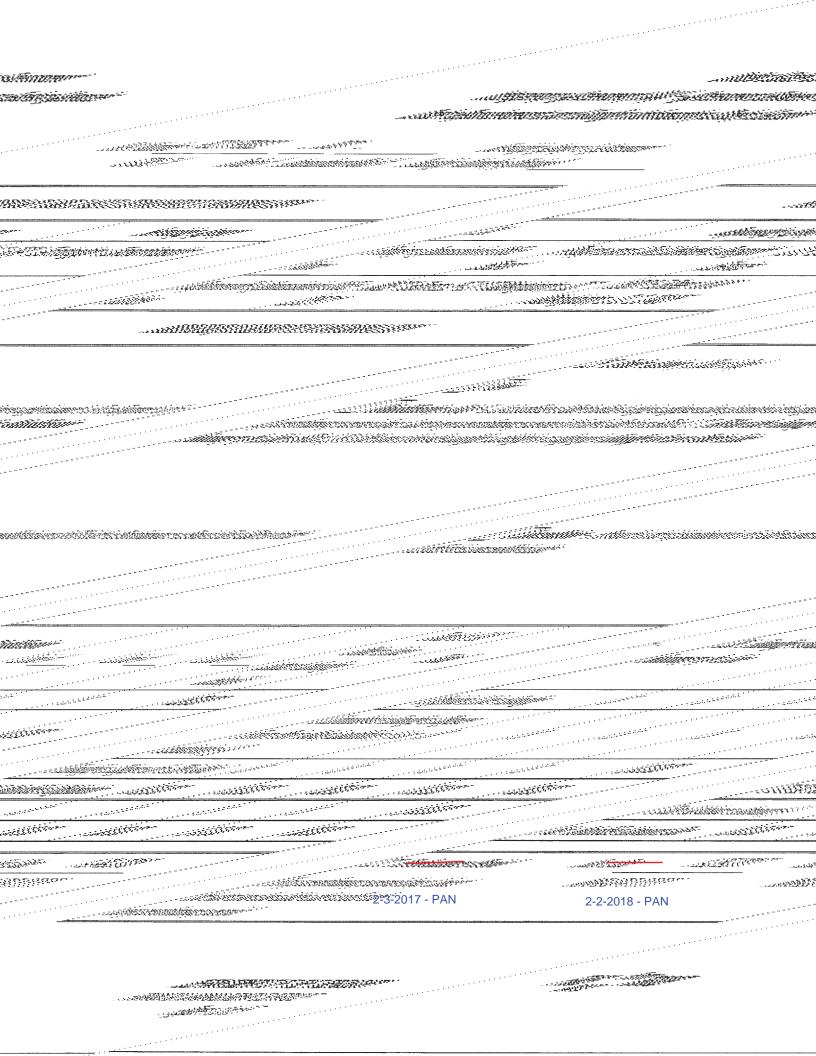






		General	Terms and Conditions (Grace) Section
IAA Number	PCL17P0022	- 0000 -	0000
i i	GT&C #	Order#	Amendment/Mod #

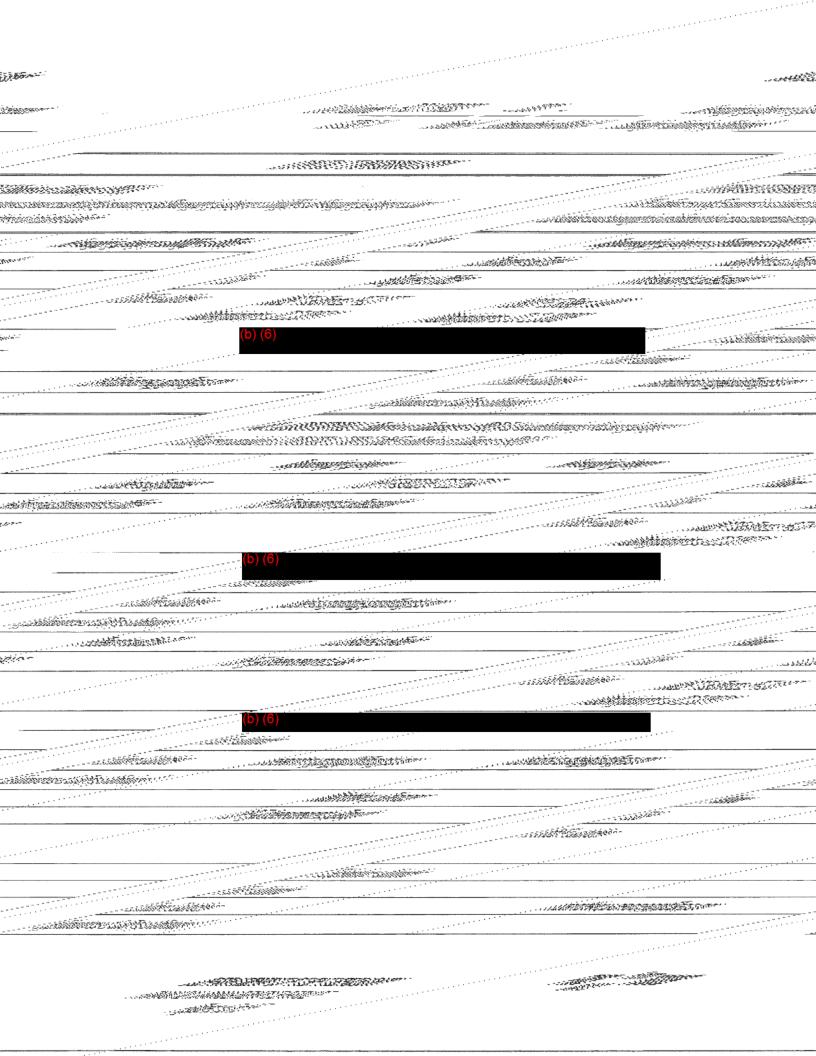
	Trace # Order # Amendment/viod #						
20. Servicing Ag	20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)						
Please see Form	7600A, Attachment 1 - Additional Clauses						
100 10 Aug. 2000 MARIN							
	equesting Agency and/or Servicing Agency Attachn by and/or Servicing Agency attachments.)	nents (Optional) (State and/or attach any additional					
22. Annual Revi	ew of IAA						
		AN AND COMPANY OF THE PROPERTY					
	reement, the parties agree to annually review the IAA ade by amendment to the GT&C and/or modification	if the agreement period exceeds one year. Appropriate to any affected Order(s).					
to sign this agreen		s designated by the Requesting Agency and Servicing Agency al terms and conditions are properly defined, including the					
The Agreement Pe	eriod Start Date (Block 5) must be the same as or later	than the signature dates.					
Actual work for th for Blocks 37 and		d by the appropriate individuals, as stated in the Instructions					
23.	Requesting Agency	Servicing Agency					
Name	Adriel Harvey	Rob Cook					
Title	Chief Financial Officer	Commissioner, TTS					
Telephone	(b) (6)						
Number(s) Fax Number							
DE MORPE MEDICAL							
Email Address	(b) (6)	rob.cook@gsa.gov					
SIGNATURE		E-SIGNED by Vladlen David Zvenyach					
Approval Date	1/25/2017	E-SIGNED by Vladlen David Zvenyach on 2017-02-01 07:42:12 EST					





IAA Number PCL17P0022 _ 0001 _	Servicing Agency's Agreement
GT&C # Order # Amendment/Mod #	Tracking Number (Optional)
29. Advance Information (Complete Block 29 if the Advance Payment	t for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order \$[All	Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify account for the Requesting Agency's expense and the Servicing Agency	
Straight-line – Provide amount to be accrued \$	and Number of Months
Accrual Per Work Completed – Identify the accounting posting per	riod:
☐ Monthly per work completed & invoiced	
Other – Explain other regular period (bimonthly, quarterly, e amounts will be communicated if other than billed.	tc.) for posting accruals and how the accrual
30. Total Net Order Amount: \$ 12,000.00	
[All Order Line Net Amounts Due for reimbursable agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]	1949 - 1957 - 1940 - 19
31. Attachments (State or list attachments.)	
☐ Key project and/or acquisition milestones (Optional except for As	ssisted Acquisition Agreements)
✓ Other Attachments (Optional)	
Form 7600B, Attachment A: Statement of Work	
Form 7600B, Attachment B: Funding Details (answering Question	35 of this form)
1274 13 15	
BILLING & PAYMENT I	NFORMATION
32. Payment Method (Check One) [Intra-governmental Payment an If IPAC is used, the payment method must agree with the IPAC Trading	
☐ Requesting Agency Initiated IPAC ✓ Servicing Agency Ir	nitiated IPAC
☐ Credit Card ☐ Other – Explain other	er payment method and reasoning
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepte reimbursed (i.e., via IPAC transaction)]	ed by the Requesting Agency BEFORE funds are
✓ Monthly ☐ Quarterly ☐ Other Billing Frequency (included)	ude explanation)
34. Payment Terms (Check One) 30	days to allow for payment of invoices
7 days Other Payment Terms (include explanation):	

IAA Number PCL17P0022 GT&C #	- 0001 Order# - Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)
35. Funding Clauses/Instruction 7600B, Attachment B:	ctions (Optional) (State and/or list funding	g clauses/instructions.)
36. Delivery/Shipping Infor	mation for Products (Optional)	
Agency Name		
Point of Contact (POC) Name	& Title	
POC Email Address		
Delivery Address /Room Nun	iber	
POC Telephone Number		
Special Shipping Information		
	APPROVALS AND CONTAC	CT INFORMATION
	ntified by the Requesting Agency and Ser ulfilled for this Order. The Program Offici	vicing Agency, must ensure that the scope of work is fall may or may not be the Contracting Officer depending on
	Requesting Agency	Servicing Agency
Name	Adriel Harvey	Rob Cook
Title	Chief Financial Officer	Commissioner, TTS
Telephone Number	(b) (6)	
Fax Number		
Email Address	adriel.harvey@pclob.gov	rob.cook@gsa.gov
SIGNATURE	(b) (6)	E-SIGNED by Vladlen David Zvenyach
Date Signed	1/25 /2017	on 2017-02-01 07:42:15 EST
that the funds are accurately Agency Funding Official signs	cited and can be properly accounted for p	ried by the Requesting Agency and Servicing Agency, certify her the purposes set forth in the Order. The Requesting unding Official signs to start the work, and to bill, collect, ance with the agreement.
	Requesting Agency	Servicing Agency
Name	Adriel Harvey	Paula Netro
Title	Chief Financial Officer	OCFO
Telephone Number	(b) (6)	
Fax Number		
Email Address	adriel.harvey@pclob.gov	paula.netro@gsa.gov
SIGNATURE	(b) (6)	Paula Netro Carte de
Date Signed	1/25/2017	2/3/2017



IAA# : PCL17P0022

U.S. General Services Administration, Technology Transformation Service, 18F and Privacy and Civil Liberties Oversight Board

vacy and civil Liberties Oversight Board

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

IAA#: PCL17P00:22

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

1AA#: PCL17P0022

Order#: 0001

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO PRIVACY AND CIVIL LIBERTIES OVERSIGHT BOARD

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Technology Transformation Service / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called Federalist. Federalist is software-as-a-service for self-service publishing and maintenance of static web pages. Federalist provides users with customizable templates for common website use cases and a web-based editor to update and add content to the templates. Users also have the ability to use custom templates on Federalist.

18F provides access to the Federalist platform and its capabilities and maintains the Federalist platform and infrastructure security compliance. Agencies access the platform on a self-service level to modify and launch static web pages onto Federalist's cloud-based deployment and hosting infrastructure.

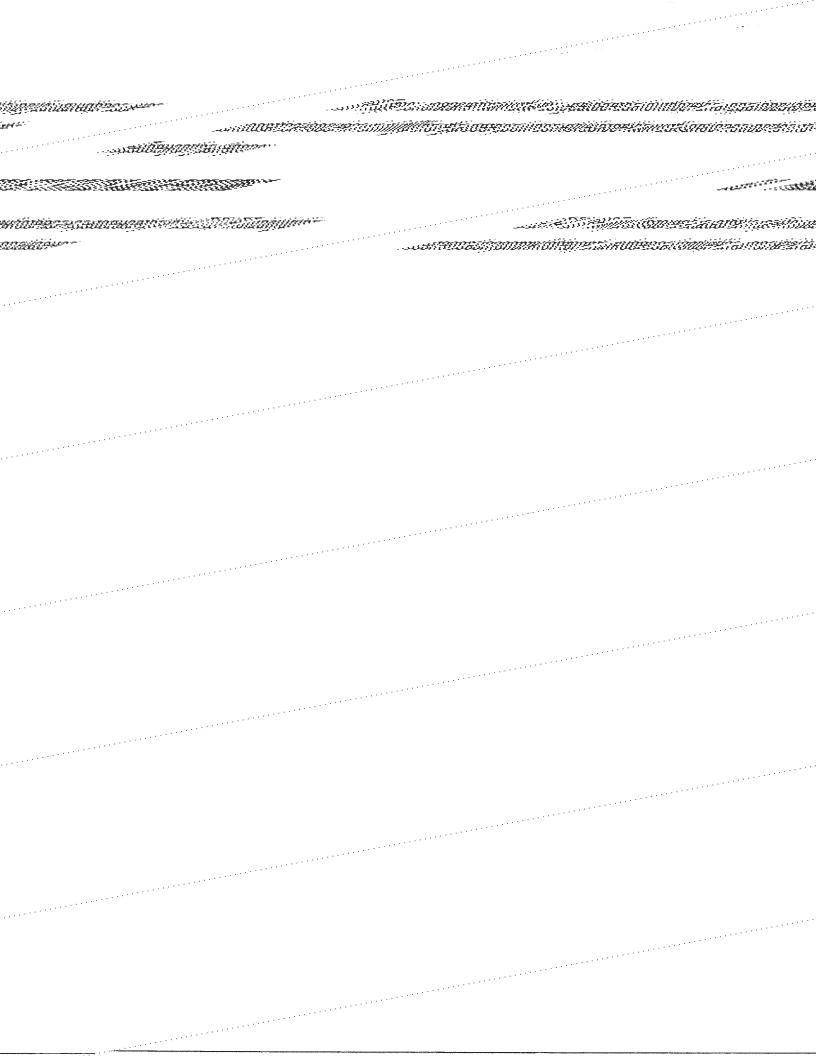
The Requesting Agency, for purposes of this Statement of Work (SOW), is Privacy and Civil Liberties Oversight Board (PCLOB), who will execute an interagency agreement with GSA to provide services to PCLOB. The PCLOB requires the ability to host www.pclob.gov. To help achieve its goals, the Requesting Agency is engaging GSA to provide access to Federalist. This will meet the agency's need by allowing the agency to create and host its web content on the Federalist platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide Privacy and Civil Liberties Oversight Board the following:

- 1. Access to Federalist to create and manage static web pages, including:
 - Federalist web editing tools for creating and editing web content
 - b. Access to training and documentation materials such as https://federalist-docs.18f.gov/ to assist users in using Federalist.

		and the second of the second o
	the state of the s	
	and the second s	
eniment througers -		กลปก็จเลือกเกิดของให้เกิดเกิดเกิดเลือ
ensuumaten en	_	н сисовинический пессиодуу
-interment	omnumer –	. • •
······································	tis agricination antillas socialismi dire	and the second s
, son sinuangipuanen aanoiggeesa samuesesi arjup	nacamana en en començar en conseguente	and the second s
eliausiaaassa tiittoimen tiimmiste.	and the second second second second second second second second second second second second second second second	.r-:/S cothyjjiiiiidiaa
LES BREINTES EN MENTES ESTADO DE LA CONTRACTOR.		
รุงเราะสามากการอาจากการเอกุรุสามารถกายสามารถการ	20 Cattoria Canada	MOESTOCKIII WYSTEKEILEE
intelliprim	ezajiwanovelez TTB-Kanonsemoninski	องทักษะ โดยสิงกัดการระโดยร
onum		jjirszaton tomtosanosano
ADOFFILMIN SAMMES		e de la companya de la companya de la companya de la companya de la companya de la companya de la companya de La companya de la co
MENTER STREET		The state of the s
MRSACOTTUBECOS.	and the second s	
inerijaansi isoosista kaana ka		nominibiles si ceresi seresti.
reamers societies and an amount made and a second and a second and a second and a second and a second and a se	SSMUINALMANNA LUUSAN TUUNKIS MANNAN SISSE	
	providsi presivaji prijetičema uniklimitantim	
	wendykkaoropinarajanski Weisiaded	retuispren anaaggaan aaar
and the second of the second o	A State Common or or or of the state of the	والمنافق وال
nerzsvilonomi stancypytánenomi.	waanaar	
ENGLUTURE DES ETERST HAT DIE HAT DES NECES EN SETTE DE SET EN SET EN SET EN SET EN SET EN SET EN SET EN SET EN		uraneeskiaanoratiida
CALLING CHULTHER COST SERVER COMMUNICATION		
	skemmitauserkaneuskelieserrenniiin	
	etjänettävenonsikönenmaikkinistötiasettone	HIM HOMEN BIT GI HALL GRADINA
SWYNIEST OF THE THE STATE OF TH	HAORHUMAAMUUNAMIKAA	en en en en en en en en en en en en en e
ተመጀ ለው ከተያ ይሉያን ^{ተቀም}	and the second second second second second second second second second second second second second second second	
	The second secon	
Selement of the consideration	and the second s	ki ki ki kanani kantaki sa Mara amantikin
HICKOVIII KARIMINIO III	with the state of	economic estatuar estatuar estatuar estatuar estatuar estatuar estatuar estatuar estatuar estatuar estatuar es
estillition-	- COUNTY OF THE PARTY OF THE PA	
		and the second
(MACIE) AND MECOLOGICA STATE OF STATE O	ALEMA CONTROL	in in the control of
577505K075H		HUURHUNGS (STEELER)
Section.	/information - Difficultionance	namur sydd)fal
	รูเบาะสาขากของรายขายกสมาชิก เราะส 	nur- syjaopjar
and the second s	ælenajersvirimtlirarossi Atsoajnami	
The state of the s		and the second second
	and the second s	
	and the second second second second second second second second second second second second second second second	



IAA Number PCL17P0031	- 0000 -	
GT&C #	Order #	Amendment/Mod #

	DEPARTMENT AND/OR AGENCY											
1.	***************************************	Requesting Agency of Products/Services Servicing Agency Providing Products/Services										
	Name	Privacy and Civil Liberties Oversight Board	U.S. General Services Administration, Technology Transformation Service									
	Address	AS2 Room 2E-126 Washington, DC 20511 1800 F Street, N.W. Washington, D.C. 20405										
2. Service	2. Servicing Agency Agreement Tracking Number (Optional)											
3. Assist	ed Acquisiti	on Agreement Yes No 🗸										
	4. GT&C Action (Check action being taken) ☑ New ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.											
06-28-2017 - PAN												
5. Agreement Period Start Date 06-19-2017 End Date 09-30-2017 of IAA or effective cancellation date MM-DD-YYYY												
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No												
7. Agree	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA											
If Yes is	checked, ento	ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and e amounts will be captured on each related Order.	☑ No Citation									

IAA Number	PCL17P0031	<u>- 0000 -</u>
	GT&C #	Order # Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)						
(Optional for Assisted Acquisitions)						
	The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described					
Overhead Fees & Charges further in the Statement of Work.						
Total Estimated Amount\$32,943.00						
10. STATUTORY AUTHORITY						
a. Requesting Agency's Authority (Check One)						
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority						
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
b. Servicing Agency's Authority (Check One)						
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority						
The Court of the C						
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)	DOWN THE PARTY OF					
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be perforn by 18F on behalf of the requesting agency.	ed					
by for an soliding agency.						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)						
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an option Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.	al 3					

IAA Number PCL17P00310000 -
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)
30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses

IAA Number_	PCL17P0031 GT&C #	- 0000 - Order # Amendme	ent/Mod #
·		Optional) (State and/	or attach any additional Servicing Agency clauses.) Clauses
		y and/or Servicing A ng Agency attachment	Agency Attachments (Optional) (State and/or attach any additional ts.)
	Review of IAA		
			review the IAA if the agreement period exceeds one year. Appropriate or modification to any affected Order(s).
to sign this ag	reement. Each Agend	level accepting author by Official must ensur	AGENCY OFFICIAL rity or official as designated by the Requesting Agency and Servicing Agency re that the general terms and conditions are properly defined, including the ran be fulfilled per the agreement.
The Agreeme	nt Period Start Date (Block 5) must be the	same as or later than the signature dates.
Actual work f for Blocks 37		Γ begin until an Order	r has been signed by the appropriate individuals, as stated in the Instructions
23.	Requesting A	gency	Servicing Agency
Name	Adriel Harvey		Rob Cook
Title	Chief Financia	al Officer	Commissioner, TTS
Telephone Number(s)	(b) (6)		
Fax Number			
Email Addres	SS Adriel.Harvey	/@pclob.gov	rob.cook@gsa.gov
SIGNATUR	(b) (6)		e-Signed by Vladlen David Zvenyach on 2017-06-16
Approval Dat	ie 6/5/	2017	

United States Government

Interagency Agreement (IAA) - Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number PCL17P0031	_ 0001 _		Servi	cing Agency's Agreement	
GT&C#	Order # Ar	mendment/Mod		ing Number (Optional)	
P	RIMARY ORGA	ANIZATION/	OFFICE IN	FORMATION	
24.	Requ	uesting Agenc	y	Servicing Ag	ency
Primary Organization/Office Name	Privacy and Ci Board	vil Liberties C	versight	U.S. GSA, Technology T Service	ransformation
Responsible Organization/Office Address	MS2 Room 2E 20511	E-127 Washin	gton, DC	1800 F Street, N.W. Washington, D.C. 20405	
71441033		QUIREMENT	S INFORM.		***************************************
✓ New ☐ Modification (Mod) — List af a performance period mod, state ne Summary by Line (Block 26) if the Cancellation — Provide a brief effective cancellation date.	ew performance pe ne mod involves ac	eriod for this O dding, deleting	rder in Block or changing	27. Fill out the Funding M Funding for an Order Line	Aodification e.
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$	\$	\$	\$	\$0.00
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$	\$	\$	\$0.00
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Advance Amount (-)	\$	\$	\$	\$	\$0.00
Net Modified Amount Due	\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
27. Performance Period For a performance period mod, insthe start and end dates that reflect to new performance period.			9-2017 9-YYYY N	End Date 09-30-3	

IAA Number PCL17P0031	_ 0001 _	Servicing Agency's Agreement
GT&C#	Order # Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information						Line Number										
Requesting Agency Funding Information							Servicing Agency Funding Information									
ALC			4700	47000018						47-	-00-00	16				
Component	SP	ATA	AIĐ	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014																
OR Current TAS format 95 16/17 2724 535 16/17 2724							47X4	15341								
BETC		240-70.00V.PMP/2	DIS	В					COL	.L						
Object Class	Code (Optional)	H52													
BPN			7863	34301					08-0	44-14	69					
BPN + 4 (Op	tional)															
Additional Additional Additional (Optional)			201	6-2017	X 717	TZ0	TZS9	1100	2017 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	BF
Requesting A 09-30-20	17	Funding	g Expi	ration D	ate			(9-30-	2022	_	nding C	ancellation	on Da	te	
MM-DD-YY	YYY							MN	1-DD-	YYYY						
Project Num		Title			Site La											
Description									Need f	for this	Orde	r (State	or attach	a des	cription	of
products/serv	ices, ii	ncruaing	the be	ma nue	need 10	uns	Older.)									
See Form 7600I	B, Attac	hment A	Statem	ent of Wo	ork											
North Americ	can Inc	lustry C	lassific	ation Sy	stem (N	IAIC	CS) Num	ber (O	ptional)						
Breakdown	of Rei	mbursa	ble Liı	ne Costs	3			OR]	Breako	lown o	f Assist	ted Acqu	isitio	n Line C	ost:
Unit of Meas	sure							C	ontract Cost \$							
Quantity		Unit	Price		To	otal		Se	rvicing	Fees	\$					
1		\$32,94	3.00	\$ 32	2,943.0	0		Оь	ligated	Total Cost	\$ 0.	00				
Overhead Fe	es & C	harges		\$.	Advan		\$					
Total Line A	mount	Obligat	ed	\$ 32	2,943.0	0			Li	ne (-)						
						Ne	t Tota	Cost	\$ 0.	00						
								As	sisted	Acquis	ition S	ervicing	Fees Ex	plana	tion	
Advance	Line	Amount	(-)	\$	anazi e wilkindili.	***************************************		7		-						
Net Li	ne Am	ount Du	e	\$ 32	2,943.0	0										
Type of Serv	ice R	equirem	ents	<u>Paratorial</u>	SWING PARTIES			833								
Sever	able S	ervice] Non-se	everable	Ser	vice	□No	t Appli	icable						

IAA Number PCL17P0031	_ 0001 _	Servicing Agency's Agreement				
GT&C#	Order # Amendment/Mod #	Tracking Number (Optional)				
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)						
Total Advance Amount for the Order \$ [All Order Line advance amounts (Block 28) must sum to this total.]						
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)						
Straight-line – Provide amount to be accrued \$ and Number of Months						
Accrual Per Work Completed – Identify the accounting posting period:						
☐ Monthly per work completed & invoiced						
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.						
30. Total Net Order Amount: \$ 32,943.00 [All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28)						
must sum to this total.]	8	20)				
31. Attachments (State or list attach	ments.)					
Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)						
✓ Other Attachments (Optional)						
Form 7600B, Attachment A: State	ment of Work					
Form 7600B, Attachment B: Fundi		35 of this form)				
Form 7600B, Attachment C: Econ	omy Act Determinations	•				
	BILLING & PAYMENT I	NFORMATION				
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).						
Requesting Agency Initiated	Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC					
Credit Card	Other – Explain other	er payment method and reasoning				
33. Billing Frequency (Check One)						
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]						
✓ Monthly □ Quarterly □ Other Billing Frequency (include explanation)						
34. Payment Terms (Check One)	30	days to allow for payment of invoices				
7 days Other Payment Terms (include explanation):						

IAA Number PCL17P0031 - 0001 -

IAA Number PCL17P0031	_ 0001	•	Servicing Agency's Agreement	
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)	
35. Funding Clauses/Instruction 7600B, Attachment B:			clauses/instructions.)	
36. Delivery/Shipping Infor	mation for Proc	lucts (Optional)		
Agency Name		PCLOB		
Point of Contact (POC) Name & Title		Jen Burita		
POC Email Address		jen.burita@pclob.gov		
Delivery Address /Room Number			_	
POC Telephone Number		(b) (6)		
Special Shipping Information				
	APPR	OVALS AND CONTAC	TINFORMATION	
	ntified by the Re ulfilled for this C		vicing Agency, must ensure that the scope of work is all may or may not be the Contracting Officer depending on	
	R	equesting Agency	Servicing Agency	
Name	Adriel Harvey		Rob Cook	
Title	Chief Financial Officer		Commissioner, TTS	
Telephone Number	o) (6)			
Fax Number				
Email Address	Adriel.Harvey	@pclob.gov	rob.cook@gsa.gov	
SIGNATURE	(b) (6)		e-Signed by Vladlen David Zvenyach	
Date Signed	6/5/2017		on 2017-06-16	
38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.				
		equesting Agency	Servicing Agency	
Name	Adriel Harvey		Paula Netro	
Title	Chief Financial Officer		OCFO Financial Management Analyst	
Telephone Number	(b) (6)			
Fax Number				
Email Address	Adriel.Harvey	@pclob.gov	paula.netro@gsa.gov	
SIGNATURE			Paula Netro Davida Neco Davida Service Pala Neco Davida	
Date Signed	6/5	12017	6/28/2017	

IAA Number PCL17P0031	- 0001 -	Ser	vicing Agency's Agreement			
GT&C#	Order# Amendment/Mod		cking Number (Optional)			
CONTACT INFORMATION						
FINANCE OFFICE Points of	of Contact (POCs)					
The finance office points of co	ontact must ensure that the payment (Requesting	g Agency), billing (Servicing Agency), and			
advance/accounting information are accurate and timely for this Order.						
39.	Requesting Agency (Payment Office)		Servicing Agency (Billing Office)			
Name	Shantel Richie		Jackie Xu			
Title	Budget Officer		Innovation Specialist			
Office Address	MS2 Room 2E-127		1800 F Street, NW			
	Washington, DC 20511		Washington, D.C. 20006			
Telephone Number						
Fax Number						
Email Address	(b) (6) ov		18f-finance-cs@gsa.gov			
Signature & Date (Optional)	(a/3	5/17				
40. ADDITIONAL Points of	Contacts (POCs) (as determined by	each Agen	ncy)			
	TING Office Points of Contact (POC					
	Requesting Agency		Servicing Agency			
Name	Jen Burita		Will Sullivan			
Title	PAO/LAO		18F Innovation Specialist			
Office Address						
Telephone Number	(b) (6)					
Fax Number						
Email Address	o) (6)		will.sullivan@gsa.gov			
Signature & Date (Optional)		6/5/	17			
Name			Matthew Spencer			
Title	CISO		TTS Agreements Lead			
Office Address						
Telephone Number	(b) (6)					
Fax Number						
Email Address (b) (6)		matthew.spencer@gsa.gov			
Signature & Date (Optional		16/17				
Name	Michele Iversen					
Title	CIO					
Office Address						
Telephone Number	(b) (6)					
Fax Number						

Signature & Date (Optional)

Email Address

IAA#: PCL17P0031 Order#: 0001

7600B ATTACHMENT A: STATEMENT OF WORK FOR TTS SERVICES TO BE PROVIDED TO PCLOB

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Service (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a civic consultancy for the government, inside the government, enabling agencies to rapidly deploy tools and services that are consistent with human-centered design, agile development, and related modern techniques.

The Requesting Agency is Privacy and Civil Liberties Oversight Board (PCLOB) is contracting 18F to conduct research, synthesize collected data, and make findings and recommendations for the Requesting Agency to redesign and launch of their website on the Federalist platform using the U.S. Web Design Standards. The Requesting Agency requires assistance in utilizing the Federalist platform, so that they can redesign and launch on Federalist and update their site to be compliant with the U.S. Web Design Standards. 18F will provide research and recommendations on the technical, developmental, and design needs presented by the Requesting Agency as part of the redesign and launch process.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will work collaboratively with the Requesting Agency ("Requesting Agency") to conduct research, synthesize collected data, and make findings and recommendations for the Requesting Agency to achieve a redesign and launch of their website on the Federalist platform using the U.S. Web Design Standards.

2.1. Foundation Phase

During this phase, 18F will provide the Requesting Agency with the following:

- 1. Conduct interviews and collaborative work sessions with key stakeholders and users, and review existing materials related to the engagement that may include research, manuals, reports, data, source code as provided by Requesting Agency.
- 2. Facilitate a co-working session with the key stakeholders to scope and refine the problem statement or product vision, establish an investigation plan, and identify the sources of information related to the topic. These sources may include people, systems, documentation, source code, or other entities.
- 3. Intensively investigate the stakeholder's site needs using qualitative and quantitative techniques including:
 - a. Interviews: Facilitated person to person discussions to gather qualitative data
 - b. Observation: Witnessing a person or system at work first hand
 - c. Reviewing current state: Examine systems, software, source code, processes, policies, rules, and methods
- 4. Migrate the current PCLOB website to the Federalist platform, and update the legacy design using the U.S. Web Design Standards components.
- 5. Train Product Owner and PCLOB stakeholders on managing the Federalist platform and new site for their future updates.

2.2. Findings and Recommendations

During this phase, 18F will provide the Requesting Agency with the following:

- Problem definition/product vision: The explicit objectives to achieve the organization's goal(s), based upon an investigation.
- Strategy, Recommendations & Concept: A stated approach to achieve an outcome based on the organization's unique position, including but not limited to its mission, context, resources, and risks.
- An updated website moved over to the Federalist platform with U.S. Web Design Standards components incorporated.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis, not to exceed \$32,942.98. Actual cost means all GSA's costs including (1) labor costs, charged at current rates (2) non-labor costs, including any infrastructure, hosting, contracted services, travel, and related expenses under this agreement.

4.0. TIMELINE

Deliverable	Duration	
Materials Review	After the agreement is signed, the parties will select a mutually agreeable start date.	
Website data and content transfer to the Federalist platform	Begins during kickoff	
Design updates to the current template to incorporate U.S. Web Design Standards components	2 week after kickoff	
Customization with Product Owner	1 week after Design updates conclude	
Final training with staff, site handoff, and future recommendations	1 week after Customization concludes	

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

7.0 REQUESTING AGENCY REQUIREMENTS

To ensure best execution of work, Requesting Agency will provide access to the following upon request by the servicing agency:

- Documentation as appropriate (IT budget, procurement, strategic plans, software source code)
- Access to Requesting Agency contracting and/or legal staff
- Facilities and equipment (including necessary credentials)
- Key contractors and vendors, with the following actions to provide for appropriate lines of responsibility between Requesting Agency, 18F, and Requesting Agency contractors and vendors:
 - (1) The Requesting Agency POC and 18F will coordinate in writing, in advance, on the identities of any Requesting Agency contractors or vendors whom Requesting Agency directs 18F to interact with to perform the work for Requesting Agency that is set out in this agreement.
 - (2) Requesting Agency will advise its contractors or vendors whom it directs to interact with GSA/18F staff of the following, as Requesting Agency determines is appropriate:
 - (a) GSA/18F staff are Federal employees performing work for Requesting Agency;
 - (b) the contractor/vendor should be aware of the identity of their Requesting Agency Contracting Officer. GSA/18F staff have no authority to make decisions related to the contract; only the Requesting Agency Contracting Officer does;
 - (c) GSA/18F staff are in an information gathering stage, and in an advisory role to Requesting Agency, not in a decision-making role.
 - (3) For any meetings or other communications which include both 18F staff and Requesting Agency contractors or vendors, Requesting Agency will determine if it is appropriate to send an Requesting Agency representative (such as the Administrative Contracting Officer, Contracting Officer's Representative, or other designee) to participate.
 - (4) GSA/18F employees will copy the Requesting Agency POC on email (and other communications, as practicable) which include contractors or vendors, and will coordinate closely with the Requesting Agency POC on all matters involving contractors or vendors.

U.S. General Services Administration, Technology Transformation Service, 18F and Privacy and Civil Liberties Oversight Board

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

IAA#: PCL17P0031

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA#: PCL17P0031

Order: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

Privacy and Civil Liberties Oversight Board

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA#: PCL17P0031

Order#: 0001

Privacy and Civil Liberties Oversight Board

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$32,943.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government.

Adriel Harvey / Chief Financial Officer Print Name / Title

(b) (6)

6/5/2017 Date

IAA Number_			- 0000 -	0002
	GT&C	#	Order #	Amendment/Mod #

		DEPARTMENT AND	OR AGENCY						
1.	9	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services						
	Name	U.S. Department of Labor (OASP/SOL)	U.S. General Services Administration / Technology Transformation Service / 18F						
	Address 200 Constitution Avenue NW 1800 F Street, N.W. Washington, D.C. 20210 Washington, D.C. 20405								
2. Servi	cing Agency	Agreement Tracking Number (Optional) 18FDC	DL170001						
3. Assist	3. Assisted Acquisition Agreement Yes No 🗸								
I	C Action (C New	heck action being taken)							
		 Complete only the GT&C blocks being changed Agency updated from PIF to 18F 	and explain the changes being made.						
There a	e no additio	onal changes.							
	Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.								
5. Agree	ement Perio		0-2017 of IAA or effective cancellation date D-YYYY						
6. Recu	rring Agree	ment (Check One) A Recurring Agreement will co	ntinue, unless a notice to discontinue is received.						
Yes	If Yes,	is this an: Annual Renewal							
No 🗸	Other Renewal State the other renewal period:								
7. Agree	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA								
	-	ments Allowed for this IAA (Check One)							
Note: Sp	ecific advanc	e amounts will be captured on each related Order.							

IAA Number		- 0000 -	0002
	GT&C #	Order #	Amendment/Mod #

	_
9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)	
(Optional for Assisted Acquisitions)	
Direct Cost Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing	
Overhead Fees & Charges in the Statement of Work.	ther
Total Estimated Amount \$145,000.00	
10. STATUTORY AUTHORITY	
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority	
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority	
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority	
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)	
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.	b
	_
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)	
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.	

GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the
Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1

IAA Number(GT&C # Order # Amendment/Mod #	
20. Servicing A	gency Clause(s) (Optional) (State and/or attach	any additional Servicing Agency clauses.)
Please see Forr	m 7600A, Attachment 1	
	Requesting Agency and/or Servicing Agency At acy and/or Servicing Agency attachments.)	ttachments (Optional) (State and/or attach any additional
Form 7600A, At	tachment 2 Economy Act Determination	
22. Annual Rev	iew of IAA	
By signing this ag		e IAA if the agreement period exceeds one year. Appropriate ation to any affected Order(s).
to sign this agree	cial is the highest level accepting authority or off	OFFICIAL icial as designated by the Requesting Agency and Servicing Agency general terms and conditions are properly defined, including the filled per the agreement.
The Agreement P	Period Start Date (Block 5) must be the same as o	r later than the signature dates.
Actual work for t for Blocks 37 and		signed by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	Stephanie Swirsky	Rob Cook
Title	Deputy Assistant Secretary, OASP	Commissioner, TTS
Telephone Number(s)	(b) (6)	
Fax Number		
Email Address	b) (6)	rob.cook@gsa.gov
SIGNATURE		e-Signed by Vladlen David Zvenyach on 2017-07-10
Approval Date	d29/20=	

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number		_ 0001 _	. 0002	Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) 18FDOL170001

	Req	uesting Agency		Servicing Agency			
Primary Organization/Office Name	U.S. Departme (OASP/SOL)			General Services A nology Transformat	dministration /		
Responsible Organization/Office Address	200 Constitution Washington, D	on Avenue, NW D.C. 20210		F Street, N.W. nington, D.C. 20405			
	ORDER/RE	QUIREMENTS	INFORMATION	V			
25. Order Action (Check One) New Modification (Mod) – List af a performance period mod, state ne Summary by Line (Block 26) if th Block 24 - Servicing Agency up Block 28 - Additional accountin There are no additional change Cancellation – Provide a brief effective cancellation date.	ew performance pure mod involves a dated from PIF g information up	eriod for this Ordo dding, deleting or to 18F odated	er in Block 27. F changing Fundi	ill out the Funding N ng for an Order Lind	Aodification e.		
26. Funding Modification	Line #	Line #	Line#	Total of All Other Lines (attach funding details)	Total		
Summary by Line					Total		
Summary by Line	\$	\$	\$	\$			
Original Line Funding Cumulative Funding Changes From Prior Mods [addition (+) or	\$	\$	\$	<u> </u>	\$0.00 \$ 0.00		
Original Line Funding Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]		\$		S	\$0.00		
Original Line Funding Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)] Funding Change for This Mod	\$	\$	\$	\$	\$0.00		
Original Line Funding Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)] Funding Change for This Mod FOTAL Modified Obligation	s	\$	s s	\$ \$ \$	\$0.00 \$ 0.00 \$ 0.00		
	\$ \$ \$0.00	\$ \$ \$0.00	\$ \$ \$0.00	\$ \$ \$ \$0.00	\$0.00 \$ 0.00 \$ 0.00 \$0.00		

							IAA	Jiuei								
IAA Number	IAA NumberGT&C #			000		0002	ndment/	(D. 4 - 1.4)	Servicing Agency's Agreement Tracking Number (Optional), 18FDOI 170001						4	
	GT&C # Order # Am				Ame	nament	Mod #	Tracking Number (Optional) 18FDOL170001								
28. Order Line/Funding Information								Line	Numbe	er						
	Requesting Agency Funding Information						ng	Servicing Agency Funding Information					ı			
ALC			16-0	16-01-2014						47-	00-00	16			-	_
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ΛΤΑ	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014			016	2017	2017		0165	000	_				,			
OR Current	TAS f	ormat	T			1			47X4	45341		l		1		
BETC			DIS	B					COL							
Object Class	Code	(Ontional)	1							- 1						
BPN	+	(орисии)	003	255627					08-0	44-14	69					
BPN + 4 (Op	tional	.)		,												
Additional A Classification (Optional)	ccoun	iting							2017-A-00-285F-DS11-Q00XF000-AF151-18F Billable							
Requesting A 09-30-20 MM-DD-YY	17	y Funding	Expi	ration D	ate			0	equesting Agency Funding Cancellation Date 09-30-2022 M-DD-YYYY							
Project Nun														. '		
Description products/serv See attachment	vices, i	including	the bo	ona fide	need for				Need f	or this	Orde	r (State	or attach	a des	scription	of
				*												
North Ameri		- _				JAIC	S) Num	ber (Op	tional)						
Breakdown		imbursab	ole Lir	ie Costs	1			OR				f Assist	ed Acqu	isitio	n Line C	ost:
Unit of Mea	sure							Co	ntract	Cost	\$					
Quantity	,	Unit F	rice		To	otal		Ser	vicing	Fees	\$		_			
1	9	\$145,00	00.00	\$ 14	5,000.0	00		Obl	igated	Total Cost	\$ 0.	00				
Overhead Fe	es & C	Charges		\$			557	A	dvano	1	\$					
Total Line A	mount	t Obligate	d	\$ 14	15,000.0	00		14	Li	ne (-)						
				h				Net	Total	Cost	\$ 0	nn	-	- II		

Advance Line Amount (-)

Net Line Amount Due

Type of Service Requirements

✓ Severable Service

\$

\$ 145,000.00

Non-severable Service

Assisted Acquisition Servicing Fees Explanation

Not Applicable

Servicing Agency's Agreement

_ 0002

_ 0001

IAA Number __

GT&C # Order # Amendment/Mod # Tracking Number (Optional) 18FDOL170001
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order \$ [All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)
Straight-line – Provide amount to be accrued \$ and Number of Months
Accrual Per Work Completed – Identify the accounting posting period:
Monthly per work completed & invoiced
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.
30. Total Net Order Amount: \$ 145,000.00
[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]
31. Attachments (State or list attachments.)
☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
— 100) project and of acquiences (optional cheeps for risolated requients)
±
Other Attachments (Optional)
Guiei Mideimenia (Optional)
BILLING & PAYMENT INFORMATION
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC
Credit Card Other – Explain other payment method and reasoning
33. Billing Frequency (Check One)
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]
✓ Monthly Quarterly Other Billing Frequency (include explanation)
34. Payment Terms (Check One) 30 days to allow for payment of invoices
7 days Other Payment Terms (include explanation):

GT&C		Servicing Agency's Agreement od # Tracking Number (Optional) 18FDOL170001
35. Funding Clauses/Ins	structions (Optional) (State and/or list find B: Funding Details	unding clauses/instructions.)
36. Delivery/Shipping I	nformation for Products (Optional)	
Agency Name		
Point of Contact (POC) N	ame & Title	
POC Email Address		
Delivery Address /Room	Number	
POC Telephone Number		
Special Shipping Informa	tion	
	ABBROWALCAND CO	NICA CT INCODA ATION
	APPROVALS AND CO.	NTACT INFORMATION
	s identified by the Requesting Agency as be fulfilled for this Order. The Program	nd Servicing Agency, must ensure that the scope of work is Official may or may not be the Contracting Officer depending on
2000	Requesting Agency	Servicing Agency
Name	Stephanie Swirsky	Rob Cook
Title	Deputy Assistant Secretary for	Policy Commissioner, TTS
Telephone Number	(b) (6)	
Fax Number	117	
Email Address	(b) (6)	rob.cook@gsa.gov
SIGNATURE		e-Signed by Vladlen David Zvenyach on 2017-07-10
Date Signed		Ø /
that the funds are accura Agency Funding Official si	tely cited and can be properly accounted	identified by the Requesting Agency and Servicing Agency, certify d for per the purposes set forth in the Order. The Requesting ency Funding Official signs to start the work, and to bill, collect, ccordance with the agreement.
	Requesting Agency	Servicing Agency
Name	Janice Blake-Green	Gina Durr
Title	Budget Officer, OCFO	OCFO Financial Management Analyst
Telephone Number	(b) (6)	
Fax Number	K (ma)	
Email Address	blake.green.janice@dol.gov	gina.durr@gsa.gov
SIGNATURE	0) (6)	GINA DURR SINAL DURR SINAL SOUTH AND SINAL S
Date Signed		07/11/2017

IAA Number		- 0001 -	0002	Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) 18FDOL170001

	CONTACT INFORMAT	ION					
FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.							
39.	Requesting Agency (Payment Office) Servicing Agency (Billing Office)						
Name	Janice Blake-Green	Jackie Xu					
Title	Budget Officer, OCFO	Innovation Specialist					
Office Address	200 Constitution Ave, NW Washington, DC 20210	1800 F Street, NW Washington, D.C. 20006					
Telephone Number	(b) (6)						
Fax Number							
Email Address	blake.green.janice@dol.gov	าชา-זเกลnce-cs@gsa.gov					
Signature & Date (Optional)							
40. ADDITIONAL Points of This may include CONTRACT	Contacts (POCs) (as determined by each Agen FING Office Points of Contact (POCs).	cy)					
	Requesting Agency	Servicing Agency					
Name							
Title	4	18F Innovation Specialist					
Office Address							
Telephone Number	=	- I					
Fax Number		1///					
Email Address							
Signature & Date (Optional)							
Name		Matthew Spencer					
Title		18F Agreements Lead					
Office Address							
Telephone Number							
Fax Number		1/					
Email Address		matthew.spencer@gsa.gov					
Signature & Date (Optional)							
Name	72						
Title							
Office Address	(E)						
Telephone Number							
Fax Number							
Email Address							
Signature & Date (Optional)							

IAA Number SPEI16C006XXX	- 0000 -	0000
GT&C #	Order#	Amendment/Mod #

	DEPARTMENT AND/OR AGENCY						
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services				
	Name	Executive Office of the President, OMB-OFCIO Information Technology Oversight and Reform	U.S. General Services Administration / Office of Citizen Services & Innovative Technologies / 18F				
Address 725 17th St., NW Washington DC 20503 1800 F Street, N.W. Washington, D.C. 20405							
2. Servicing Agency Agreement Tracking Number (Optional)							
3. Assist	ed Acquisiti	ion Agreement Yes No 🗹					
4. GT&C Action (Check action being taken) ✓ New ✓ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ✓ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.							
5. Agree	ment Perioc	i Start Date 10-01-2015 End Date 09-30-2	2016 of IAA or effective cancellation date				
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No							
7. Agreen	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation							
Note: Spe	cific advance	e amounts will be captured on each related Order.					

IAA Number	SPEI16C006XXX	- 0000 -	0000
	GT&C #	Order#	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Direct Cost\$1,500.00 Overhead Fees & Charges Total Estimated Amount\$1,500.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C., 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority 40 USC 321, 501
·
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority 40 USC 321, 501
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

IAA Number_SPEI16C006XXX0000 0000
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1

IAA Number_SPE	El16C006XXX - 0000 -	0000	,						
		Amendment/Mod #							
		~~							
20. Servicing A	20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)								
Please see Form	7600A, Attachment 1								
21. Additional R Requesting Agend	equesting Agency and/or S cy and/or Servicing Agency	Servicing Agency Attachi attachments.)	ments (Optional) (State and/or at	tach any additional					
		· · · · · · · · · · · · · · · · · · ·							
22. Annual Revi	ew of IAA								
By signing this ag	reement, the parties agree to	annually review the IAA	if the agreement period exceeds	one year. Appropriate					
changes will be m	ade by amendment to the G	T&C and/or modification	to any affected Order(s).						
The Agency Offic	ial is the highest level accor	AGENCY OFF	ICIAL s designated by the Requesting A	A A Completon A compa					
to sign this agreen	nent. Each Agency Official	must ensure that the gener	al terms and conditions are prope	Agency and Servicing Agency erly defined, including the					
stated statutory au	thorities, and, that the scope	of work can be fulfilled p	er the agreement.	, ,					
The Agreement Pe	eriod Start Date (Block 5) m	ust be the same as or later	than the signature dates.						
				total to de Toutouritaire					
for Blocks 37 and	iis IAA may NOT degin um 38.	il an Order has been signe	d by the appropriate individuals,	as stated in the Instructions					
23.	Requesting Agency		Servicing Agency						
Name	Jamie Berryhill		Phaedra Chrousos						
ent . 1									
Title		of the Federal Chief Info	Associate Administrator, 18	-/OCSIT					
Telephone Number(s)	(b) (6)								
Fax Number									
Fmail Address			o) (6)						
	Jamie_L_Berryhill@omt	o.eop.gov							
SIGNATURE	Berryhill, Jamie L.	, потов су состоя до состоя досто 20% doubles, co-live Account Account Account достоя до состоя до							
Approval Date				12/7/15					

General Services Administration, 18F and Executive Office of the President, Office of Management and Budget

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency willprovide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

IAA#:

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

https://github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication. 18F agrees not to release any procurement sensitive information related to this interagency agreement.

United States Government

Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number SPEI16C006XXX GT&C #		0000 Amendment/Mo		cing Agency's Agreement ing Number (Optional)				
F	PRIMARY ORG	GANIZATION	OFFICE IN	FORMATION				
24.	Re	equesting Agen	cy	Servicing Ag	gency			
Primary Organization/Office	Executive Of			U.S. General Services A				
Name	President,Ol			OCSIT / 18F				
Responsible Organization/Office Address	725 17th St., 20503	, NW Washing	ton DC	1800 F Street, N.W. Washington, D.C. 2040	5			
ORDER/REQUIREMENTS INFORMATION								
25. Order Action (Check One) New Modification (Mod) — List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. Cancellation — Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.								
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total			
Original Line Funding	\$	\$	\$	\$	\$0.00			
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$0.00			
Funding Change for This Mod	\$	\$	\$	\$	\$0.00			
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Total-Advance-Amount-(-)	\$	-\$	\$	-	\$0.00			
Net Modified Amount Due	\$0.00	\$0.00	90.00	\$0.00	\$0.00			
27. Performance Period For a performance period mod, inset the start and end dates that reflect the start and end dates the start			1-2015 D-YYYY	End Date 09-30-2 MM-DD-				

new performance period.

IAA Number SPEI16C006XXX	_ 0001	_ 0000	Servicing Agency's Agreement
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information							Line Number									
Requesting Agency Funding Information						Servicing Agency Funding Information										
ALC			11-0	3-0001					\vdash	47	-00-00	16				,
Component TAS Required by 10/1/2014	SP	АТА	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	ВРОЛ	EPOA	A	MAIN	St B
OR Current 7	AS fo	rmat	011	-X-003	6-000				17Y	45341		L	<u> </u>			<u> </u>
BETC	710 10	, mac	011-X-0036-000 47X45													
Object Class	Code (Optional)														
BPN		,		349499					9642	25368	6					
BPN + 4 (Opt	ional)															
Additional Ad Classification (Optional)			Inter	nal org	0036DE : SPE0 E6114 (4000	000000		2016 Billal		-285F	-DS11-	Q00XF0	00-A	F151-18	₿ F
Requesting A	gency	Funding	, Ехріг	ation Da	ate			Rec	uestin	g Agei	ncy Fu	nding C	ancellatio	n Da	te	
MM-DD-YY	YY							MN	1-DD-	YYYY	7					
Project Num	ber &		BF Pag	ges ON	/IB-OFC	OIO										
18F helps agenciand a platform fo 18F Pages. This See Attachment	r a wet will me A State	o site. To et the ag	help ad ency's r Vork	chieve its need by a	goals, th	e Red	questing a	Agency reate, e	is enga dit, and	ging GS host its	SA to pro	ovide Infr	astructure	as a S	Service (la	aS) and
North America					stem (N	AIC	S) Numl									
Breakdown o	$\overline{}$	nbursat	le Lin	e Costs				OR	Breakdown of Assisted Acquisition Line Cost:							
Unit of Measu	ıre							-	ntract Cost \$							
Quantity		Unit P	rice	ļ	To	al		Ser	vicing	Fees	\$					
1		\$1,500.	00	\$ 1,5	00.00			ОЫ	igated	Fotal Cost	\$ 0.0	00				
Overhead Fees	s & Ch	arges		\$				A	dvanc		\$					
Total Line Am	ount (Obligate	d	\$ 1,5	00.00	l y		1	Lin	ne (-)						
								Net	Total	Cost	\$ 0.0	0				
								Assi	sicu A	cquisi	tion Se	rvicing	Fees Exp	ianati	On	
Advance I	Line A	mount (-)	\$				1		•						
Net Line	Amo	unt Due		\$ 1,5	00.00											
Type of Service	ce Rec	quireme	nts					-								
✓ Several		-	_	Non-sev	erable S	ervi	се [] Not .	Applic	able						
															on our control	

IAA Number SPEI16C006XXX _ 0001 _ 0000

IAA Number SPEI16C006XXX		- 0000	Servicing Agency's Agreement			
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)			
29. Advance Information (Complet	e Block 29	if the Advance Paymer	nt for Products/Services was checked "Yes" on the GT&C.)			
Total Advance Amount for the Ore	der \$	[All	Order Line advance amounts (Block 28) must sum to this total.]			
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)						
Straight-line – Provide amount to	o be accrue	d \$	and Number of Months			
Accrual Per Work Completed			riod:			
Monthly per work comple						
Other – Explain other regramounts will be co	ular period	(bimonthly, quarterly, e	etc.) for posting accruals and how the accrual			
30. Total Net Order Amount: \$ 1.5	500.00					
[All Order Line Net Amounts Due fo must sum to this total.]	r reimbursa	ble agreements and Ner	Total Costs for Assisted Acquisition Agreements (Block 28)			
31. Attachments (State or list attachi	ments.)					
☐ Key project and/or acquisition	milestones	(Optional except for As	ssisted Acquisition Agreements)			
			,			
[7] Out Aug-temonts (Ontional)						
Other Attachments (Optional) Form 7600B, Attachment A: Staten	mant of M/					
Form 7600B, Attachment A: Staten	nent or vvo	rk (answering Question	35 of this form)			
_	3	(witering wassing.	oo oi uiio ioiii)			
		LING & PAYMENT IN				
32. Payment Method (Check One) [I If IPAC is used, the payment method is	intra-gover must agree	rnmental Payment and with the IPAC Trading	d Collection (IPAC) is the Preferred Method.] Partner Agreement (TPA).			
Requesting Agency Initiated II	PAC [Servicing Agency In	itiated IPAC			
Credit Card		_	r payment method and reasoning			
33. Billing Frequency (Check One)						
[An Invoice must be submitted by the reimbursed (i.e., via IPAC transaction	ie Servicin	g Agency and accepted	d by the Requesting Agency BEFORE funds are			
			One time payment.			
☐ Monthly ☐ Quarterly	✓ Other B	illing Frequency (included)	de explanation)			
34. Payment Terms (Check One)		30.1	Days to allow time for invoicing and payment.			
			bays to allow time for involcing and payment.			
Li / days Li Other Payment	Terms (inc	lude explanation):				

IAA Number SPEI16C006XXX - 0001

IAA Number SPEI16C006XX		A	Servicing Agency's Agreement	
GIACH	Order #	Amendment/Mod #	Tracking Number (Optional)	
35. Funding Clauses/Instru	ections (Optional)	(State and/or list funding	clauses/instructions.)	
			, oldanow man domain,	
Form 7600B, Attachment B	: Funding Detail	S	,	
36. Delivery/Shipping Info	rmation for Proc	lusts (Ontional)		
Agency Name	mation for 1100	ideis (Optional)		
Point of Contact (POC) Name	e & Title			
POC Email Address				
Delivery Address /Room Nur	nber			
POC Telephone Number				
Special Shipping Information				
	APPR	OVALS AND CONTAC	T INFORMATION	
37. PROGRAM OFFICIAL				
		questing Agency and Serv	vicing Agency, must ensure that the s	scope of work is
properly defined and can be f	fulfilled for this O	rder. The Program Officia	al may or may not be the Contracting	Officer depending on
each agency's IAA business				
		equesting Agency	Servicing A	Agency
Name	Jamie Berryhil		Phaedra Chrousos	
Title	(b) (6)	B-Office of the Federal	Chia Associate Administrator, 18	3F/OCSIT
Telephone Number	(b) (b)			
Fax Number			(b) (6)	
Email Address		/hill@omb.eop.gov	ν- / ν- /	
SIGNATURE	Berryhill, Jam	Page 100 100 100 100 100 100 100 100 100 10	ands or seasons 3.	
Date Signed				12/7/15
38. FUNDING OFFICIALS	- The Funds Appr	oving Officials, as identifi	ed by the nequesting Agency and se	racing Agency, certify
Agency Funding Official signs t	cited and can be p to obligate funds.	roperly accounted for pe The Servicing Agency Fu	er the purposes set forth in the Orde anding Official signs to start the work	r. The Requesting
and properly account for fund	s from the Reque	sting Agency, in accordar	nce with the agreement.	, and to bill, collect,
	Re	questing Agency	Servicing A	gency
Name	Brian Gillis		Andrew Roach	
Title	Budget Officer	Sec suitable	Manager of Financial Plann	ing & Analysis
Telephone Number	(b) (6)			
Fax Number				
Email Address	Brian_Gillis@o	mb.eop.gov	andrew.roach@gsa.gov	FRANCISC Dig tally a good by FRANCISC PRANCISC ON COUNTY DAL
SIGNATURE	Gillis, Brian F.	Digitally appead by Calls, Balas F This des-GCV des-CVV des-CU, mar-CCCC, mar-Calls _{the C} Lines Asso I, mar-Calls forther F, cambridge, Collect pasts often gar- Calls 2011 64 LCV 01-222-01-40449	ANDREW Dig tally signed by ANDREW HOACH ON CALLS CAUS Constrained con-General	O WONG Serv cas Admin stration cas-FRANC SCO WONG WIDAL 0 2543 13003050 100 11 -4
Date Signed			ROACH 99-320 1000000 (90 1 L-00000000000 644) the 2011 12 06 00	VIDAL 1907/00/1941/852/ Date 2015 12:08:13:59:17 05:00*

IAA Number <u>SPEI16C006XXX</u> - <u>0001</u> - <u>Am</u>		agency's Agreement umber (Optional)
---	--	-------------------------------------

	CONTACT INFORMAT	TON
FINANCE OFFICE Points The finance office points of c advance/accounting informati		
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Brian Gillis	Kathryn Connolly
Title	Budget Officer	Innovation Specialist
Office Address	725 17th St., NW Washington DC 20503	
Telephone Number	(b) (6)	
Fax Number		
Email Address	Brian_Gillis@omb.eop.gov	18f-finance-cs@gsa.gov
Signature & Date (Optional)	Gillis, Brian F. Prince to the second	To mand de gaa.gov
40. ADDITIONAL Points of This may include CONTRAC	Contacts (POCs) (as determined by each Agen TING Office Points of Contact (POCs).	
Name	Requesting Agency	Servicing Agency
Title		
		18F Innovation Specialist
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		Joshua Bailes
Title		
Office Address		18F Agreements Lead
Telephone Number		
Fax Number		
Email Address		ioshua hailee@aaa aa
Signature & Date (Optional)		joshua.bailes@gsa.gov
Name		Matthew Spencer
Title		18F Agreements Deputy
Office Address		.s. Agroditions Deputy
Telephone Number		
Fax Number		
Email Address	r	matthew.spencer@gsa.gov
Signature & Date (Optional)		

IAA Number:

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO OFFICE OF MANAGEMENT AND BUDGET

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Office of Citizen Services and Innovative Technologies / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services. Our mission is to transform the way the government builds and buys IT, with an emphasis on public-facing digital services. One of the business lines offered to agencies is Infrastructure as a Service (laaS), which includes: performance monitoring; continuous integration and deployment systems; collaboration tools; data analytics; and 18F Pages.

18F Pages is a web hosting platform created by 18F that includes basic code editing functions to use as a platform for web site hosting. 18F Pages also automates common tasks for integrating code editing and web hosting to provide a simple way for developers to launch new websites or more easily manage existing ones. 18F Pages is maintained by 18F staff, and federal agencies use 18F Pages to provide hosting and publishing services as part of the infrastructure of their websites. This platform, combined with cloud hosting, allows federal agencies to maintain their websites on an 18F maintained publishing platform. Without 18F Pages, federal agencies must come up with their own hosting solution utilizing a cloud service. 18F Pages fills that void.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the OMB-OFCIO Information Technology Oversight and Reform. The Requesting Agency has a need for a host and a platform for a web site. To help achieve its goals, the Requesting Agency is engaging GSA to provide laaS and 18F Pages. This will meet the agency's need by allowing the agency to create, edit, and host its own website on the 18F Pages platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency will the following:

- 1. Access to the 18F Pages web hosting platform and basic code editing functions.
- 2. Cloud hosting in support of 18F Pages.
- 3. Servicing agency's direct support to requesting agency.

FORM 7600A, ATTACHMENT A

IAA Number:

The Servicing Agency shall directly provide the Requesting Agency with professional services in support of the Requesting Agency's project or program. Such professional services include the following direct support deliverables necessary to achieve the objectives of this IAA:

- (a) Provisioning of accounts, including collection of Requesting Agency user information;
- (b) Live in-person training and skill verification, whether on-site or virtual, for Requesting Agency personnel identified by the Requesting Agency;
- (c) Distribution of credentials to Requesting Agency users, including the setup of any necessary two-factor identification systems;
- (d) Ongoing consultation regarding technical architecture, strategy and planning, systems evaluation, and cybersecurity;
- (e) Collection, analysis, and synthesis of Requesting Agency usage data for all services provided by a GSA contractor, whether non-labor or professional, to ensure accurate billing; and
- (f) Setup and support related to the integration to 18F Pages.
- (g) Other direct support services necessary to achieving the objectives of this agreement.

All professional services support provided directly by Servicing Agency employees shall be provided under agile principles. For purposes of this SOW, the term "agile principles" means the Requesting Agency and the Servicing Agency will work in short, regular intervals (commonly referred to as "sprints"), each typically two weeks long. The Servicing Agency will deliver work product at the end of each sprint. The Servicing Agency and the Requesting Agency shall use the results of these sprints to collaboratively determine the goals of subsequent work intervals ("sprints").

4. Non-Labor Services. The Servicing Agency shall provide the Requesting Agency with required non-labor services by contract. For purposes of this SOW, the term "contracted non-labor services" refers to all such services listed in the Aquilent BPA established and administered by GSA, available here: Authorized Federal Acquisition Service Information Technology Schedule Pricelist.

3.0. REIMBURSEMENT

IAA Number:

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current hourly rates based on employee grade and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

Deliverable	Due By
Access to 18F Pages	5 business days from the date of execution
Hosting for the website on the 18F Pages platform	Ongoing

5.0 PROJECT STATUS AND REPORTING

GSA will provide a status of the onboarding on a weekly basis until complete. GSA will provide the Requesting Agency with updates to the 18F Pages platform as they are released

IAA#:

General Services Administration, 18F and Executive Office of the President, Office of Management and Budget

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual and/or fixed costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA Number SPEI16C006XXX	- 0000 -	0000
GT&C #	Order#	Amendment/Mod #

	DEPARTMENT AND/OR AGENCY									
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services							
	Name	Executive Office of the President, OMB-OFCIO Information Technology Oversight and Reform	U.S. General Services Administration / Office of Citizen Services & Innovative Technologies / 18F							
	Address 725 17th St., NW Washington DC 20503 1800 F Street, N.W. Washington, D.C. 20405									
2. Servicing Agency Agreement Tracking Number (Optional)										
3. Assist	3. Assisted Acquisition Agreement Yes No 🗸									
4. GT&C Action (Check action being taken) ✓ New Amendment — Complete only the GT&C blocks being changed and explain the changes being made. Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.										
5. Agreement Period Start Date 10-01-2015 End Date 09-30-2016 of IAA or effective cancellation date										
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No										
7. Agreen	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA									
		ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and	Citation							
Note: Spe	cific advance	e amounts will be captured on each related Order.								

IAA Number	SPEI16C006XXX	- 0000 -	0000		
	GT&C #	Order#	Amendment/Mod #		

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Direct Cost\$1,500.00 Overhead Fees & Charges Total Estimated Amount\$1,500.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C., 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority 40 USC 321, 501
·
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority 40 USC 321, 501
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

IAA Number_SPEI16C006XXX0000 0000
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1

IAA Number SPE		0000 # Amendment/Mod #		
		(State and/or attach any ac	Iditional Servicing Agency claus	es.)
Please see Forn	n 7600A, Attachment 1			
21. Additional R Requesting Agend	equesting Agency and/or Servicing Agency	Servicing Agency Attachr attachments.)	nents (Optional) (State and/or at	tach any additional
22. Annual Revi	iew of IAA			
By signing this ag changes will be m	reement, the parties agree to ade by amendment to the G	o annually review the IAA	if the agreement period exceeds to any affected Order(s).	one year. Appropriate
to sign this agreen	ial is the highest level acception in the highest level acception in the highest level acceptance in the highest level accepta	must ensure that the general	s designated by the Requesting A	Agency and Servicing Agency orly defined, including the
The Agreement Pe	eriod Start Date (Block 5) n	nust be the same as or later	than the signature dates.	
Actual work for the for Blocks 37 and	nis IAA may NOT begin uni 38.	til an Order has been signed	d by the appropriate individuals,	as stated in the Instructions
23.	Requesting Agency		Servicing Agency	
Name	Jamie Berryhill		Phaedra Chrousos	40.0
Title	Unit Chief, OMB-Office	of the Federal Chief Info	Associate Administrator, 18F	F/OCSIT
Telephone Number(s)	(b) (6)			a different
Fax Number				
Fmail Address	Jamie_L_Berryhill@oml	b.eop.gov	(b) (6)	
SIGNATURE	Berryhill, Jamie L.	This deadled is and the second of the second		
Approval Date		See 2015 17:02 td 2930 -60td		12/7/15

General Services Administration, 18F and Executive Office of the President, Office of Management and Budget

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency willprovide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

IAA#:

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

https://github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication. 18F agrees not to release any procurement sensitive information related to this interagency agreement.

United States Government

Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number SPEI16C006XXX GT&C #		0000 Amendment/Mo		cing Agency's Agreement ing Number (Optional)						
F	PRIMARY ORG	GANIZATION	OFFICE IN	FORMATION						
24.	Re	equesting Agen	cy	Servicing Ag	gency					
Primary Organization/Office		Executive Office of the U.S. General Services Administration /								
Name	President,Ol			OCSIT / 18F						
Responsible Organization/Office Address	725 17th St., 20503	, NW Washing	ton DC	1800 F Street, N.W. Washington, D.C. 2040	5					
	ORDER/R	EQUIREMENT	rs inform	ATION						
25. Order Action (Check One) New Modification (Mod) — List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. Cancellation — Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.										
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total					
Original Line Funding	\$	\$	\$	\$	\$0.00					
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$0.00					
Funding Change for This Mod	\$	\$	\$	\$	\$0.00					
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Total-Advance-Amount-(-)	\$	-\$	\$	-	\$0.00					
Net Modified Amount Due	\$0.00	\$0.00	90.00	\$0.00	\$0.00					
27. Performance Period For a performance period mod, inset the start and end dates that reflect the start and end dates the start			1-2015 D-YYYY	End Date 09-30-2 MM-DD-						

new performance period.

IAA Number SPEI16C006XXX	_ 0001	_ 0000	Servicing Agency's Agreement
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information						Line Number										
Requesting Agency Funding Information						Servicing Agency Funding Information										
ALC			11-0	11-03-0001					\vdash	47-00-0016						
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	врод	EPOA	A	MAIN	St/B
TAS Required by 10/1/2014									\vdash					-		
OR Current T	AS fo	rmat	011	-X-003	6-000		L		47X	45341	1		L			
BETC DISB						COL	L									
Object Class C	Code (Optional)	257	102												
BPN			0316	649499					9642	253680	6					
BPN + 4 (Opti	ional)															
Additional Acc Classification/ (Optional)			Inter	nal org	0036DE : SPE0 E6114 (4000	000000		2016 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	F
Requesting Ag	gency	Funding	Ехріг	ation Da	ate			Rec	uestin	ıg Ageı	ncy Fu	nding C	ancellatio	on Da	te	
MM-DD-YY	YY							MN	I-DD-	YYYY	,					
Project Numb	ner &		BF Pag	ges ON	/IB-OF	OIC										
18F helps agencie and a platform for 18F Pages. This v See Attachment A	a web will me	o site. To et the ago ment of \	help ad ency's r Vork	chieve its need by a	goals, th	e Red	questing a	Agency reate, e	s enga dit, and	ging GS host its	SA to pro	ovide Infr	astructure	as a S	Service (la	host aS) and
North America					stem (N	AIC	S) Numl									
Breakdown of	$\overline{}$	bursab	le Lin	e Costs				OR Breakdown of Assisted Acquisition Line Cost:								
Unit of Measu	re							-		tract Cost \$						
Quantity	\perp	Unit P	rice	ļ	To	al		Ser	vicing	Fees	\$					
1		\$1,500.	00	\$ 1,5	00.00			ОЫ	gated	Total Cost	\$ 0.0	00				
Overhead Fees	& Ch	arges		\$				A	dvanc		\$					
Total Line Ame	ount (Obligate	d	\$ 1,5	00.00	l y			Lit	ne (-)						
								Net	Total	Cost	\$ 0.0	00			Tribing.	
				114 2 5015				Assi	sicu A	cauisi	ion Se	rvicine	Fees Exp	ianaii	OB	
Advance L	ine A	mount (-)	\$												
Net Line Amount Due \$ 1,500.00																
Type of Servic	e Req	uireme	nts					-							-	
✓ Severab	le Ser	vice		Non-sev	erable S	ervi	се [] Not	Applic	able						

IAA Number SPEI16C006XXX _ 0001 _ 0000

IAA Number SPEI16C006XXX		- 0000	Servicing Agency's Agreement
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)
29. Advance Information (Complet	e Block 29	if the Advance Paymer	nt for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Ore	der \$	[All	Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology account for the Requesting Agency's	(according	to SFFAS 7) (Identify and the Servicing Agency	the Revenue Recognition Methodology that will be used to y's revenue)
Straight-line – Provide amount to	o be accrue	d \$	and Number of Months
Accrual Per Work Completed			riod:
Monthly per work comple			
Other – Explain other regramounts will be co	ular period	(bimonthly, quarterly, e	etc.) for posting accruals and how the accrual
30. Total Net Order Amount: \$ 1.5	500.00		
[All Order Line Net Amounts Due fo must sum to this total.]	r reimbursa	ble agreements and Ner	Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachi	ments.)		
☐ Key project and/or acquisition	milestones	(Optional except for As	ssisted Acquisition Agreements)
			,
[7] Out Aug-temonts (Ontional)			
Other Attachments (Optional) Form 7600B, Attachment A: Staten	mant of M/		
Form 7600B, Attachment A: Staten	nent or vvo	rk (answering Question	35 of this form)
_	3	(witering wassing.	oo oi uiio ioiii)
		LING & PAYMENT IN	
32. Payment Method (Check One) [I If IPAC is used, the payment method is	intra-gover must agree	rnmental Payment and with the IPAC Trading	d Collection (IPAC) is the Preferred Method.] Partner Agreement (TPA).
Requesting Agency Initiated II	PAC [Servicing Agency In	itiated IPAC
Credit Card		_	r payment method and reasoning
33. Billing Frequency (Check One)			
[An Invoice must be submitted by the reimbursed (i.e., via IPAC transaction	ie Servicin	g Agency and accepted	d by the Requesting Agency BEFORE funds are
			One time payment.
☐ Monthly ☐ Quarterly	✓ Other B	illing Frequency (included)	de explanation)
34. Payment Terms (Check One)		30.1	Days to allow time for invoicing and payment.
			Days to allow time for involcing and payment.
Li / days Li Other Payment	Terms (inc	lude explanation):	

IAA Number SPEI16C006XXX - 0001

IAA Number SPEI16C006XX GT&C #		A	Servicing Agency's Agreement	
GIRCH	Order #	Amendment/Mod #	Tracking Number (Optional)	
35. Funding Clauses/Instru Form 7600B, Attachment B			g clauses/instructions.)	
36. Delivery/Shipping Info	rmation for Proc	lucts (Ontional)		
Agency Name		(0)		=-
Point of Contact (POC) Name	e & Title			
POC Email Address				
Delivery Address /Room Nur	nber			
POC Telephone Number				
Special Shipping Information				
	APPR	OVALS AND CONTAC	CT INFORMATION	
37. PROGRAM OFFICIAL The Program Officials, as ide properly defined and can be f each agency's IAA business	entified by the Re- fulfilled for this O	questing Agency and Ser rder. The Program Offici	vicing Agency, must ensure that the scope of al may or may not be the Contracting Officer	work is depending on
	Re	equesting Agency	Servicing Agency	
Name	Jamie Berryhil		Phaedra Chrousos	
Title	Unit Chief, ON	B-Office of the Federa	Chia Associate Administrator, 18F/OCS	IT
Telephone Number	(b) (6)			
Fax Number		-	(b) (6)	
Email Address	Jamie_L_Bern	hill@omb.eop.gov		
SIGNATURE	Berryhill, Jam	PL State of the control of the contr	with creation 5	
Date Signed			12	/7/15
38. FUNDING OFFICIALS that the funds are accurately of Agency Funding Official signs of and properly account for fund	cited and can be p to obligate funds.	roperly accounted for pe The Servicing Agency Fu	er the purposes set forth in the Order. The Runding Official signs to start the work, and to	Agency, certify equesting bill, collect,
	Re	questing Agency	Servicing Agency	
Name	Brian Gillis		Andrew Roach	
Title	Budget Officer	OF THE WAY OF STREET	Manager of Financial Planning & A	nalysis
Telephone Number	(b) (6)	_		
Fax Number				
Email Address	Brian_Gillis@o		andrew.roach@gsa.gov FRAN	VCISC Dig tally a gneed by FRANCISCO WONG V DAL. DN c=US o=US
SIGNATURE	Gillis, Brian F	Eliginis, arquei in Cini, Diago F. Titti ele-Offic viel-Off in cold. mor/COC, mor/COC, and Later And I, con-Cilia, Orien F., cresholdran, Collect peak sing girl Core 201 bit 1.07 on 2020 40500	ANDREW Dig tally algorithm by ANDREW O WO	ONG September 80-224218 Con-FRANC SCO WOMC VIDAL 0 9 2342 19200300 100 1 1-4
Date Signed			ROACH STATE OF THE	Date 2015 12 08 13 59 17 05'00'

IAA Number SPEI16CC		Servicing Agency's Agreement Tracking Number (Optional)
	CONTACT INFOR	RMATION
The finance office points advance/accounting info	ints of Contact (POCs) s of contact must ensure that the payment (Requiremation are accurate and timely for this Order.	uesting Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Offi	ce) Servicing Agency (Billing Office)
Name	Brian Gillis	Kathryn Connolly
Title	Budget Officer	Innovation Specialist
Office Address	725 17th St., NW Washington DC 2	
Telephone Number	(b) (6)	1145/11/5/5/20000

40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs).

Brian_Gillis@omb.eop.gov

Gillis, Brian F.

	Requesting Agency	Servicing Agency
Name		
Title	13	18F Innovation Specialist
Office Address		107 millovation opecialist
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		Joshua Bailes
Title		18F Agreements Lead
Office Address		
Telephone Number		
Fax Number		
Email Address		joshua.bailes@gsa.gov
Signature & Date (Optional)		
Name		Matthew Spencer
Title		18F Agreements Deputy
Office Address		
Telephone Number		
Fax Number		
Email Address		matthew.spencer@gsa.gov
Signature & Date (Optional)		The state of the s

Fax Number Email Address

Signature & Date (Optional)

18f-finance-cs@gsa.gov

IAA Number:

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO OFFICE OF MANAGEMENT AND BUDGET

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Office of Citizen Services and Innovative Technologies / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services. Our mission is to transform the way the government builds and buys IT, with an emphasis on public-facing digital services. One of the business lines offered to agencies is Infrastructure as a Service (laaS), which includes: performance monitoring; continuous integration and deployment systems; collaboration tools; data analytics; and 18F Pages.

18F Pages is a web hosting platform created by 18F that includes basic code editing functions to use as a platform for web site hosting. 18F Pages also automates common tasks for integrating code editing and web hosting to provide a simple way for developers to launch new websites or more easily manage existing ones. 18F Pages is maintained by 18F staff, and federal agencies use 18F Pages to provide hosting and publishing services as part of the infrastructure of their websites. This platform, combined with cloud hosting, allows federal agencies to maintain their websites on an 18F maintained publishing platform. Without 18F Pages, federal agencies must come up with their own hosting solution utilizing a cloud service. 18F Pages fills that void.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the OMB-OFCIO Information Technology Oversight and Reform. The Requesting Agency has a need for a host and a platform for a web site. To help achieve its goals, the Requesting Agency is engaging GSA to provide laaS and 18F Pages. This will meet the agency's need by allowing the agency to create, edit, and host its own website on the 18F Pages platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency will the following:

- 1. Access to the 18F Pages web hosting platform and basic code editing functions.
- 2. Cloud hosting in support of 18F Pages.
- 3. Servicing agency's direct support to requesting agency.

FORM 7600A, ATTACHMENT A

IAA Number:

The Servicing Agency shall directly provide the Requesting Agency with professional services in support of the Requesting Agency's project or program. Such professional services include the following direct support deliverables necessary to achieve the objectives of this IAA:

- (a) Provisioning of accounts, including collection of Requesting Agency user information;
- (b) Live in-person training and skill verification, whether on-site or virtual, for Requesting Agency personnel identified by the Requesting Agency;
- (c) Distribution of credentials to Requesting Agency users, including the setup of any necessary two-factor identification systems;
- (d) Ongoing consultation regarding technical architecture, strategy and planning, systems evaluation, and cybersecurity;
- (e) Collection, analysis, and synthesis of Requesting Agency usage data for all services provided by a GSA contractor, whether non-labor or professional, to ensure accurate billing; and
- (f) Setup and support related to the integration to 18F Pages.
- (g) Other direct support services necessary to achieving the objectives of this agreement.

All professional services support provided directly by Servicing Agency employees shall be provided under agile principles. For purposes of this SOW, the term "agile principles" means the Requesting Agency and the Servicing Agency will work in short, regular intervals (commonly referred to as "sprints"), each typically two weeks long. The Servicing Agency will deliver work product at the end of each sprint. The Servicing Agency and the Requesting Agency shall use the results of these sprints to collaboratively determine the goals of subsequent work intervals ("sprints").

4. Non-Labor Services. The Servicing Agency shall provide the Requesting Agency with required non-labor services by contract. For purposes of this SOW, the term "contracted non-labor services" refers to all such services listed in the Aquilent BPA established and administered by GSA, available here: Authorized Federal Acquisition Service Information Technology Schedule Pricelist.

3.0. REIMBURSEMENT

IAA Number:

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current hourly rates based on employee grade and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

Deliverable	Due By
Access to 18F Pages	5 business days from the date of execution
Hosting for the website on the 18F Pages platform	Ongoing

5.0 PROJECT STATUS AND REPORTING

GSA will provide a status of the onboarding on a weekly basis until complete. GSA will provide the Requesting Agency with updates to the 18F Pages platform as they are released

IAA#:

General Services Administration, 18F and Executive Office of the President, Office of Management and Budget

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual and/or fixed costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA#: 17ACYFIA-001

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and HHS/ACF/Administration on Children, Youth and Families

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

IAA#: 17ACYFIA-001

Order#: 0001

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA Number_17ACYFIA-001	<u>- 0000 -</u>	
GT&C #	Order #	Amendment/Mod #

DEPARTMENT AND/OR AGENCY						
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services			
	Name	HHS/ACF/Administration on Children, Youth and Families	U.S. General Services Administration / Technology Transformation Service / PIF			
	Address	330 C Street, SW, Washington, DC 20201	1800 F Street, N.W. Washington, D.C. 20405			
2. Service	ing Agency	Agreement Tracking Number (Optional) PIFACF1	70001			
3. Assist	ed Acquisiti	on Agreement Yes No V				
☑ 1 □ A	4. GT&C Action (Check action being taken) ☑ New ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.					
5. Agree	5. Agreement Period Start Date 01-03-2017 End Date 01-02-2018 of IAA or effective cancellation date MM-DD-YYYY					
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No						
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
If Yes is o	checked, ente	ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and				
rvote. Spe	citic auvanc	e amounts will be captured on each related Order.				

IAA Number_	17ACYFIA-001	- 0000 -	
	GT&C #	Order#	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Ag	ency completes all information for the estimated agreement amount.)				
(Optional for Assisted Acquisitions)					
Direct Cost \$14,000.00 Overhead Fees & Charges \$14,000.00 Total Estimated Amount \$14,000.00	Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.				
10. STATUTORY AUTHORITY					
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Econ Fund Fund Capital Fund (31 U.S. Fill in Statutory Authority Title and Citation for Fr	nomy Act Other C. 1535/FAR 17.5) Authority anchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
	nomy Act Other C. 1535/FAR 17.5) Authority				
Fill in Statutory Authority Title and Citation for Fr. Acquisition Services Fund 40 USC 321, 501	anchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.					
Roles and responsibilities for the requesting agency	ncy and Servicing Agency (State and/or list attachments for the roles and vicing Agency.) cy and GSA 18F will be further defined by the 7600 B and an optional ives (SOO) for each requested service or work effort pursuant to this				

IAA Number	17ACYF	IA-001	- 0000 -	
	GT&C	#		# Amendment/Mod #
13. Restriction	ons (Option	al) (State	and/or attac	ach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Requesting A	Acquisition gency for a	n Small l	Business Cract actions it	redit Clause (The Servicing Agency will allocate the socio-economic credit to the it has executed on behalf of the Requesting Agency.)
15. Disputes Manual (TFM	: Disputes f) Volume	related to I, Part 2,	this IAA sha Chapter 4700	hall be resolved in accordance with instructions provided in the Treasury Financial 00, Appendix 10; Intragovernmental Business Rules.
16. Termina Agency.) 30	tion (Insert	the num	ber of days th	that this IAA may be terminated by written notice by either the Requesting or Servicing
If this agreem	ent is cancerms of the	eled, any termination	implementin on, including	ing contract/order may also be canceled. If the IAA is terminated, the agencies shall ng costs attributable to each party and the disposition of awarded and pending actions.
If the Servicin Requesting Ag are directly at	ency snam p	ay any ac	tual costs inc	Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the neurred by the Servicing Agency as a result of the delay in notification, provided such costs office.
17. Assisted this IAA. (St	Acquisition attac	n Agreen h a list of	nents – Requesting	questing Agency's Organizations Authorized To Request Acquisition Assistance for g Agency's organizations authorized to request acquisition assistance for this IAA.)
				·
18. Assisted this IAA. (St	Acquisition attac	Agreen halist of	ents – Servi Servicing A	vicing Agency's Organizations authorized to Provide Acquisition Assistance for Agency's organizations authorized to provide acquisition for this IAA.)
19. Requestin	ng Agency	Clause(s) (Optional)) (State and/or attach any additional Requesting Agency clauses.)
Please see F	orm 7600	A, Attach	ment 1	

IAA Number	17ACYFIA-001	- 0000 -	
-	GT&C #	Order #	Amendment/Mod #

G	T&C # Order # Amendment/Mod #				
20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)					
Please see Form	7600A, Attachment 1				
0.					
	questing Agency and/or Servicing Agency Attachn y and/or Servicing Agency attachments.)	nents (Optional) (State and/or attach any additional			
22. Annual Revie	ew of IAA				
	By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).				
AGENCY OFFICIAL The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.					
The Agreement Pe	riod Start Date (Block 5) must be the same as or later	than the signature dates.			
Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.					
23.	Requesting Agency	Servicing Agency			
Name	Rafael López	Rob Cook			
Title	Commissioner, ACYF	Commissioner, TTS			
Telephone Number(s)	(b) (6)				
Fax Number					
Email Address	(b) (6) s.gov	rob.cook@gsa.gov			
SIGNATURE		E SIGNED by Madlen David Zvenyeeh			
Approval Date	E .	E-SIGNED by Vladlen David Zvenyach on 2017-01-19 09:28:12 EST			
	<u> </u>				

IAA#: 17ACYFIA-001

Order#: 0001

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO HHS

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Technology Transformation Service / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called Federalist (https://federalist.18f.gov/#). Federalist is software-as-a-service for self-service publishing and maintenance of static government web pages. Federalist provides users with customizable templates for common website use cases and a web-based editor to update and add content to the templates. Users also have the ability to use custom templates on Federalist.

18F provides access to the Federalist platform and its capabilities and maintains the Federalist platform and infrastructure security compliance. Agencies access the platform on a self-service level to modify and launch static web pages onto Federalist's cloud-based deployment and hosting infrastructure.

The Requesting Agency, for purposes of this Statement of Work (SOW), is Health and Human Services (HHS). HHS requires the ability to host easily editable static web pages for two websites that were created under a previous IAA between GSA and Administration for Children, Youth and Families (ACYF) in HHS. For purposes of this current IAA, the websites will be called the "Product Hub" and the Foster Youth Experience (FYX) Service Guide."

- For the Product Hub website, the staging site is https://github.com/site/betson/child-welfare-product-hub/ and the website files are at https://github.com/presidential-innovation-fellows/child-welfare-product-hub.
- For the FYX Service Guide website, the staging site is https://federalist.18f.gov.s3-website-us-east-1.amazonaws.com/site/presidential-innovation-fellows/fyem-jekyll/ and the website files are at https://github.com/presidential-innovation-fellows/fyem-jekyll,

.

To help achieve its goals, the Requesting Agency is engaging GSA to host these two websites on Federalist and provide the Requesting Agency access to the web editing tools needed to make changes to these two websites. This will meet the agency's need by allowing the agency to host and edit the content for these two websites on the Federalist platform.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide HHS the following:

- 1. Access to Federalist to create and manage the static web pages for the Product Hub and FYX Service Guide websites, including:
 - a. Federalist web editing tools for creating and editing web content
 - b. Access to documentation materials such as https://federalist-docs.18f.gov/ to assist users in using Federalist.
 - c. Hosting for a collection of static web pages using the Federalist cloud hosting platform under a unified domain name.
- 2. 18F direct support necessary to achieve the objectives of this IAA, including:
 - a. Provisioning individual access to the web editor
 - b. Proactive updates about new features or platform downtime as appropriate.
- 3. 18F will supply HHS as requested with Monthly Statements and additional Project Status Updates.

3.0 REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement; and (3) professional services, including those described in Section 2.0, above.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA.

4.0 DELIVERABLE TIMELINE

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By
Distribution of Federalist access to Requesting Agency users	< 10 business days after agreement is executed
Operation & Maintenance of the Federalist platform and Cost Tracking	Ongoing
Provide any additional design and code needed before launching the websites	Before product launch
Assistance on using the Federalist platform and understanding Federalist contracts	Before product launch
Completed products handoff	As soon as possible

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA 18F will provide a status of key milestones as requested by HHS, including recent accomplishments, planned activities, and risks and issues.

IAA#: 17ACYFIA-001

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and HHS/ACF/Administration on Children, Youth and Families

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number	17ACYFIA-001	_ 0001 _		Servicing Agency's Agreement
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional) PIFACF170001

n.	DIM A DV OD CA	NIZATIONIO	EELCE IV		
	RIMARY ORGA	ANIZATION/O	FFICE IN	FORMATION	
24.		esting Agency		Servicing Ag	
Primary Organization/Office Name	HHS/ACF/Adm Youth and Fam		Children,	U.S. General Services A Technology Transforma	
Responsible Organization/Office	330 C Street S	W, Washingto	n, DC	1800 F Street, N.W.	
Address	20201			Washington, D.C. 20405	5
	ORDER/REQ	UIREMENTS	INFORM	ATION	
25. Order Action (Check One) ✓ New ☐ Modification (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. ☐ Cancellation – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.					
26. Funding Modification Summary by Line	Line #	Line #	_ Line #	Total of All Other Lines (attach funding details)	Total
Original Line Funding	\$	\$	\$	\$	\$0.00
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00
Funding Change for This Mod	\$	\$ \$		\$	\$0.00
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Advance Amount (-)	\$	\$	\$	\$	\$0.00
Net Modified Amount Due	\$ 0.00	\$0.00	\$0.00	\$ 0.00	\$0.00
27. Performance Period Start Date 01-03-2017 End Date 01-02-2018 For a performance period mod, insert MM-DD-YYYY MM-DD-YYYY the start and end dates that reflect the new performance period.					

IAA Number	17ACYFIA-001 _ 0001 _			Servicing Agency's Agreement
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional) PIFACF170001

28. Order L	er Line/Funding Information								Line Number							
				Requesting Agency Funding Information						Servicing Agency Funding Information						
ALC			75-0	3-0030						47-	-00-00	16				
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB
15*			075	2017	2017		1545		_							
OR Current 7	AS fo	rmat	_	47X45341												
BETC	0.1		-	DISB						_L						
Object Class BPN	Code (Optional)	253	08 345705					00.0	144 144	20					
BPN + 4 (Op	tional)		9276	343703					108-0)44-14						
Additional Ad Classification (Optional)	count	ing	CAN	CAN G994104, EIN 26-1854443					2017 Billa			<u>DS11 -</u> - DS14 -	Comment of	00-A	F151-P1 18F	- PAN
09-30-20	17	Funding						09-30-	2022	_	nding C	ancellatio	on Da	te		
MM-DD-YY Project Num			hild W	/elfare	2.0 Fed	eral	ist	M	M-DD-	YYYY						
North Americ	an Inc	łustry Cla	assific	eation S	vstem (N	IAIC	'S) Num	her (O	ntional	D)						
Breakdown		•					, , , , , , , , , , , , , , , , , , ,	OR		_	lown o	f Assist	ed Acau	isitio	Line C	ost:
Unit of Meas									ontract		\$					
Quantity		Unit P	Price	T	To	tal		Se	rvicing	g Fees	\$					
1		\$14,000	0.00	\$ 14	1,000.00)		Ol	oligated	Total d Cost	\$ 0.	00				
Overhead Fee	es & C	harges		\$					Advan		\$					
Total Line Ar	nount	Obligate	d	\$ 14	4,000.00)			Line (-)							
								N	et Tota	l Cost	\$ 0.	00				
								As	sisted .	Acquis	ition S	ervicing	Fees Ex	planat	ion	
Advance	Line	Amount ((-)	\$												
Net Lir	ne Am	ount Due	:	\$ 14	4,000.00)										
Type of Serv	ice Re	equireme	ents	•												
✓ Sever	able S	ervice] Non-s	everable	Serv	vice	□No	t Appl	icable		3940				

IAA Number 17ACYFIA-001 _ 0001 _	Servicing Agency's Agreement
GT&C # Order # Amendment/Mod #	Tracking Number (Optional) PIFACF170001
29. Advance Information (Complete Block 29 if the Advance Paymen	A Company of the Comp
Total Advance Amount for the Order \$[All	
Revenue Recognition Methodology (according to SFFAS 7) (Identify account for the Requesting Agency's expense and the Servicing Agency	the Revenue Recognition Methodology that will be used to y's revenue)
Straight-line – Provide amount to be accrued \$	and Number of Months
Accrual Per Work Completed – Identify the accounting posting per	
☐ Monthly per work completed & invoiced	
Other – Explain other regular period (bimonthly, quarterly, e	etc.) for posting accruals and how the accrual
amounts will be communicated if other than billed.	
30. Total Net Order Amount: \$ 14,000.00	
[All Order Line Net Amounts Due for reimbursable agreements and Net must sum to this total.]	t Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachments.)	
l <u> </u>	to the test of the second
☐ Key project and/or acquisition milestones (Optional except for As	ssisted Acquisition Agreements)
☑ Other Attachments (Optional)	
Form 7600B, Attachment A: Statement of Work	
Form 7600B, Attachment B: Funding Details (answering Question	35 of this form)
BILLING & PAYMENT I	NEODM ATION
32. Payment Method (Check One) [Intra-governmental Payment an If IPAC is used, the payment method must agree with the IPAC Trading	d Collection (IPAC) is the Preferred Method. J g Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Ir	nitiated IPAC
☐ Credit Card ☐ Other – Explain other	er payment method and reasoning
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepte reimbursed (i.e., via IPAC transaction)]	ed by the Requesting Agency BEFORE funds are
Monthly Quarterly Other Billing Frequency (inclu	ude explanation)
34. Payment Terms (Check One) 30	days to allow for payment of invoices
7 days Other Payment Terms (include explanation):	•

IAA Number 17ACYFIA-001 GT&C #	Order # - Amendment/	Servicing Agency's Agreement Mod # Tracking Number (Optional) PIFACF170001
35. Funding Clauses/Instruction 7600B, Attachment B:	ctions (Optional) (State and/or lis	t funding clauses/instructions.)
36. Delivery/Shipping Infor	mation for Products (Optional)	
Agency Name		
Point of Contact (POC) Name	& Title	
POC Email Address		
Delivery Address /Room Num	ber	
POC Telephone Number		
Special Shipping Information		
	APPROVALS AND C	ONTACT INFORMATION
37. PROGRAM OFFICIAL The Program Officials, as idel properly defined and can be fi each agency's IAA business p	ntified by the Requesting Agency alfilled for this Order. The Progra	and Servicing Agency, must ensure that the scope of work is m Official may or may not be the Contracting Officer depending on
	Requesting Agenc	Servicing Agency
Name	Kurt Heisler	Rob Cook
Title	Social Science Research Ana (6) (6)	lyst Commissioner TTS
Telephone Number	(b) (c)	
Fax Number		
Email Address	kurt.heisler@acf.hhs.gov	rob.cook@gsa.gov
SIGNATURE	Kurt W. Heisler -S Day of the control of the contro	E O'O'ILD by Viagion David Evoliyao
Date Signed	1-10-17	on 2017-01-19 09:27:33 EST
Agency Funding Official signs t	ated and can be properly account to obligate funds. The Servicing A	s identified by the Requesting Agency and Servicing Agency, certify sed for per the purposes set forth in the Order. The Requesting sency Funding Official signs to start the work, and to bill, collect, accordance with the agreement.
N.	Requesting Agency	
Name Title	Catherine Wade	Paula Netro
0723507000	Budget Officer (b) (6)	OCFO <u>Financial Manage</u> ment Analyst
Telephone Number Fax Number		
Email Address		_
SIGNATURE (b)	0)	paula.netro@gsa.gov
Date Signed	1-12-17	Paula Netro State De La Company de la Compan

IAA Number 17ACYFIA-001 GT&C #	561	vicing Agency's Agreement cking Number (Optional) PIFACF170001				
	CONTACT INFORMATI	ION				
FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.						
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)				
Name	Joyce Lee	Kathryn Connolly				
Title	Management Analyst	Innovation Specialist				
Office Address	7700Wisconsin Avenue Bethesda, MD 20814	1800 F Street, NW Washington, D.C. 20006				
Telephone Number	(b) (6)					
Fax Number						
Email Address	joyce.lee@psc.hhs.gov	18f-finance-cs@gsa.gov				
Signature & Date (Optional)						
40. ADDITIONAL Points of This may include CONTRACT	Contacts (POCs) (as determined by each Agend TING Office Points of Contact (POCs).	cy)				
	Requesting Agency	Servicing Agency				
Name	Jenny Wood	18F PROJECT LEAD				
Title	Chief, Deputy Commissioner, ACYF	18F Innovation Specialist				
Office Address						
Telephone Number	(b) (6)					
Fax Number		_				
Email Address	jeppy wood@acf bbs dov					
Signature & Date (Optional)	(b) (b)					
Name		Joshua Bailes				
Title		18F Agreements Lead				
Office Address						

Signature & Date (Optional)

Telephone Number

Signature & Date (Optional)

Fax Number Email Address

Office Address

Telephone Number
Fax Number
Email Address

Name

Title

joshua.bailes@gsa.gov

18F Agreements Deputy

matthew.spencer@gsa.gov

Matthew Spencer

IAA#: SPEI17C006XXX

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and Office of Management and Budget, Information Technology Oversight and Reform Program Management

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

IAA#: SPEI17C006XXX

Order#: 0001

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA Number	SPEI17C00	06XXX	<u>- 0000 -</u>	0000
	GT&C	#	Order #	Amendment/Mod #

	DEPARTMENT AND/OR AGENCY				
1.	-	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services		
	Name	Information Technology Oversight and Reform Program Management	US General Services Administration, Technology Transformation Service, 18F		
	Address	725 17th Street, NW Washington, DC 20503	1800 F Street, N.W. Washington, D.C. 20405		
2. Servic	cing Agency	Agreement Tracking Number (Optional)			
3. Assist	ed Acquisiti	on Agreement Yes No 🗹			
	New	heck action being taken) - Complete only the GT&C blocks being changed and	explain the changes being made.		
Пс	Cancellation	– Provide a brief explanation for the IAA cancellation	and complete the effective End Date.		
5. Agree	ment Period	I Start Date 01-02-2017 End Date 09-30-2	or mark or entering duncemation date		
Yes 🗖	If Yes, i	nent (Check One) A Recurring Agreement will conting sthis an: Annual Renewal Other Renewal State the other rel	newal period:		
	ment Type (tiple Order IAA		
If Yes is	checked, ente	ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and e amounts will be captured on each related Order	☑ No Citation		
Note: Spe	cinc advanc	e amounts will be captured on each related Order.			

9. Estimated Agreement Amount (The Servicing Agency completes all	information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)	
Direct Cost \$665,000.00 The estimated agree	explanation of the Overhead Fees & Charges eement amount is based on GSA's actual costs of providing this IAA. Reimbursement of GSA's actual costs is described ment of Work.
Total Estimated Amount \$665,000.00	
10 CITA TIVITODIV AVITWODATIV	
10. STATUTORY AUTHORITY	
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5)	Other Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revo	lving Fund, Working Capital Fund, or Other Authority
b. Servicing Agency's Authority (Check One)	
Franchise Revolving Working Economy Act Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5)	Other Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revo	lving Fund, Working Capital Fund, or Other Authority
11. Requesting Agency's Scope (State and/or list attachments that support	rt Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions cor by 18F on behalf of the requesting agency.	ntains specific details regarding work to be performed
12. Roles & Responsibilities for the Requesting Agency and Servicing responsibilities for the Requesting Agency and the Servicing Agency.)	Agency (State and/or list attachments for the roles and
Roles and responsibilities for the requesting agency and GSA 18F v Statement of Work (SOW) or Statement of Objectives (SOO) for ear agreement.	

IAA Number_SPEI17C006XXX 0000 _ 0000
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for
this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses

IAA Number	SPEI17C006XXX	- 0000 -	0000	`	,
_	GT&C #	Order #	Amendment/Mod #		

20. Servicing A	gency Clause(s) (Optional) (State and/or attach a	ny additional Servicing Agency clauses.)						
Please see Form 7600A, Attachment 1 - Additional Clauses								
	Requesting Agency and/or Servicing Agency Att cy and/or Servicing Agency attachments.)	achments (Optional) (State and/or attach any additional						
22. Annual Rev								
	greement, the parties agree to annually review the nade by amendment to the GT&C and/or modifica	IAA if the agreement period exceeds one year. Appropriate tion to any affected Order(s).						
to sign this agree		cial as designated by the Requesting Agency and Servicing Agency general terms and conditions are properly defined, including the						
The Agreement P	eriod Start Date (Block 5) must be the same as or	later than the signature dates.						
Actual work for the for Blocks 37 and		signed by the appropriate individuals, as stated in the Instructions						
23.	Requesting Agency	Servicing Agency						
Name	Margaret Graves	Rob Cook						
Title	Acting Deputy Administrator	Commissioner, TTS						
Telephone	(b) (6)							
Number(s)								
Fax Number								
Email Address	Margaret_H_Graves@omb.eop.gov	rob.cook@gsa.gov						
SIGNATURE	MARGARET H GRAVES One-side, 1943. Generators, exposition MARGARET H GRAVES ONe-side, 1943. Generators, exposition exposition of tendency One-side, 1943. Generators, exposition expositi	L-SIGNED by Viauleii David Zveiiyaci						
Approval Date		on 2017-01-03 09:36:54 EST						

IAA Number: SPEI17C006XXX

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO OFFICE OF MANAGEMENT AND BUDGET

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Transformation Technology Services (TTS), builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. The Office of 18F within TTS helps agencies deliver on their mission through the development of digital and web services. Our mission is to transform the way the government builds and buys IT, with an emphasis on public-facing digital services. One of the business lines 18F offers to agencies is Products & Platforms where 18F provides software user research, design, development, and hosting.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the Office of Management and Budget (OMB). The Requesting Agency requires the service of 18F to design a prototype a modified version of the eRegs platform To help achieve its goals, OMB is engaging GSA to conduct user research, design, development and strategy for the digital display and organization of government legal and regulations documents.

2.0 METHODOLOGY

18F works in short iterations (sprints), in which a scope of work is planned, executed, and demonstrated with stakeholders for the purposes of informing the next iteration. Within the context of our software development efforts, the team will work from a prioritized backlog of activities in concert with guidance from the Product Owner, to focus on the highest value learning opportunities and iterate towards a solution that meets core user and business needs.

For these reasons, it is essential that 18F has the support of a dedicated and empowered Product Owner, who is responsible for representing the project and its deliverables to the Requesting Agency and providing 18F with consistent access to relevant users and stakeholders. The Product Owner should also serve as the "champion for the project," by offering strategic advice and ensuring the active participation of key stakeholders for the duration of the project.

3.0 SCOPE OF WORK AND DELIVERABLES

18F will provide OMB with the following:

IAA Number: SPEI17C006XXX

- 1. Consulting services related to User Research Discovery and Strategy (delivered 40 business days after kick off). 18F will advise OMB on schema design, particularly in reference to how schemas can be designed to work the existing eRegulations platform. 18F will also provide a UX Research lead to consult with OMB staff on the collection of user research that will inform the final prototype of a modified version of the eRegs platform.
- Design and Development services for a prototype web platform for OMB (Begins 40 days after initial kickoff). 18F will create a live prototype instance of a modified version of the eRegs platform (or an eRegs-like platform) tailored for the display of OMB requirements documents and schema based on a subset of OMB requirements documentation.

4.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

Cost Breakdown:

Category	Estimated Dollar Amount
Operating Expenses & Labor	\$649,266.75
Travel	\$15,733
Communications and Utilities	\$0
Contractual Services	\$0
Supplies and Materials (Infrastructure Costs)	
Equipment Purchases	\$0
Total:	\$665,000

5.0. DELIVERABLE TIMELINE

Deliverable	Due By
Kickoff Research Meeting	After the agreement is signed, the parties will select a mutually agreeable kickoff date.
User Research & Discovery Findings	Delivered 40 business days after kick off
Kickoff Design & Development Meeting	Begins 40 business days after kick off

IAA Number: SPEI17C006XXX

Prototype web platform developed on an incremental release every two weeks until the end of design and development period	90 days after design and development kickoff meeting				
Hand off prototype site, research and code to OMB Team at the end of the design and development period for them to continue further development and standing up the rest of their guidance docs	90 days after design and development kickoff meeting				

6.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

7.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

IAA#: SPEI17C006XXX

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

Office of Management and Budget, Information Technology Oversight and Reform Program Management

7600B, ATTACHMENT B
Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

IAA#: SPEI17C006XXX

Order#: 0001

Office of Management and Budget, Information Technology Oversight and Reform Program Management

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

Based on the following determination and findings, in accordance with the authority of the Economy Act (31 USC 1535), as implemented in the Federal Acquisition Regulation, Subpart 17.5, the requesting agency Office of Management and Budget, intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be **\$665,000**.

B. The goods or services cannot be provided by contract as conveniently or economically by contracting directly with a commercial enterprise. The eRegulations platform is already built with multiple, live instances servicing other agencies and the team is assembled, trained, and knowledgeable in the space to provide immediate service to OMB. The eRegulations platform is also built for and deployed through the TTS Cloud.gov platform which quickly allows security compliance so that live instances of the site can be offered to launch faster while following the federal privacy and security requirements to the agency.

C. The servicing agency is able to provide the ordered goods or services, with unique expertise having serviced multiple agencies providing eRegulations legal document development, design and strategy over the past 3 years. The resulting code and new features from the engagement with OMB can also be shared back into the open source eRegulations code base, so that other agencies on the platform can benefit in the future.

D. This interagency agreement is in the best interest of the United States Government

Nomes Although A. Kingilia

Name: Althea A. Kireilis

Title and Office: Contracting Officer, United States of America

Chief, Procurement and Contract Management Officer

Date: 12/22/2016

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number	SPEI17C006XXX			Servicing Agency's Agreement		
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)		

GI&C#	Order# Ar	nendment/Mod #	Track	ing ivuin	ber (Optional)					
PRIMARY ORGANIZATION/OFFICE INFORMATION										
24.	Req	uesting Agency		Servicing Agency						
Primary Organization/Office Name		chnology Overs ram Manageme		US General Services Administration, Technology Transformation Service, 18F						
Responsible Organization/Office Address	725 17th Stree Washington, D			1800 F Street, N.W. Washington, D.C. 20405						
ORDER/REQUIREMENTS INFORMATION										
25. Order Action (Check One) ✓ New ✓ Modification (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. ✓ Cancellation – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.										
26. Funding Modification Summary by Line	Line #	Line #	Line #_		Total of All Other Lines (attach funding details)	Total				
Original Line Funding	\$	\$	\$		\$	\$0.00				
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$		\$	\$ 0.00				
Funding Change for This Mod	\$	\$	\$		\$	\$ 0.00				
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00				
Total Advance Amount (-)	\$	\$	\$		\$	\$0.00				
Net Modified Amount Due	\$ 0.00	\$0.00	\$0.00		\$ 0.00	\$0.00				
27. Performance Period Start Date 01-02-2017 End Date 09-30-2017 For a performance period mod, insert the start and end dates that reflect the new performance period.										

IAA Number SPEI17C006XXX			Servicing Agency's Agreement
GT&C #	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information									Line Number									
Requesting Agency Funding Information									Servicing Agency Funding Information									
ALC	3-0001						47	-00-00	16									
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB		
TAS Required by 10/1/2014									+									
OR Current TAS format 011-				-X-003	X-0036-000						47X45341							
			DIS	В					COI	COLL								
Object Class	Code ((Optional)	257	102														
BPN			0316	649499					964	25368	6							
BPN + 4 (Op	tional))																
Additional Ad Classification (Optional)			Inte				XXXX)	201 Bil l a		-285F	-DS11-	Q00XF0	00-A	F151-18	BF		
Requesting A	gency	Funding	Expi	ation D	ate			Re	questir	ng Age	ncy Fu	nding C	ancellati	on Da	ite			
MM-DD-YY	YYY							M	MM-DD-YYYY									
OMB E-Regs Project Number & Title Description of Products and/or Services, including the Bona Fide							a Fide	Need	for this	s Orde	r (State	or attach	a des	scription	of			
See Form 7600B																		
North Americ						IAIC	S) Num		_									
Breakdown o		mbursal	ole Lir							Breakdown of Assisted Acquisition Line Cost: ontract Cost \$								
Unit of Meas											\$							
Quantity		Unit l	Price		To	tal		Se	rvicing		\$							
1		\$665,0	00.00	\$ 66	65,000.0	00		Ot	ligated	Total l Cost	\$ 0.	00						
Overhead Fee	es & C	harges		\$	\$ A					ce for	\$							
Total Line Amount Obligated				\$ 66	35,000.0	00			Li	ne (-)								
						Net '			et Tota	l Cost	\$ 0.	00						
								As	sisted	Acauis	ition S	ervicing	Fees Ex	plana	tion			
Advance Line Amount (-)				\$				7		1			,	1				
Net Line Amount Due				\$ 66	65,000.00													
Type of Serv	ice Re	equirem	ents															
Severable Service Non-severable Service Not Applicable																		

IAA Number SPEI17C006XXX	Servicing Agency's Agreement								
GT&C # Order # Amendment/Mod #	Tracking Number (Optional)								
29. Advance Information (Complete Block 29 if the Advance Payment	for Products/Services was checked "Yes" on the GT&C.)								
Total Advance Amount for the Order \$[All G	Order Line advance amounts (Block 28) must sum to this total.]								
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)									
Straight-line – Provide amount to be accrued \$	and Number of Months								
Accrual Per Work Completed – Identify the accounting posting per	iod:								
☐ Monthly per work completed & invoiced									
Other – Explain other regular period (bimonthly, quarterly, et amounts will be communicated if other than billed.	c.) for posting accruals and how the accrual								
30. Total Net Order Amount: \$ 665,000.00 [All Order Line Net Amounts Due for reimbursable agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)								
must sum to this total.]	((
31. Attachments (State or list attachments.)									
☐ Key project and/or acquisition milestones (Optional except for Ass	sisted Acquisition Agreements)								
	· · · · · · · · · · · · · · · · · · ·								
✓ Other Attachments (Optional)									
Form 7600B, Attachment A: Statement of Work	OF -{ !!-:- {}								
Form 7600B, Attachment B: Funding Details (answering Question Form 7600B, Attachment C: Economy Act Determination	35 of this form)								
Tomi Foods, Autominia of Essilony For Botonination									
BILLING & PAYMENT II	NFORMATION								
32. Payment Method (Check One) [Intra-governmental Payment and	d Collection (IPAC) is the Preferred Method.]								
If IPAC is used, the payment method must agree with the IPAC Trading	Partner Agreement (TPA).								
Requesting Agency Initiated IPAC Servicing Agency In	itiated IPAC								
☐ Credit Card ☐ Other – Explain othe	er payment method and reasoning								
33. Billing Frequency (Check One)									
[An Invoice must be submitted by the Servicing Agency and acceptereimbursed (i.e., via IPAC transaction)]	d by the Requesting Agency BEFORE funds are								
<u> </u>									
Monthly Quarterly Other Billing Frequency (inclu	ide explanation)								
34. Payment Terms (Check One) 30	days to allow for payment of invoices								
7 days									

IAA Number SPEI17C006XXX GT&C #	Order#	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)	_
35. Funding Clauses/Instructions (clauses/instructions.)	

36. Delivery/Shipping Information for Products (Optional)		
Agency Name		
Point of Contact (POC) Name & Title		
POC Email Address		
Delivery Address /Room Number		
POC Telephone Number		

Special Shipping Information

APPROVALS AND CONTACT INFORMATION

37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Margaret Graves	Rob Cook
Title	Acting Deputy Administrator	Commissioner, TTS
Telephone Number	(b) (6)	
Fax Number		
Email Address	Margaret_H_Graves@omb.eop.gov	rob.cook@gsa.gov
SIGNATURE	MARGARET H GRAVES Production and the control of the	E-SIGNED by Vladlen David Zvenyach
Date Signed		on 2017-01-03 09:35:05 EST

38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Brian Gillis	Laura Dawson
Title	Budget Officer	OCFO
Telephone Number	(b) (6)	
Fax Number		
Email Address	brian_gillis@omb.eop.gov	laura.dawson@gsa.gov
SIGNATURE	Brian F. Gillis Date from 17 (dec. conductor_class from.co.)	
Date Signed		

Servicing Agency's Agreement

GT&C #	Order # Amendment/Mod # Ti	racking Number (Optional)	
	CONTACT INFORMA	TION	
	f Contact (POCs) Intact must ensure that the payment (Requesting on are accurate and timely for this Order.	ng Agency), billing (Servicing Agency), and	
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)	
Name	Brian Gillis	Kathryn Connolly	
Title	Budget Officer	Innovation Specialist	
Office Address	725 17th Street, NW Washington, DC 20503	1800 F Street, NW Washington, D.C. 20006	
Telephone Number	(b) (6)		
Fax Number			
Email Address	brian_gillis@omb.eop.gov	18f-finance-cs@gsa.gov	
Signature & Date (Optional)	Brian F. Gillis		
	Contacts (POCs) (as determined by each Agrand Office Points of Contact (POCs).	ency)	
	Dequesting Agency	Corriging Agency	

	Requesting Agency	Servicing Agency
Name		Will Sullivan
Title		18F Innovation Specialist
Office Address		
Telephone Number		
Fax Number		
Email Address		william.sullivan@gsa.gov
Signature & Date (Optional)		
Name		Joshua Bailes
Title		18F Agreements Lead
Office Address		
Telephone Number		
Fax Number		
Email Address		joshua.bailes@gsa.gov
Signature & Date (Optional)		
Name		Matthew Spencer
Title		18F Agreements Deputy
Office Address		
Telephone Number		
Fax Number		
Email Address		matthew.spencer@gsa.gov
Signature & Date (Optional)		

IAA Number SPEI17C006XXX

U.S. General Services Administration, Technology Transformation Service, 18F and

Office of Management and Budget, Information Technology Oversight and Reform Program Management

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA Number	SPEI17C00	PEI17C006XXX		0001
	GT&C			Amendment/Mod #

DEPARTMENT AND/OR AGENCY					
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services		
	Name	Information Technology Oversight and Reform Program Management	US General Services Administration, Technology Transformation Service, 18F		
	Address	725 17th Street, NW Washington, DC 20503	1800 F Street, N.W. Washington, D.C. 20405		
2. Servi	cing Agency	Agreement Tracking Number (Optional)			
3. Assist	ted Acquisit	ion Agreement Yes 🔲 No 🗹			
 4. GT&C Action (Check action being taken) New ✓ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. Block 5 - Agreement period extended five years, from 9/30/17 to a new end date of 1/1/22. Block 7 - Updated to Multiple Order IAA. Block 9 - Estimated agreement amount increased from 665,000 to \$7,500,000 to cover estimated costs over the life of this agreement. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date. 					
5. Agree	5. Agreement Period Start Date 01-02-2017 End Date 01-01-2022 of IAA or effective cancellation date MM-DD-YYYY				
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No					
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA					
	_	yments Allowed for this IAA (Check One) Yester Requesting Agency's Statutory Authority Title and	-		
Note: Sp	ecific advan	ce amounts will be captured on each related Order.			

IAA Number	SPEI17C006XXX	- 0000 -	0001
-	GT&C #		Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)			
(Optional for Assisted Acquisitions)			
Direct Cost \$7,500,000.00 Overhead Fees & Charges Total Estimated Amount \$7,500,000.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.			
10. STATUTORY AUTHORITY			
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority			
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority			
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.			
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)			
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.			

IAA Number_SPEI17C006XXX
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses

		General Terms and Conditions (GT&C) Section	
IAA Number	SPEI17C006XXX	<u>- 0000 -</u> 0001	
_	GT&C #	Order # Amendment/Mod #	

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)							
Please see Form 7600A, Attachment 1 - Additional Clauses							
	questing Agency and/or Servicing Agency Attachm y and/or Servicing Agency attachments.)	nents (Optional) (State and/or attach any additional					
22. Annual Revie	ew of IAA						
	eement, the parties agree to annually review the IAA ade by amendment to the GT&C and/or modification t	if the agreement period exceeds one year. Appropriate o any affected Order(s).					
to sign this agreem		s designated by the Requesting Agency and Servicing Agency all terms and conditions are properly defined, including the					
The Agreement Pe	riod Start Date (Block 5) must be the same as or later	than the signature dates.					
Actual work for th for Blocks 37 and		d by the appropriate individuals, as stated in the Instructions					
23.	Requesting Agency	Servicing Agency					
Name	Margaret Graves	Rob Cook					
Title	Acting Deputy Administrator	Commissioner, TTS					
Telephone Number(s)	(b) (6)						
Fax Number							
Email Address	Margaret H Graves@omb.eop.gov	rob.cook@gsa.gov					

SIGNATURE

Approval Date

e-Signed by Vladlen David Zvenyach on 2017-07-21

Order#: 0001

7600B ATTACHMENT A: STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO OFFICE OF MANAGEMENT AND BUDGET

1.0. BACKGROUND

The U.S. General Services Administration (the Servicing Agency), through its Transformation Technology Services / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services. Our mission is to transform the way the government builds and buys IT, with an emphasis on public-facing digital services. One of the business lines 18F offers to agencies is Products & Platforms where 18F provides software user research, design, development, and hosting.

The Requesting Agency, for purposes of this Statement of Work (SOW), is the Office of Management and Budget (OMB). The Requesting Agency needs a policy writer tool, providing the Agency with an easy-to-use method drafting policy documents. 18F will conduct user research, design, develop, and strategize for the digital display and organization of government legal and regulatory documents. 18F will provide these services in order to produce a digital tool that helps the Requesting Agency organize, comment on, annotate, and write policy documents.

2.0 METHODOLOGY

18F works in short iterations (sprints), in which a scope of work is planned, executed, and demonstrated with stakeholders for the purposes of informing the next iteration. Within the context of our software development efforts, the team will work from a prioritized backlog of activities in concert with guidance from the Product Owner, to focus on the highest value learning opportunities and iterate towards a solution that meets core user and business needs.

For these reasons, it is essential that 18F has the support of a dedicated and empowered Product Owner, who is responsible for representing the project and its deliverables to the Requesting Agency and providing 18F with consistent access to relevant users and stakeholders. The Product Owner should also serve as the "champion for the project," by offering strategic advice and ensuring the active participation of key stakeholders for the duration of the project.

Order#: 0001

3.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency with the following:

- 18F will provide User Research Discovery and Strategy Advising for the Requesting Agency on policy data schema design, particularly in reference to how schemas can be designed to work with digital platforms to create a policy writer tool for the Requesting Agency to create machine-readable policy guidance for internal agency users, as well as how to collect feedback and annotations on existing policy for external users. (Begins after initial kickoff, delivered 60 business days after kick off)
- 2. 18F will provide Design and Development services for a prototype web platform of the Requesting Agency policy writer tool (Begins 60 days after initial kickoff).
- 3. 18F will provide Design and Development services to enhance the OMB Policy Library with functionality adding annotation tools to collect external feedback for policy guidance. (Begins 60 days after initial kickoff).

4.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

Cost Breakdown:

Category	Estimated Dollar Amount
Operating Expenses & Labor	\$1,240,977
Travel	\$19,815.00
Communications and Utilities	\$0
Contractual Services	\$0
Supplies and Materials (Infrastructure Costs)	(Cloud.gov FISMA Low on a separate IAA)
Equipment Purchases	\$0
Total:	\$1,260,792

Order#: 0001

5.0. DELIVERABLE TIMELINE

Deliverable	Due By
Phase 2 kickoff meeting	After the agreement is signed, the parties will select a mutually agreeable kickoff date, and begin user research and discovery for the Phase 2
User Research & Discovery Findings	Delivered 45 business days after kick off
Kickoff Design & Development Implementation Meeting	Begins 60 business days after kick off
Prototype policy annotation upgrades to the OMB policy library site, developed on an incremental release every two weeks until the end of design and development period	MVP launch 60 days after User Research & Discovery Findings delivered.
Prototype policy writer web platform developed on an incremental release every two weeks until the end of design and development period	MVP launch 60 days after annotation upgrades delivered.
Hand off policy writer prototype site and annotation upgrades to the policy library site, research and code to OMB Team at the end of the design and development period for them to continue further development	Hand off 60 days after User Research & Discovery Findings delivered.

6.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

7.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

Order#: 0001

8.0 REQUESTING AGENCY RESPONSIBILITIES

The requesting agency is responsible for obtaining an Authority to Operate (ATO) and managing the security operations and compliance of any software developed through this agreement. The requesting agency will also conduct any necessary activities to support an ATO to launch and maintain the software.

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

Office of Management and Budget, Information Technology Oversight and Reform Program Management

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

DETERMINATIONS AND FINDINGS (D&F) AUTHORITY TO ENTER INTO AN INTERAGENCY AGREEMENT UNDER THE ECONOMY ACT

Based on the following determination and findings, in accordance with the authority of the Economy Act (31 U.S.C. § 1535), as implemented in the Federal Acquisition Regulation, Subpart 17.5, the Office of Management and Budget, , intends to enter into an Interagency Agreement (IAA) with the General Services Administration, 18 F.

This IAA is for continued development of a website, currently referred to as the OMB Policy Library. OMB has a need for 18F to provide services. The cost of the agreement is capped at \$7,500,000.00.

The goods and services cannot be provided by contract as conveniently or economically by OMB directly with a commercial enterprise. 18F is leveraging the eRegulations platform which is already built with multiple, live instances servicing other agencies. The 18F team is assembled, trained, and knowledgeable and is able to provide immediate service to OMB because 18F has already developed a functioning beta website of the OMB Policy Library. The eRegulations platform is also built for and deployed through the TTS Cloud.gov platform which quickly allows security compliance so that live instances of the site can be offered to launch faster while following the federal privacy and security requirements to the agency.

GSA 18F is able to provide the ordered goods or services, with unique expertise having serviced multiple agencies providing eRegulations legal document development, design and strategy over the past three years. The resulting code and new features from the engagement with OMB can also be shared back to the open source eRegulations code base, so that other agencies on the platform can benefit in the future.

The OMB of	certifies:
------------	------------

X that sufficient annual funding amounts are or will be made available;X that this interagency agreement is in the best interest of the United States Government;X the Agency fulfilling the order is able to provide or get by contract the ordered goods or services;
Based on the above findings, I hereby determine that it is in the best interest of the Government to enter into an IA with GSA in accordance with FAR 17.5.
This D&F expires five years from the date of the approval signature and must be revisited on the anniversary date of signature to ensure there are no significant changes to the requirement for the IA.
Name: Althea A. Kireilis

Title and Office: Contracting Officer, United States of America

Chief, Procurement and Contract Management Officer

Date: 07/05/2017

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number SPEI17C006XXX	_ 0002 _		Servicing Agency's Agreement
GT&C #	Order#	Amendment/Mod #	Tracking Number (Optional)

·····	PRIMARY ORGANIZATION/OFFICE INFORMATION 4. Requesting Agency Servicing Agency								
Primary Organization/Office		Technology Ove		US General Services Administration,					
Name		ogram Managen		Technology Transformat					
Responsible Organization/Office	725 17th St			1800 F Street, N.W.	•				
Address	Washington	, DC 20503		Washington, D.C. 20405)				
	ORDER/R	EQUIREMENT	S INFORM	ATION					
New Modification (Mod) – List aff performance period mod, state new immary by Line (Block 26) if the Cancellation – Provide a briefeffective cancellation date.	w performance e mod involve	e period for this O s adding, deleting	rder in Block or changing	27. Fill out the Funding Funding for an Order Lin	Modification e.				
	1								
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total				
Summary by Line	Line #	Line #	Line #	Other Lines (attach funding	Total				
Original Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or				Other Lines (attach funding details)					
Original Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or eduction (-)]	s	\$	\$	Other Lines (attach funding details)	\$0.00				
Original Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or eduction (-)] Funding Change for This Mod	\$	\$	\$	Other Lines (attach funding details) \$	\$0.00				
Original Line Funding Cumulative Funding Changes From Prior Mods (addition (+) or eduction (-)] Funding Change for This Mod FOTAL Modified Obligation	\$	\$ \$ \$	\$ \$	Other Lines (attach funding details) \$ \$	\$0.00 \$ 0.00 \$ 0.00				
	\$ \$ \$ \$0.00	\$ \$ \$ \$0.00	\$ \$ \$ \$0.00	Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$ \$0.00	\$0.00 \$ 0.00 \$ 0.00 \$0.00				

IAA Number SPEI17C006XXX	- 0002 -		Servicing Agency's Agreement
GT&C #	Order # A	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information								Line Number								
Requesting Agency Funding Information								Servicing Agency Funding Information								
ALC			11-0	11-03-0001					П	47.	-00-00	16				_
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	АТА	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014			011		0036 000											
OR Current	ΓAS fo	rmat	011	-X-0036	5-000				47X	45341						
BETC DISE			В						.L							
Object Class	Code (Optional)	257	102					0	44						
BPN			0316	349499					08-0	04-14	69					
BPN + 4 (Op	tional)								1							
Additional Accounting Classification/Information (Optional) Fund: SPE0036DBXXXXXX Internal Org: SPE0502000000 CATB: SPE6111)	2017 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	F			
Requesting A		Funding	g Expir	ation D	ate						_	nding C	ancellatio	on Da	te	
MM-DD-YY	YYY							M	И-DD-	YYYY	7					
Project Num	ber &		MB E	-Regs I	Phase 2	2										
See Form 7600																
		- _			n System (NAICS) Number (Optional)											
Breakdown		mbursa	ble Lir	ie Costs						Breakdown of Assisted Acquisition Line Cost:						
Unit of Meas								_	ontrac		\$					
Quantity		Unit	Price		T	otal		Se	rvicing		\$					
1		\$1,260	,792.0	\$ 1,	260,79	2.00		Ol	ligated	Total Cost	\$ 0.00					
Overhead Fe	es & C	harges		\$				Ì	Advan		\$					
Total Line A	mount	Obligat	ed	\$ 1,	260,79	2.00	i bu	35	Li	ne (-)	1					
							N	et Tota	otal Cost \$ 0.00							
								As	sisted	Acquis	ition S	ervicing	Fees Ex	plana	tion	
Advance Line Amount (-)				\$				\Box								
Net Line Amount Due			\$ 1,	260,79	2.00											
Type of Serv	vice R	equirem	ents													
☑ Sever	able S	ervice] Non-se	everable	Ser	vice	□ No	t Appl	icable						

IAA Number SPEI17C006XXX - 0002 - Servicing Agency's Agreement GT&C # Amendment/Mod # Tracking Number (Optional)
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Order \$[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)
Straight-line - Provide amount to be accrued \$ and Number of Months
Accrual Per Work Completed - Identify the accounting posting period:
Monthly per work completed & invoiced
Other - Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.
30. Total Net Order Amount: \$ 1,260,792.00
[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]
31. Attachments (State or list attachments.)
☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
Other Attachments (Optional)
Form 7600B, Attachment A: Statement of Work Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)
Form 7600B, Attachment C: Economy Act Determination
BILLING & PAYMENT INFORMATION
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC
Credit Card Other - Explain other payment method and reasoning
33. Billing Frequency (Check One)
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are
reimbursed (i.e., via IPAC transaction)
✓ Monthly □ Quarterly □ Other Billing Frequency (include explanation)
34. Payment Terms (Check One) 30 days to allow for payment of invoices
7 days Other Payment Terms (include explanation):

Servicing Agency's Agreement

_ 0002

GT&C#	Order # Amendment/Mod	# Track	ing Number (Optional)				
35. Funding Clauses/Instruc	tions (Optional) (State and/or list fur Funding Details	ding clauses	s/instructions.)				
36. Delivery/Shipping Inform	mation for Products (Optional)						
Agency Name	7-23.00		50110				
Point of Contact (POC) Name	& Title		40.5				
POC Email Address							
Delivery Address /Room Num	ber						
POC Telephone Number							
Special Shipping Information							
	APPROVALS AND CON	TACT INFO	ORMATION				
	ntified by the Requesting Agency and ulfilled for this Order. The Program C		Agency, must ensure that the scope of work is or may not be the Contracting Officer depending on				
	Requesting Agency		Servicing Agency				
Name	Margaret Graves		Rob Cook				
Title	Acting Deputy Administrator (b) (6)		Commissioner, TTS				
Telephone Number							
Fax Number							
Email Address	Margaret_H_Graves@omb.eop.(b) (6)	gov	rob.cook@gsa.gov				
SIGNATURE Date Signed			e-Signed by Vladlen David Zvenyach				
Date Signed 38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.							
	Requesting Agency		Servicing Agency				
Name	Brian Gillis		Laura Dawson Paula Netro				
Title	Budget Officer		OCFO Financial Management Analyst				
Telephone Number Fax Number	(b) (6)		1000				
Email Address	brian_gillis@omb.eop.gov		laura.dawson@gsa.gov				
SIGNATURE	PRIANCILLIS	Other or the Program or Spinster,	Paula Netro Produktiva nero con Constitutiva				
Date Signed	(b) (6)	117					
Date Signed	; NV		8/1/2017				

IAA Number SPEI17C006XXX

IAA Number SPEI17C006XXX	- 0002	Servicing Agency's Agreement
GT&C#	Order # Amendment/Mod #	Tracking Number (Optional)

	CONTACT INFORMAT	TION						
FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.								
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)						
Name	Brian Gillis	Kathryn Connolly						
Title	Budget Officer	Innovation Specialist						
Office Address	725 17th Street, NW Washington, DC 20503	1800 F Street, NW Washington, D.C. 20006						
Telephone Number	(b) (6)							
Fax Number								
Email Address	brian_gillis@omb.eop.gov	18f-finance-cs@gsa.gov						
Signature & Date (Optional)	BRIAN GILLIS							
	Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	ncy)						
	Requesting Agency	Servicing Agency						
Name		Will Sullivan						
Title		18F Innovation Specialist						
Office Address								
Telephone Number								
Fax Number								
Email Address		william.sullivan@gsa.gov						
Signature & Date (Optional)								
Name		Joshua Bailes						
Title		18F Agreements Lead						
Office Address								
Telephone Number								
Fax Number								
Email Address		joshua.bailes@gsa.gov						
Signature & Date (Optional)								
Name		Matthew Spencer						
Title		18F Agreements Deputy						
Office Address	*							
Telephone Number								
Fax Number								
Email Address		matthew.spencer@gsa.gov						
Signature & Date (Optional)	8							

IAA#: SPEI17C006XXX

Order #: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment D

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), CIOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between Office of Management and Budget (OMB) and TTS for work to be done on the OMB Policy Phase 2.

e-Signed by Steve Grewal on 2017-07-31

David Shive, Chief Information Officer General Services Administration Date

U.S. General Services Administration, Technology Transformation Service, 18F and United States Digital Services

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

IAA#: SPEI17C010XXX

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA Number_			- 0000 -	0000
	GT&C	#	Order#	Amendment/Mod #

DEPARTMENT AND/OR AGENCY								
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services					
	Name	United States Digital Service	GSA, Technology Transformation Services, FAS					
	Address	725 17th St, NW Washington DC	1800 F Street, N.W. Washington, D.C. 20405					
2. Servicing Agency Agreement Tracking Number (Optional)								
3. Assist	ed Acquisiti	on Agreement Yes No 🗸						
	New	neck action being taken) - Complete only the GT&C blocks being changed an	d explain the changes being made.					
Пс	Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.							
5. Agree	ment Period	Start Date Date Signed End Date Year from MM-DD-YYYY MM-DD-	m sig of IAA or effective cancellation date					
6. Recur Yes No		nent (Check One) A Recurring Agreement will contest this an: Annual Renewal Other Renewal State the other re	inue, unless a notice to discontinue is received. newal period:					
7. Agreer	nent Type (C	Check One) Single Order IAA Mu	ltiple Order IAA					
	=	nents Allowed for this IAA (Check One) Yes Yes r Requesting Agency's Statutory Authority Title and	•					
Note: Spe	cific advance	amounts will be captured on each related Order.						

IAA Number			- 0000 -	0000
	GT&C	#	Order #	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Direct Cost\$200,000.00 Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described
Overhead Fees & Charges further in the Statement of Work.
Total Estimated Amount\$200,000.00
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One)
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
b. Servicing Agency's Authority (Check One)
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
This in Statutory Authority Title and Citation for Flancing Californing Land, Working Supram Land, or Supram L
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.
·
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
responsibilities for the requesting Agency and the servicing Agency.)
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

IAA Number		- 0000 - 00	0000
	GT&C #	Order # A	Amendment/Mod #
13. Restrictio	ns (Optional) (Stat	e and/or attach	unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted A	Acquisition Small gency for any contr	Business Cred	dit Clause (The Servicing Agency will allocate the socio-economic credit to the las executed on behalf of the Requesting Agency.)
			ll be resolved in accordance with instructions provided in the Treasury Financial Appendix 10; Intragovernmental Business Rules.
16. Terminat Agency.)	ion (Insert the num	ber of days tha	at this IAA may be terminated by written notice by either the Requesting or Servicing
If this agreeme	ent is canceled, any rms of the terminat	implementing ion, including o	contract/order may also be canceled. If the IAA is terminated, the agencies shall costs attributable to each party and the disposition of awarded and pending actions.
Requesting Age	Agency incurs cost ency shall pay any a ributable to the fail	ctual costs incur	questing Agency's failure to give the requisite notice of its intent to terminate the IAA, the arred by the Servicing Agency as a result of the delay in notification, provided such costs ce.
			esting Agency's Organizations Authorized To Request Acquisition Assistance for Agency's organizations authorized to request acquisition assistance for this IAA.)
			cing Agency's Organizations authorized to Provide Acquisition Assistance for gency's organizations authorized to provide acquisition for this IAA.)
10 Dogwoodin	ag Agener Clause	a) (Ontional) (6	
-			State and/or attach any additional Requesting Agency clauses.)
Please see Fo	orm 7600A, Attac	hment 1 - Ado	ditional Clauses

IAA Number(GT&C # Order # Amendment/Mod #	
	gency Clause(s) (Optional) (State and/or attach and not not not not not not not not not not	y additional Servicing Agency clauses.)
	Requesting Agency and/or Servicing Agency Attacy and/or Servicing Agency attachments.)	achments (Optional) (State and/or attach any additional
22. Annual Rev By signing this as changes will be n		AA if the agreement period exceeds one year. Appropriate ion to any affected Order(s).
to sign this agree	AGENCY C cial is the highest level accepting authority or offic ment. Each Agency Official must ensure that the go uthorities, and, that the scope of work can be fulfill	ial as designated by the Requesting Agency and Servicing Agency eneral terms and conditions are properly defined, including the
The Agreement F	Period Start Date (Block 5) must be the same as or l	ater than the signature dates.
Actual work for t for Blocks 37 and		igned by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	Matthew Cutts	Vladlen Zvenyach
Title	USDS Administrator	Assistant Commissioner of TTS-18F
Telephone	(b) (6)	
Number(s) Fax Number		
Email Address	(b) (6)	vladlen.zvenyach@gsa.gov
SIGNATURE		e-Signed by Vladlen David Zvenyach on 2017-07-21
Approval Date	7/17/2017	

IAA#: SPEI17C010XXX Order #: 0001

7600B ATTACHMENT A: STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO USDS

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Service (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a technology consultancy for the government, inside the government, that works with federal agencies to successfully deliver efficient, easy-to-use digital services. 18F works in the open to build systems that focus on the needs of customers through human-centered design while using agile development techniques to move quickly and reduce risk. One of the services 18F offers to agencies is consulting where 18F provides hands-on consulting services to Federal program managers and other leaders who need assistance in procuring, designing, and managing software that use modern development techniques (e.g., agile, lean, open source).

The Requesting Agency, for purposes of this Statement of Work (SOW), is the United State Digital Service (USDS). USDS needs assistance creating materials for USDS events, preparing presentations for executive briefings, and producing marketing materials to add in the promotion of their brand. To help achieve its goals, USDS is engaging 18F to provide design consulting and support services, drawing on 18F's visual, content, UX, and interaction design experience. This consulting and support work, as described in Section 2.0, will provide USDS staff with expanded capabilities for USDS to deliver services consistent with its mission.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency with up to 850 hours of consulting and support services (in-person or via teleconference) to USDS staff, specifically focused on the following methods or services:

- User research, which involves techniques and methods (such as those described at https://methods.18f.gov/discover/) to help understand how and why people use a particular service and inform what changes could be made to help people more easily accomplish their goals. For the Requesting Agency, this will include collecting information from key stakeholders and users to inform what features, functionality, or content should be analyzed to look for ways to improve the product or service.
- Wireframes, which offer a simple visual representation of a product or service interface
 to understand content prioritization and hierarchy. Wireframes enable the 18F designers
 to begin gathering information from the Requesting Agency developers around feasibility
 and structure. More information about the methods
 at https://methods.18f.gov/make/wireframing/.

IAA#: SPEI17C010XXX Order #: 0001

• Prototyping, in which 18F quickly creates an initial version, either static or functional, of something that exhibits the form and function of a product or service. 18F builds prototypes to test hypotheses and assess the viability of potential solutions both technically and in terms of what the Requesting Agency can support. Prototypes can vary from simple wireframes to coded web pages, and while they may be representative of the end product, they should not be considered of launch-ready quality. By building a prototype, 18F and the Requesting Agency can explore unknowns, such as how users respond to a proposed interface, and advance our understanding of potential solutions. Prototyping also clarifies complexity and mitigates risk for any follow-on implementation phase(s). More on how 18F conducts prototyping can be found at https://methods.18f.gov/make/prototyping/.

- **Visual design**, which uses typography, photography, and illustration for visual communication and problem-solving. 18F will work with the Requesting Agency to create new visual design patterns or update existing ones.
- Content design, strategy or analysis, in which 18F will help the Requesting Agency develop their content, clarify their tone and voice, explore the breadth and depth of their content, and evaluate content elements and information assets on some or all parts of a website or other materials.
- **Information architecture**, in which 18F will help the Requesting Agency in providing structure and hierarchy to their content.
- **Presentation design & print materials,** for which 18F will collaborate with the Request Agency to design and produce materials for USDS events, provide presentation assistance for executive briefings, and develop one-page marketing handouts.
- Editorial services, in which 18F will partner with the Requesting Agency to select and
 prepare the specific content needed in order to convey the Requesting Agency's desired
 outcome. Editorial services may be inclusive of correction, condensation, reorganization,
 or other modifications in order to produce correct, consistent, accurate, and complete
 content for the Requesting Agency.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis and will not exceed \$200,000. Actual cost means all GSA's costs including (1) labor costs, charged at current rates, and (2) non-labor costs, including any infrastructure, hosting, contracted services, travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

The following timeline is aimed at providing relative direction around the timing of key activities and deliverables. It is subject to change dependent on the needs of the engagement. This timeline is meant to serve as a guide rather than a firm commitment to explicit deadlines. All day estimates assume business days and do not include federal holidays.

IAA#: SPEI17C010XXX

Order #: 0001

Deliverable	Due By
18F will provide personnel for up to 850 hours of design consulting services	Within one year

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

IAA#: SPEI17C010XXX

Order: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

United States Digital Services

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

United States Digital Service

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

following:
A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$200,000 .
B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
C. The servicing agency is able to provide or get by contract the ordered goods or services
D. The order is in the best interest of the United States Government
Print Name: Jay Teitelbaum
Signature Date

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number SPEI17C010XX		mendment/Mod #		agency's Agreement umber (Optional)				
P	RIMARY ORGA	ANIZATION/O	FICE INFORM	MATION	H (A) HAVE			
24.	Req	uesting Agency		Servicing Ag	ency			
Primary Organization/Office Name		Digital Service		Technology Transformation				
Responsible Organization/Office Address	725 17th St, N	W Washington	DC 1800	1800 F Street, N.W. Washington, D.C. 20405				
	ORDER/REG	QUIREMENTS	INFORMATIO	N	27 All Hydra			
25. Order Action (Check One)					-			
✓ New	9.9	16 6		8 8				
Modification (Mod) — List aff a performance period mod, state ne Summary by Line (Block 26) if the Cancellation — Provide a brief effective cancellation date.	w performance pose mod involves as	eriod for this Ordedding, deleting or	er in Block 27. It changing Fundi	ill out the Funding ! ing for an Order Lin	Modification e. d Date for the			
Summary by Line	Line #	Line#	Line #	(attach funding details)	Total			
Original Line Funding	\$	\$	S	\$.10.00			
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	\$	s	s	\$ 0.00			
Funding Change for This Mod	\$	S	\$	S	3.0.00			
TOTAL Modified Obligation	\$0.00	\$0.00	90.00	\$ 0.00	30.00			
Total Advance Amount (-)	\$	s	s	s	\$0.00			
Net Modified Amount Due	\$0.00	\$0:00	\$0.00 × · · ·	00.02	50.00			
27. Performance Period For a performance period mod, inse		date sig	YYY	d Date one year f				
the start and end dates that reflect to new performance period.	16	08-14-2017	- PAN	08-13-201	8 - PAN			

28. Order L	ine/F	unding I	nform	ation							Line	Numbe	r			
				Reque	sting Ag		y Fundi	ng		Ser	vicing	Agency	Fundin	g Info	ormation	1
ALC			11-0	3-0001						47-	-00-00	16				
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID BPOA E POA A MAIN					SUI
OR Current	TAS fo	ormat	11-2	X-0036					47X	45341	_					_
BETC				dişb					COLL							
Object Class	Code	(Optional)	257	102	12											
BPN			031	031649499 08-044-1469												
BPN + 4 (Op	tional))														
Additional A Classification (Optional)			Org	d: SPE0 . SPE0 6114				nternal	201 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	3F
Requesting A	gency	Funding	Expi	ration D	ate			Rec	uestir	ng Agei	ncy Fu	nding C	ancellati	on Da	te	
MM-DD-YY	YY							MN	MM-DD-YYYY							
Project Num	ber &		SDS	Design	Consul	ting		_	•							

presentations to senior leadership, and other marketing & communication products. North American Industry Classification System (NAICS) Number (Optional) Breakdown of Reimbursable Line Costs OR Breakdown of Assisted Acquisition Line Cost: Unit of Measure Contract Cost Quantity Unit Price Total Servicing Fees Total \$ 200,000.00 \$ 0.00 \$200,000.00 **Obligated Cost** Overhead Fees & Charges Advance for Line (-) Total Line Amount Obligated \$ 200,000.00 Net Total Cost \$ 0.00 Assisted Acquisition Servicing Fees Explanation Advance Line Amount (-) \$ \$ 200,000.00 Net Line Amount Due Type of Service Requirements Not Applicable ✓ Severable Service ☐ Non-severable Service

IAA Number SPEI17C010XXX 0001 - Servicing Agency's Agreement	
GT&C # Order # Amendment/Mod # Tracking Number (Optional)	
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes"	on the GT&C.)
Total Advance Amount for the Order S [All Order Line advance amounts (Block 28) mu	st sum to this total.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology the account for the Requesting Agency's expense and the Servicing Agency's revenue)	at will be used to
Straight-line - Provide amount to be accrued \$ and Number of Months	
Accrual Per Work Completed - Identify the accounting posting period:	
Monthly per work completed & invoiced	
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accru amounts will be communicated if other than billed.	al
30. Total Net Order Amount: \$ 200,000.00	
[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agree	ements (Block 28)
must sum to this total.]	chiches (Diock 20)
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)	
d d	
Other Attachments (Optional)	
Form 7600B, Attachment A: Statement of Work	
Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)	
Form 7600B, Attachment C: Economy Act Determination	
Form 7600B, and Form 7600B, Attachment D: FITARA Approval	
BILLING & PAYMENT INFORMATION	
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Meth If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).	od.]
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC	
Credit Card Other - Explain other payment method and reasoning	
33. Billing Frequency (Check One)	
An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE furcimbursed (i.e., via IPAC transaction)]	inds are
Monthly Quarterly Other Billing Frequency (include explanation)	
34. Payment Terms (Check One) 30 days to allow for payment of involces	
7 days Other Payment Terms (include explanation):	
	i

35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.) Form 7600B, Attachment B: Funding Details			
36. Delivery/Shipping Information for Products (Optional)			
Agency Name			
Point of Contact (POC) Name & Title			
POC Email Address			
Delivery Address /Room Number			
POC Telephone Number			
Special Shipping Information			
APPROVALS AND CONTACT INFORMATION			
37. PROGRAM OFFICIALS The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.			
Requesting Agency	Servicing Agency		
Name Matthew Cutts	Vladlen Zvenyach		
Title USDS Administrator	Assistant Commissioner of TTS-18F		
Telephone Number (b) (6)			
Fax Number			
Email Address Ma(b) (6) Control mb.eop.gov	vladlen.zvenyach@gsa.gov		
SIGNATURE	e-Signed by Wadlen David Zvenyach		
Date Signed 1/17/2017	on 2017-07-21		
38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency. In accordance with the agreement.			
Requesting Agency	Servicing Agency		
Name Brian Gillis	Paula Netro		
Title Budget Officer	OCFO Financial Management Analyst		
Telephone Number			
Fax Number			
Email Address (b) (6)	paula.netro@gsa.gov		
SIGNATURE (b) (c)	Paula Netro		
Date Signed 8 [8 [17	08/14/2017		

IAA Number 0001 Servicing Agency's Agreement		
GT&C#		acking Number (Optional)
CONTACT INFORMATION		
FINANCE OFFICE Points of Contact (POCs)		
The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.		
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Brian Gillis	Jackie Xu
Title	Budget Officer	Innovation Specialist
Office Address	725 17th St. NW Washington, Dc 20503	1800 F Street, NW Washington, D.C. 20006
Telephone Number	3 5	
Fax Number		
Email Address	Brian Gills@omb.eop.gov	18f-finance-cs@gsa.gov
Signature & Date (Optional)	(b) (6)	
40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs).		
	Requesting Agency	Servicing Agency
Name	Sarah Saitiel	Anna Sebok
Title		18F Innovation Specialist
Office Address		
Telephone Number		
Fax Number		
Email Address	Sarah_C_Saltiel@omb.eop.gov	anna.sebok@gsa.gov
Signature & Date (Optional)		
Name	Jay Teitelbaum	Matthew Spencer
Title		18F Agreements Lead
Office Address		10. 7 (31001.10.10.20.20.20.20.20.20.20.20.20.20.20.20.20
Telephone Number		1
Fax Number		
Email Address	Jay.f.teitelbaum@omb.eop.gov	matthew.spencer@gsa.gov
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

IAA#: 18FUSDS17001

Order#: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment D

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), CIOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between **United States Digital Services** and TTS for work to be done on **USDS Design Consulting**.

e-Signed by David Shive on 2017-08-10

David Shive, Chief Information Officer General Services Administration Date

		SSA AGREEMENT NUMBER	PERFORMING AGENCY'S
INTERAGENCY AGR	EEMENT	(See Note Baloan	AGREEMENT NUMBER
DATA SHEET			H Applicable
For Work Performed by Other Federal Agen	des for SSA	GSA-15-0043	18F-15-SSA-01
X New	Renewal		10F-15-35A-01
NAME OF AGENCY PERFORMIN	GITHE SERVICE	2 ADDRESS	Funds Available
General Services Administration		1800 F St, NW Washington, DC 20405	10/15/2014
3 PROJECT TITLE AND SRIEF DES DCPS Agile Support 18F will assist SSA (CPO/DCPS) in dev approaches to software development. SECURITY/SUITABILITY BACKGROU	eloping and execu	ting an acquisition strategy that is co	mpatible with agile
4 SSA PROJECT COORDINATOR		E PERFORMING AGENCY PROJ	
a. Name. Title and Component		a Name and Title:	CONTURBINATOR
Cara Rose	DCDC .	Chris Cairns	2
IT Specialist, Chief Program Office, Address 6401 Security Blvd	DCPS	Innovation Specialist	
845 ALT		1800 F St, NW Washington, DO	20405
Baltimore, MD 21235	-		20100
c Telephone (b) (c)		c. Telephone (b) (6)	
4 COST IND THUMBOUT			
 COST AND FINANCING Total Estimated Cost of Services 			E 400 400 00
all and Entire a properties			\$460,100.00
b. Çasn Transfer X	PAC.	SF-1051 Other	
c Timina X	Pay as Billed	Advance Payn	and of
2 11.4.9	ay as billed	- advance - ayri	ENTO.
1 1	Other (Explain)	4,44	
d. Frequency X	Monthly	Quartery Upon Complet	ion of Work
7 ACCOUNTING AND APPROPRIAT	ION DATA		47-00-0016
	2576	h, Ferforming Agency Location Cod	
a. Sub-object Class Code		ii, SSA Appropriation/TAS	28158704
t), Fiscal Year	2015	J. SSA Agency Location Code	28-04-0001
c Common Accounting No.	4003835	k SSA BETC	DISE
d, Ferforming Agency EIN	44-0553234	LISSA DUNSIBEN	927645596
e. Ferforming Agency DUNS/BFN _	126785836	m ISSA EIN	52606481
f, Ferforming Agency BETC	COLL	n. ITS Project #	R327327D2
g Performing Agency TAS	47X4534.1	 Feriod of Performance 	10/27/2014 - 9/30/2015
	o) (6)	BILLING ADDRESS Social Security Administration Office of Finance	
conomy Act, 31 U.S.C. 1535, FAREST		P.O. Box 47	
(b) (6)	TITLE AND DATE	Baltimore, Mo. 21235-0047 111 PERFORMING AGENCY AUTO	HORIZING SIGNATURE
(b) (6)	INCE JUST DATE	(b) (6)	TURIZING SIGNATORE.
5	C		
			11/20/14
/ 0	121/14	к	11/20/14
eputy commissioner for operations	1	Associate Administrator, Ocali (AC	ing)

INTERAGENCY AGREEMENT

BETWEEN

General Services Administration (GSA)

AND THE

SOCIAL SECURITY ADMINISTRATION (SSA)

- PURPOSE: The purpose of this Agreement is to memorialize the parties' agreement under which SSA will reimburse GSA for services in support of developing and executing an acquisition strategy that is compatible with agile approaches to software development.
- II. BACKGROUND: This is an IAA between SSA and 18F, an organization within GSA which builds effective, user centric digital services. 18F will help SSA's Chief Program Office (CPO)/Disability Case Processing System (DCPS) achieve its IT modernization objectives by assisting in developing and executing an acquisition strategy that is compatible with agile approaches to software development. This agreement is to reimburse for actual costs incurred by GSA.
 - III. <u>RESPONSIBILITIES OF THE PARTIES</u>: The responsibilities of the parties to this agreement are as follows:
 - a. SSA's Responsibilities:
 - Ensure services within the terms of this agreement are delivered to the SSA's satisfaction
 - ii. Reimburse GSA according to the terms of this agreement
 - b. GSA's Responsibilities:
 - i. Deliver services as outlined in the Statement of Work
 - ii. Deliver project status and reports as outlined in the Statement of Work
- DURATION OF AGREEMENT: The period of performance of this agreement is October 27, 2014 to September 30, 2015.
- V. <u>MODIFICATION AND TERMINATION</u>: Modifications to this agreement must be in writing and agreed to by the parties. This agreement may be terminated by either party upon 30 days advance written notice.

If SSA cancels the order, GSA is authorized to collect costs incurred prior to cancellation of the order plus any termination costs.

VI. POINTS OF CONTACT:

SSA Project Coordinator:

GSA Project Coordinator:

Cara Rose

Chris Cairns

Social Security Administration

GSA/18F

6401 Security Blvd Baltimore, MD 21235

1800 F St. NW

Washington, DC 20405

b) (6)

PHONE

SSA Accounting/Finance Contact:

Mike Higgins Social Security Administration

6401 Security Blvd

Baltimore MD 21235

GSA Accounting/Finance Contact:

Robin Short

Deputy Controller, Federal Acquisition

Service

1800 F Street, NW

Washington, DC 20006

(b) (6)

SSA Contracting Officer [N/A]

NAME Social Security Administration ADDRESS GSA Contracting Officer [N/A]

NAME ADDRESS PHONE

VII. <u>FUNDING:</u> SSA agrees to transfer funds to GSA, in the form of progress or periodic payments, on at least a quarterly basis, up to the sum of \$460,100 to support GSA's activities under this Agreement. Transfers of funds will be by means of the IPAC (Intra-Governmental Payment and Collection) system. The SSA IAA number must be cited on all IPAC submissions.

At least quarterly, but no later than 30 days after an accountable event, GSA shall provide SSA with a performance report (e.g. a billing statement) that details all work performed to date. Additionally, at least quarterly, the parties will reconcile balances related to revenue and expenses for work performed under the Agreement.

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC. If additional funds are due the servicing agency, those will be provided via IPAC.

Further, no funds provided through this agreement may be used by the servicing agency to award a contract for the exclusive use and benefit of the requesting agency.

- VIII. AUTHORITY: Economy Act, 31 U.S.C. 1535
- IX. INTEGRATION CLAUSE: This agreement and the accompanying Statement of Work and Form SSA-429 constitute the entire Agreement of the parties with respect to its subject matter. There have been no representations, warranties or promises made outside of this Agreement. This Agreement shall take precedence over any other documents that may be in conflict with it.

- X. <u>DISCLAIMER</u>: SSA will not accept responsibility for reimbursement of late fees or other costs incurred due to the negligence of the servicing agency in complying with its obligations to third party contractors.
- XI. <u>DISPUTE RESOLUTION</u>: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10 *Intragovernmental Business Rules* (June 2011).
- XII. <u>AUTHORIZING SIGNATURES AND DATES:</u> The signatories below warrant and represent that they have the competent authority on behalf of their respective agencies to enter into the obligations set forth in this Agreement.

SOCIAL SECURITY ADMINISTRATION

Date: 10/31/14 De

GSA
(b) (6)

Ka
Associate Administrator, OCSIT (Acting)

Date: 11 20 14

SSA Agreement Number: GSA-15-0043

The General Services Administration (GSA) Office of Citizen Services / 18F And Social Security Administration (SSA) Statement of Work

This Statement of Work (SOW) is an agreement between the servicing agency, General Services Administration (GSA), and the requesting agency, Social Security Administration (SSA). This SOW explains the work to be performed under the IAA and serves as an obligating document.

1.0. BACKGROUND

SSA's Disability Case Processing System (DCPS) Program is a multiyear effort to simplify the disability determination components' system support and maintenance processes by transitioning from multiple applications to a modern, common case processing system. DCPS will provide common functionality with the flexibility to accommodate state specific needs and consistent support to each disability determination component. Specific objectives of the modernization include:

- Enhance the technology infrastructure that supports disability case processing nationwide, to improve our effectiveness and efficiency in rendering timely and accurate disability decisions.
- Replace 54 independently operated systems across the Disability Determinations Services (DDS), the state agencies that make disability determinations for SSA.
- Provide accurate, current, consistent and accessible data, and reduce the overall growth rate of infrastructure costs.
- Enable our employees to achieve the highest level of public service possible, while
 producing accurate decisions and timely and cost-effective case processing with
 optimum productivity.
- Improve public service, introduce innovative case management concepts, provide
 accurate, current, consistent, accessible data and utilize modern technology with a
 robust infrastructure.
- Retire the legacy systems currently supporting the disability determination process once we implement DCPS to all sites.

2.0. SCOPE OF OBJECTIVES

To help achieve its IT modernization objectives, SSA is engaging 18F to assist in developing and executing an acquisition strategy that is compatible with agile approaches to software development. Agile software development is a methodology in which requirements and solutions evolve through collaboration between self-organizing, cross-functional teams. It offers several distinct advantages over traditional approaches to software development (namely waterfall) including:

- Deliver usable, customer-valued capabilities more rapidly even as priorities change
- Increase flexibility to adopt emerging technologies incrementally
- Decrease overall investment risk by breaking work into smaller increments
- Gain greater visibility into contractor performance sooner
- Create more opportunities for small business
- Mitigate operational and vendor lock-in
- Mitigate unpleasant surprises late in the schedule
- "Fail fast" terminate an investment with fewer sunk costs when things do not go as
 planned (e.g., tech decision does not work

These advantages have been verified through numerous studies and surveys (e.g., <u>Ambysoft's 2013 IT Project Success Rates Survey Results</u>), which is why OMB issued formal guidance to agencies in July of 2012 to encourage expanded use of agile, modular approaches to software development (see "Contracting Guidance to Support Modular Development").

Given the potential benefits of agile to the DCPS IT modernization initiative, the scope of objectives for 18F's consulting services include:

- Deliver an Agile Workshop to key DCPS users and stakeholders (e.g., DCPS Steering Committee members) to educate them on agile practices, benefits, and required organizational changes.
- Conduct a kickoff meeting between DCPS and 18F to define key milestones and clarify key roles and responsibilities.
- 3. As part of a pilot approach to acquiring software systems in an agile way, identify 2-3 useful segments of system functionality that can be delivered within a short timeframe (e.g., 2-3 months) by software development teams. (A useful segment is an independently deployable piece of software functionality in which the potential benefits exceed the potential costs.)
- 4. In compliance with the Federal Acquisition Regulation (FAR), assist DCPS in developing a contract strategy (e.g., ideal contract type, contract structure/content), preparing a solicitation (e.g., statement of objectives), and conducting a source selection (e.g., technical evaluation) that will enable DCPS to acquire the useful segments in an agile way (e.g., evolutionary requirements, time-boxed iterations) from multiple industry vendors who specialize in agile software development. (To expedite contract award, a preference should be given to existing contract vehicles within the Federal government over the creation of new ones.)
- 5. Prior to contract award, assist DCPS in preparing to manage multiple software development iterations (e.g., task order template, product backlog template, iteration management processes). Following contract award, assist DCPS in planning and managing the execution of multiple software development iterations, ensuring that contractors are using good technical practices (e.g., test-driven development) in alignment with agile principles, and monitoring contractor performance until all useful segments are developed, accepted by users, and deployed to a production environment.

 Assist DCPS in documenting lessons learned from the pilot to inform the development of a more comprehensive acquisition strategy for the DCPS IT modernization initiative.

3.0. WORK APPROACH

To satisfy the scope of DCPS's objectives, 18F will perform a variety of specialized services at DCPS's request and as 18F's staffing allows. Example services include, but are not limited to:

Pre-Award

- Brainstorming Facilitating the analysis and understanding of the general problem and
 requirements, the discovery of modularly separable components, and the ordering of
 priorities. Consideration may be given to novel technical approaches and use of
 commoditized IT (e.g., database software) when possible as a way to decrease
 complexity. Consideration also should be given to implementing a backlog to manage
 and prioritize requirements, problems, and enhancements.
- Prototyping Building an early sample of a product to test a concept and to facilitate
 the identification of user needs and the development of an informed product vision.
 Consideration should be given to incorporating a model office.
- Product Visioning Developing a product vision statement that communicates how the product will support WHD's strategic imperatives and articulates what the goals for the product are.
- Contract Modularization Decomposing the product vision into discrete independent and independently testable components that can be awarded to and delivered by multiple vendors concurrently.
- Test Writing Creating a general test strategy, which may include the concrete specification of executable tests to validate the behavior of software units or components developed by DCPS contractors with minimal effort. This may also include outlines of tests to be written as part of the engagement that cannot be fully specified at the onset.
- Request for Proposal (RFP) Ghostwriting Developing key sections of the RFP, including
 performance work statements (e.g., statement of objectives). This includes but is not
 limited to the inclusion of technical guidance, Application Programming Interface (API)
 specifications, specific test creation, and general specification of executable test
 performance.

Post-Award

Code Review Coaching – Providing examples of how design and code oversight can be
applied to large problems with minimum investment to obtain maximum return on
investment and minimize risk. This, in turn, will foster the development of an
accountable culture of code and design review, both by DCPS and its contractors.

SSA Agreement Number: GSA-15-0043

- Good Technical Practices Assurance Ensuring the modularity and sustainable value of code by enforcing a checklist of practical techniques that maximize the deployment ease and operational control by DCPS, thus minimizing vendor lock-in.
- Iteration Management Consulting on managing an iterative, metric-driven, customercentered development process, including workshops, training, and direct assistance during the iteration process, to ensure that an effective iterative process is in place that mitigates risk and is manageable by DCPS.

Pre-Award or Post-Award

- Agile Workshops Training sessions designed to not only teach agile principles, but to
 also put that knowledge into immediate practice using a "learn by doing" model.
- Agile Coaching Providing ongoing advice and guidance to project teams in order to
 institute the adoption of agile practices and principles.

4.0. PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting (agreement total, current period billing, total billing to-date, remaining funding) on a monthly basis.

Determination and Findings Statement

SOCIAL SECURITY ADMINISTRATION DETERMINATION AND FINDINGS USE OF INTERAGENCY AGREEMENT

LHEREBY FIND THAT:

- (1) The Social Security Administration proposes to enter into an agreement with GSA for the acquisition of support in developing and executing an acquisition strategy that is compatible with agile approaches to software development.
- (2) In July of 2012, OMB issued formal guidance to agencies to encourage expanded use of agile, modular approaches to software development. The CPO/DCPS plans to incorporate agile practices to the DCPS IT modernization initiative, with the help of 18F, 18F is GSA's newest flagship organization within GSA, comprised of Presidential Innovation Fellows who excel in agile software development. Entering into an IAA with 18F is a cost effective way for CPO/DCPS to learn more about implementing agile, to learn how to write effective contracts for procuring agile support, and to receive agile coaching. 18F will assist us in writing our contracts and task orders in a manner that incorporates Agile and builds in vendor accountability toward that end. GSA/18F offers an economical solution for other government agencies to access to top agile experts.

THEREBY DETERMINE THAT:

On the basis of the above findings, and in accordance with section 17.503 of the Federal Acquisition Regulation:

- (1) Use of an interagency acquisition is in the best interest of the Government; and
- (2) The supplies or services cannot be obtained as conveniently or economically by contracting directly with private source.

RECOMMENDED: Date_10/15/14	Cara Rose, IT Specialist
CONCUR: Date 1 0 31 14	
	ons

Office of Systems Interagency Agreement Clearance Form FY2015

Agency Performing Service:	General Services Administration	
Project Title:	DCPS Agile Support	
SSA Initiating Office:	CPO/DCPS	
Funding Information:		
Funds are available in the FY approved and funded.	2015 ITS budget within Project Number: R32	27 327D2, which is
Estimated Total Cost: \$ 460,1	00 CAN 4003835 SOC 2576	
DCS Approvals:		
Certification from DCS Budget Staff that Funds are Available:	(b) (6)	Date 10 9 14
Deputy Commissioner, Systems) (6)	Date: 10/10/2014



MEMORANDUM

October 29, 2014

Refer for S9B

Cara Rose Project Coordinator CPO/DCPS

British De / Blo Par

Mitchell R. Chitwood Associate General Counsel for General Law

Interagency Agreement between the Social Security Administration (SSA) and General Services Administration (GSA) for DCPS Agile Support (Interagency Agreement number GSA-15-0043)
-- ACTION

Pursuant to the Commissioner's directive of January 4, 2011, we have reviewed this revised Agreement and the accompanying Form SSA-429. This agreement is legally and procedurally sufficient and we clear the same.

If you need any further information, please contact Brandon Dell'Aglio on extension 53366.

Attachments

IAA#: GSA-17-0054

U.S. General Services Administration, Technology Transformation Service, 18F and Social Security Administration

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

IAA#: GSA-17-0054

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

IAA Number GSA-17-0054

<u>-0000</u> - 0000

GT&C #

Order # Amendment/Mod #

		DEPARTMENT AND/OF	RAGENCY
ι.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name	Social Security Administration	GSA, Technology Transformation Services, FAS
	Address	6401 Security Blvd. Baltimore, Maryland 21235	1800 F Street, N.W. Washington, D.C. 20405
2. Servic	ing Agency	Agreement Tracking Number (Optional)	
3. Assiste	ed Acquisit	ion Agreement Yes No 🗷	
		heck action being taken)	
		- Complete to the CTR CILL	
		- Complete only the GT&C blocks being changed and	explain the changes being made.
	ancellution	- Provide a brief explanation for the IAA cancellation	and complete the effective End Date.
		07-26-2017 - PAN	
5. Agreer	ment Perioc	I Start Date 07-17-2017 End Date 09-30-2 MM-DD-YYYY	or the of checure chief fallon date
6. Recur	ring Agreen	nent (Check One) A Recurring Agreement will contin	nue, unless a notice to discontinue is received.
Yes 🔲		s this an: Annual Renewal 🔲	200
No 🗸		Other Renewal State the other ren	ewal period: No automatic renewal
7. Agreen	nent Type (Check One) Single Order IAA Mult	iple Order IAA
		ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and C	✓No
			# 30
Note: Spec	cific advanc	e amounts will be captured on each related Order.	

FMS Form 7600A

9 Estimated A
9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
(Optional for Assisted Acquisitions)
Direct Cost \$150,000.00
10. STATUTORY AUTHORITY
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
b. Servicing Agency's Authority (Check One)
Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.

IAA Number_	GSA-17-0054	- 0000 -	0000
1 228	GT&C #		# Amendment/Mod #
13. Restriction	ons (Optional) (State	and/or attac	ch unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Requesting A	Acquisition Small F gency for any contra	Business Cr et actions it	redit Clause (The Servicing Agency will allocate the socio-economic credit to the thas executed on behalf of the Requesting Agency.)
15. Disputes: Manual (TFM	Disputes related to Volume I, Part 2, C	this IAA sha Chapter 470a	nall be resolved in accordance with instructions provided in the Treasury Financial 00, Appendix 10; Intragovernmental Business Rules.
5	tion (Insert the numb	er of days t	that this IAA may be terminated by written notice by either the Requesting or Servicing
30 If this agreeme agree to the te	ent is canceled, any i rms of the termination	implementin on, including	ng contract/order may also be canceled. If the IAA is terminated, the agencies shall g costs attributable to each party and the disposition of awarded and pending actions.
	Agency incurs costs ency shall pay any act ributable to the failur		Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the curred by the Servicing Agency as a result of the delay in notification, provided such costs tice,
17. Assisted at this IAA. (Sta	Acquisition Agreem ate or attach a list of	ents – Requ Requesting	uesting Agency's Organizations Authorized To Request Acquisition Assistance for Agency's organizations authorized to request acquisition assistance for this IAA.)
10 Accinent			
this IAA. (Sta	Acquisition Agreem ite or attach a list of	ents – Serv Servicing A	vicing Agency's Organizations authorized to Provide Acquisition Assistance for Agency's organizations authorized to provide acquisition for this IAA.)
19. Requestin	g Agency Clause(s)	(Optional)	(State and/or attach any additional Requesting Agency clauses.)
Please see Fo	orm 7600A, Attachi	ment 1	

IAA Number	GSA-17-0054	- 0000 -	0000	(O'LEC) DECION
	GT&C #	Order#	Amendment/Mod /	H.
	Agency Clause(s)		State and/or attach	any additional Servicing Agency clauses.)
21. Additional 1 Requesting Age	Requesting Agence and/or Servici	cy and/or Sing Agency i	ervicing Agency At	ttachments (Optional) (State and/or attach any additional
22. Annual Rev	view of IAA			
By signing this a changes will be	igreement, the part	ies agree to	annually review the	e IAA if the agreement period exceeds one year. Appropriate ration to any affected Order(s).
in with mind the co	ment, Each Agenc	ev Official n	ting authority or off	OFFICIAL licial as designated by the Requesting Agency and Servicing Agency general terms and conditions are properly defined, including the littled per the agreement.
The Agreement I	Period Start Date (Block 5) mi	ist be the same as of	r later than the signature dates.
Actual work for for Blocks 37 and	this IAA may NO			signed by the appropriate individuals, as stated in the Instructions
23.	Requesting A		X	Servicing Agency
Name	Rajive Mathur		Juss - For	Vladlen Zvenyach
Title			r Systems & CIO	Assistant Commissioner or TTS-18F
Telephone		7.0	,5,6,115 & 510	Assistant Commissioner of 113-18F
Number(s)	<u> </u>			
Fax Number				
Email Address	(b) (6)			vladlen.zvenyach@gsa.gov
SIGNATURE				e-Signed by Vladlen David Zvenyach on 2017-07-24
Approval Date	7/21/	17		

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

Order (rednirement	is and Funding Info	rmation (Order) Section
LVA Number GSA-17-0054 GT&C#		0000	Servicing Agency's Agreement Tracking Number (Optional)

24.		Roomesting			
Primary Organization Office	Requesting Agency Social Security Administration			Servicing Agency	
Name				A. Technology Trans	sformation
Responsible Organization Office Address	6401 Security Blvd Baltimore Maryland 21235			00 F Street, N W	
			Wa	shington, D.C. 2040	5
	ORDER	REQUIREMEN	TS INFORMATION	ON	
25. Order Action (Check One)					
✓ New					
Modification (Mod) List a performance period mod, state it	(Tected Order	Maria de la compansión de la compansión de la compansión de la compansión de la compansión de la compansión de			
performance period mod, state in unimary by Line (Block 26) if i	ew performan	blocks being chan	ged and explains th	e changes being made.	For Example:
unimary by Line (Block 26) if i	he mod involve	or addissed to this	Order in Block 27.	Fill out the Funding :	Modification
		es adding, determ	g or changing Fund	ding for an Order Liu	c.
Campellation Description (
Cancellation Provide a brie effective cancellation date.	f'explanation (for Order cancellat	tion and fill in the I	erformance Period En	l Date for the
	l'explanation	for Order cancellat	tion and fill in the l		Date for the
6. Funding Modification sunmary by Line	Line n	for Order cancellat	fion and fill in the I	Total of All Other Lines tatach funding	Date for the
6. Funding Modification funding by Line Driginal Line Funding	Ţ			Total of All Other Lines	Total
6. Funding Modification unimary by Line riginal Line Funding unimative Funding Chapters	Line #	Line h	Line is	Total of All Other Lines (attach funding details)	
6. Funding Modification unimary by Line riginal Line Funding unimative Funding Changes rom Prior Mods (addition (+) or duction (-)[Line n	Line #	Line #	Total of All Other Lines (attach funding details)	Total
6. Funding Modification unimary by Line riginal Line Funding unimative Funding Changes rom Prior Mods (addition (+) or duction (-)]	Line #	Line h	Line is	Total of All Other Lines (attach funding details) S	Total 90 00 5 0 00
6. Funding Modification unimary by Line riginal Line Funding unimative Funding Changes rom Prior Mods (addition (+) or duction (-)] anding Change for This Mod OTAL Modified Obligation	Line n	Line h	1.ing is	Total of All Other Lines (attach funding details) \$ \$ \$	Total
6. Funding Modification summary by Line Driginal Line Funding Immulative Funding Changes rom Prior Mods (addition (+)) or eduction (-)] Inding Change for This Mod OTAL Modified Obligation otal Advance Amount (-)	Line n 5 S	S S S S S S S S S S S S S S S S S S S	1.ing # S S S S	Total of All Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$0.00	Total 50 00 \$ 0 00 \$ 0 00 \$0.00
6. Funding Modification unimary by Line prigmal Line Funding unmulative Funding Changes rom Prior Mods (addition (+) or eduction (-)] unding Change for This Mod OTAL Modified Obligation otal Advance Amount (-)	Line n S S S S S0.00	Line to S S S S S S O O O S	1, ine h S S S S S S S O O O S S	Total of All Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Total 50 00 \$ 0 00 \$ 0 00 \$ 0 00 \$ 0 00 \$ 0 00
6. Funding Modification summary by Line briginal Line Funding unsulative Funding Changes rom Prior Mods (addition (+) or eduction (-)] anding Change for This Mod OTAL Modified Obligation otal Advance Amount (-) et Modified Amount Due	1.ine n \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	S S S S S S S S S S S S S S S S S S S	1.ing # S S S S	Total of All Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$0.00	Total 50 00 \$ 0 00 \$ 0 00 \$0.00
26. Funding Modification date. 26. Funding Modification fundary by Line Driginal Line Funding Changes rom Prior Mods (addition (+) or eduction (-)] unding Change for This Mod OTAL Modified Obligation of Advance Amount (-) fet Modified Amount Due 7. Performance Period or a performance period mod, inse	Line # 5 S S 0.00 S S D 0.00	S S S S S S S S S S S S S S S S S S S	S S S S S S S S S S S S S S S S S S S	Total of All Other Lines (attach funding details) \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Fotal \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

IAA Order

LVA Number GSA-17-0054

Gf&C a

Order # Amendment Mod #

Servicing Agency's Agreement Tracking Number (Optional)

	ing Inform	ialion		Line Number
		Requesting Agency Fu	nding Se	ervicing Agency Funding Information
roject Number & Titlescription of Product oducts services, include Form 7600B; Allachmen	s and/or S ling the bo			SSMent S Order (State or attach a description of
with American Indoor	X*1 *2*			
eakdown of Reimbur	Classifica	tion System (NAICS) No		
nit of Measure	Same Lin	Costs		lown of Assisted Acquisition Line Cost
	No. 10		Contract Cost	S
	nit Price	Total	Servicing Fees	S
\$150	0,000 00	\$ 150,000 00	Obligated Cost	\$ 0.00
	15	5	Advance for	
				\$
		\$ 150,000.00	1.ine (+)	3
erhead Fees & Charge old Line Amount Oblig		\$ 150,000.00	Net Total Cost	\$ 0.00
		\$ 150,000.00	Net Total Cost	\$ 0.00
ial Line Amount Oblig	inted		Net Total Cost	
	nt (=)	\$ 150,000.00 \$ \$ 150,000.00	Net Total Cost	\$ 0.00
Advance Line Amount Oblig	nt (+)	s	Net Total Cost	\$ 0.00

FMS Form 7600B

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE Page 2 of 5

IAA Order

LVV Number GSA-17-0054 . 0001 . 0000 Servicing Agency's Agreement Order # Amendment Mod # Tracking Number (Optional)

29. Advance Information (County 1)	Del Division	
The same of the sa	book 29 if the Advance Payment for Products Services was checked "Yes" on the C	180
Total Advance Amount for the Order	5 [All Order Line advance amounts (Block 28) must sum to	
Revenue Recognition Methodology (acaccount for the Requesting Agency's exp	ecording to S14 AS 7) (Identify the Revenue Recognition Methodology that will be pense and the Servicing Agency's revenue)	used to
Straight-line Provide amount to be	a series victorially	
Accrual Per Work Completed Iden	active statement and Number of Munths	
Monthly per work completed a	& invoiced	
Other - Explain other regular	period thin outble and the second	
amounts will be comm	nunicated if other than billed	
30, Total Net Order Amount, \$ 150 or	000.000	
nust sum to this total.]	imbursable agreements and Net Total Costs for Assisted Acquisition Agreements (I	Hock 28
31. Attachments (State or list attachment		
Li Key project and or acquisition mile	estones (Optional except for Assisted Acquisition Agreements)	
Other Attachments (Optional)		
orm 7600P. August 100 (100 (100 (100 (100 (100 (100 (100		
orm 7600B, Attachment A, Statement	it of Wark	
orm 7600B, Attachment C Economy	Details (answering Question 35 of this form)	
	Act Determination	
	BILLING & PAYMENT INFORMATION	
2. Payment Method (Check One) [Intra	ra-governmental Payment and Collection (IPAC) is the Preferred Method.	
Requesting Agency Initiated IPAC	reading carrier Agreement (1) M	
Credit Card	2 12 11 11	
3. Billing Frequency (Check One)	Other - Explain other payment method and reasoning	
An Invoice must be submitted by the Se	are ideal and the control of the con	
imbursed (i.e., via IPAC transaction)]	ervicing Agency and accepted by the Requesting Agency BFFORF funds are	
☑ Monthly ☐ Quarterly ☐ €	Other Billing Frequency (include explanation)	
— Unarieris [1]	(Anter Official Frequency (include explanation)	
4. Payment Terms (Check One)	30 days to allow for payment of invoices	
1. Payment Torms (Check One)	30 days to allow for payment of invoices	
4. Payment Terms (Check One)	30 days to allow for payment of invoices	
1. Payment Torms (Check One)	30 days to allow for payment of invoices mis finclude explanation?	
Payment Torms (Check One)	30 days to allow for payment of invoices ms (include explanation)	

FMS Form 7600B

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE Page 3 of 5

IAA Order

racking Agency's Agreement racking Number (Optional)
, and the state of
SFORMATION
g Agency, must ensure that the scope of work is ay or may not be the Contracting Officer depending of
Servicing Agency
Vladlen Zvenyach Assistant Commissioner of TTS-18F
Assistant Commissioner of TTS-18F
uladia -
vladlen zvenyach@gsa gov
e-Signed by Vladlen David Zvenyach on 2017-07-24
y the Requesting Agency and Servicing Agency, certifice purposes set forth in the Order. The Requesting ag Official signs to start the work, and to bill collect, with the agreement.
Servicing Agency
Paula Netro
OCFOFinancial Management Analys

SIGNATURE

Date Signed

7/26/2017

paula netro@gsa gov

Paula Netro Octobran la Trais Motor Octobran la Trais

IAA#: GSA-17-0054

Order#: 0001

7600B ATTACHMENT A: STATEMENT OF WORK FOR TTS SERVICES TO BE PROVIDED TO THE SOCIAL SECURITY ADMINISTRATION

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Services (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a technology consultancy for the government, inside the government, that works with federal agencies to successfully deliver efficient, easy-to-use digital services. 18F works in the open to build systems that focus on the needs of customers through human-centered design while using agile development techniques to move quickly and reduce risk.

The Requesting Agency is the Social Security Administration (SSA). SSA is seeking to modernize and enhance its current case processing system for the disability Hearings and Appeals operation conducted by the Office of Disability and Adjudication Review (ODAR). The legacy system, known as the Case Processing Management System (CPMS), was built by SSA over 10 years ago when the majority of cases were on paper, the agency utilized traditional mail, and employees reported to brick-and-mortar hearings offices. Today, SSA envisions a modernized case processing system that enables seamless workload sharing and routing across all US states and territories. As part of their modernization effort, SSA is also currently developing the Disability Case Processing System (DCPS), a tool that establishes a common system for all state disability determinations services (DDSs). By modernizing their tools and systems, SSA hopes to improve the speed and quality of the disability application and appeals processes, simplify system support and maintenance, and reduce growth of system infrastructure costs.

To ensure a successful and strategic approach towards modernization, SSA needs to assess different technologies, architectural approaches, and programming languages, including those currently in use to develop DCPS. To that end, SSA seeks to utilize 18F's technical expertise to analyze DCPS in order to determine whether the approach and architecture used for DCPS are viable solutions for reuse and are fully scalable, extensible, and maintainable over the long term. In addition, SSA seeks an assessment of both government-provided and commercially available alternatives in order to decide on the best approach for the creation of the new ODAR system. The new ODAR system should also be adaptable and reusable to serve as a solution for other SSA Disability needs. In the event that some or all of DCPS is viable for reuse, SSA needs recommendations as to the best approach given that DCPS is still under development.

In this six-week engagement, SSA is engaging 18F to explore the functionalities of CPMS, explore the functionalities and architecture of DCPS, and conduct a technical assessment of DCPS and other potential solutions. Following the assessment, 18F will prepare a synthesis of

findings as well as preliminary recommendations based on the assessment that will identify the next steps towards a potential ODAR solution.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will work collaboratively with the SSA to conduct a technical assessment of CPMS and DCPS in order to establish a better understand of their system architecture and functionalities. 18F will then make recommendations that will identify the next steps towards a potential solution for the SSA's ODAR system.

2.1. Technical Assessment Phase

During this phase, 18F will provide the Requesting Agency with the following:

- Conduct interviews and collaborative work sessions with key stakeholders and users of the technical system to identify use cases and core competencies, and review existing materials related to the engagement that may include research, manuals, reports, data, and source code as provided by Requesting Agency.
- 2. Facilitate a co-working session with the key stakeholders to scope and refine the problem statement or product vision, establish an investigation plan, and identify the sources of information related to the topic. These sources may include people, systems, documentation, source code, or other entities.
- 3. Intensively investigate the topic using qualitative and quantitative techniques including one or more of the following:
 - a. Interviews: Facilitated person to person discussions to define the challenges with the technical system and better understand its usability
 - b. Analytics analysis: Form insights based on a system or website's usage data
 - c. Data analysis: Form insights based on qualitative and quantitative data
 - d. Secondary research: Gather and analyze previously performed research
 - e. Reviewing current state: Examine systems, software, source code, processes, policies, rules, and methods
- 4. If appropriate and time & budget permitting, create and conduct user research on demos and wireframes that demonstrate how to achieve a specific outcome, collecting feedback around general usability of the system.
- 5. Perform synthesis to organize and find patterns in the data gathered in the investigation.
- 6. Interpret the data and create recommendations concerning the topic and the goals of the organization.

2.2. Recommendations

During this phase, 18F will provide the SSA with the following technical recommendations to identify which, if any, components of the CPMS and DCPS are viable solutions for reuse in the creation of the new ODAR system:

- <u>Current-state analysis</u>: Documentation and analysis of the SSAs current use of CPMS and DCPS, specifically focused on functionalities and architecture.
- <u>Short-term solution</u>: An outline of explicit steps to take immediately upon the completion of this engagement in order to improve the organization's technical system.

- <u>Long-term solution</u>: A strategic plan for implementing change to the organization's technical system based on the organization's unique position, including but not limited to its mission, context, resources, and risks.
- Clear documentation on the effects of inaction based upon an investigation, should the organization choose not to proceed with any of the above approaches.
- When appropriate, demos, wireframes, data, or other documents generated by 18F.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current hourly rates based on employee grade; (2) non-labor costs, contracted services, travel, and related expenses under this agreement.

The cost estimate for this project is **\$150,000** for a six week period for assessment and the travel needed to support them.

4.0. TIMELINE

Deliverable	Duration
Materials Review	After the agreement is signed, the parties will select a mutually agreeable date to conduct a materials review.
Kickoff Work Session	An on-site workshop with core team and stakeholders to identify core activities and make participant introductions
Investigation activities	First third of engagement
Synthesis of findings and on-site presentation to client	Second third of engagement
Interpretation and recommendations	Final third of engagement

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

7.0 REQUESTING AGENCY REQUIREMENTS

To ensure best execution of work, Requesting Agency will provide access to the following upon request by the servicing agency:

- Documentation as appropriate (IT budget, procurement, strategic plans, software source code)
- Access to Requesting Agency contracting or legal staff
- Facilities and equipment (including necessary credentials)
- Key contractors and vendors, with the following actions to provide for appropriate lines of responsibility between Requesting Agency, 18F, and Requesting Agency contractors and vendors:
 - (1) The Requesting Agency POC and 18F will coordinate in writing, in advance, on the identities of any Requesting Agency contractors or vendors whom Requesting Agency directs 18F to interact with to perform the work for Requesting Agency that is set out in this agreement.
 - (2) Requesting Agency will advise its contractors or vendors whom it directs to interact with GSA/18F staff of the following, as Requesting Agency determines is appropriate:
 - (a) GSA/18F staff are Federal employees performing work for Requesting Agency;
 - (b) the contractor/vendor should be aware of the identity of their Requesting Agency Contracting Officer. GSA/18F staff have no authority to make decisions related to the contract; only the Requesting Agency Contracting Officer does;
 - (c) GSA/18F staff are in an information gathering stage, and in an advisory role to Requesting Agency, not in a decision-making role.
 - (3) For any meetings or other communications which include both 18F staff and Requesting Agency contractors or vendors, Requesting Agency will determine if it is appropriate to send an Requesting Agency representative (such as the Administrative Contracting Officer, Contracting Officer's Representative, or other designee) to participate.
 - (4) GSA/18F employees will copy the Requesting Agency POC on email (and other communications, as practicable) which include contractors or vendors, and will coordinate closely with the Requesting Agency POC on all matters involving contractors or vendors.

8.0 Invoice and Documentation Submission

GSA's Office of 18F will prepare customized documentation that connects each invoice to specific work. Documentation will be submitted on a weekly or monthly basis, and will be consistent with the information being provided in the Monthly Statement Reports (see #1 and #2 below). All invoices and documentation must be submitted by GSA/18F and accepted by SSA before funds can be reimbursed via an IPAC transaction.

- 1. For these services, the invoice and additional documentation will include the following:
 - a. IAA number;

- b. Period of performance;
- c. Employee name;
- d. Hourly rate;
- e. Hours worked;
- f. Total amount billed;
- g. Travel billed;h. Total number of hours billed;
- i. Total cost billed for each task; and
- j. Total amount billed for travel.
- 2. GSA's Office of 18F shall provide supporting documentation when requesting reimbursement for any other incidental costs (ODCs), including travel expenses, etc. Supporting documentation shall include, at a minimum, legible photocopies of all bills and receipts. SSA reserves the right to withhold reimbursement until supporting documentation has been provided to the satisfaction of SSA.

IAA#: GSA-17-0054

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

Social Security Administration

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

Social Security Administration

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be **\$150,000**.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government

Print Name

HERBERT STRAUSS

(b) (6) Signa

Date 721/17

IAA Number	TIB-2017 - I-028	- 0000 -	
	GT&C #	Order#	Amendment/Mod #

DEPARTMENT AND/OR AGENCY				
ι.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services	
	Name	Federal Retirement Thrift Investment Board (FRTIB)	GSA, Technology Transformation Services, FAS	
	Address	77 K St, NE, Suite 1000 Washington, DC 20002	1800 F St, NW Washington, DC 20405	
2. Servic	ing Agency	Agreement Tracking Number (Optional)		
3. Assist	ed Acquisit	ion Agreement Yes No 🔽		
4. GT&0	-	theck action being taken)		
	mendment	- Complete only the GT&C blocks being changed ar	d explain the changes being made.	
Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.				
5. Agree	5. Agreement Period Start Date 09-28-2017 End Date 09-27-2018 of IAA or effective cancellation date MM-DD-YYYY			
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No No No				
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA				
		ments Allowed for this IAA (Check One) Yes er Requesting Agency's Statutory Authority Title and		
Note: Spec	ific advanc	e amounts will be captured on each related Order.		

IAA Number_	TIB-2017-I-028	0000 -	
	GT&C #	Order #	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)			
(Optional for Assisted Acquisitions)			
Direct Cost \$265,262.40 Overhead Fees & Charges	the services under this IAA. Reimbursement of GSA's actual costs is describ further in the Statement of Work.		
10. STATUTORY AUTHORITY			
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority 5 U.S.C. 8474 (c) (5)			
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority			
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) 18F will consult in the following services: User Research, Site Mapping, Wireframes, Task flow analysis, Prototyping, Usability Testing, Visual Design, Content strategy and/or analysis, and Editorial Services. Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the Requesting Agency. See 7600A attachment 1- Additional Clauses and 7600B and attachments A, B, C and D			
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.) Roles and responsibilities for the Requesting Agency and GSA 18F will be further defined by the 7600B and an option			
Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.			
See 7600A attachment 1- Additional Clauses and	7600B and attachments A, B, C and D		

IAA Number TIB-2017-I-028 - 0000 - Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 60 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.) Please see 7600A, Attachment 1 - Additional Clauses

ımber_	TIB-2017 -I-028	<u>- 0000 - </u>	
_	00000	C 1 1/ A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

IAA Number_	GT&C #	- 0000 - Order # Amendment/Mo	od #
		(Optional) (State and/or atta nment 1 - Additional Claus	ch any additional Servicing Agency clauses.) ses
-21. Addition: Requesting A	al-Requesting-Agency gency and/or Servici	cy and/or Servicing-Agency and Agency attachments.)	Attachments (Optional) (State and/or attach any additional
22. Annual l	Review of IAA		
By signing the changes will b	is agreement, the par be made by amendme	ties agree to annually review ent to the GT&C and/or mod	the IAA if the agreement period exceeds one year. Appropriate lification to any affected Order(s).
to sign this ag stated statutor	reement, Each Agency y authorities, and, th	level accepting authority or cy Official must ensure that at the scope of work can be	
			s or later than the signature dates.
for Blocks 37	or this IAA may NO and 38.	I begin until an Order has be	een signed by the appropriate individuals, as stated in the Instructions
23.	Requesting A	gency	Servicing Agency
Name	Jim Courtney		Vladlen Zvenyach
Title	Director, Office	e of Communications & E	ducation Assistant Commissioner of TTS-18F
Telephone	(b) (6)		
Number(s)			
Fax Number			
Email Address	Ji <mark>(b) (6)</mark>		vladlen.zvenyach@gsa.gov
SIGNATURE		7	e-Signed by Vladlen David Zvenyach on 2017-09-29
Approval Date		9128117	

Department of the Treasury

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$265,262.40.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government

Print Name: Susan Crowder, Chief Financial Officer



Date 10/13/2017

IAA#: TIB-2017-I-0XX

Order #:

STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO FEDERAL RETIREMENT THRIFT INVESTMENT BOARD

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Services (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a technology consultancy for the government, inside the government, that works with federal agencies to successfully deliver efficient, easy-to-use digital services. 18F works in the open to build systems that focus on the needs of customers through human-centered design while using agile development techniques to move quickly and reduce risk. One of the services 18F offers to agencies is the consulting where 18F provides hands-on consulting services to Federal program managers and other leaders who need assistance in procuring, designing, and managing software that use modern development techniques (e.g., agile, lean, open source).

The Requesting Agency, for purposes of this Statement of Work (SOW), is the Federal Retirement Thrift Investment Board (FRTIB). FRTIB needs assistance with design, development, and user research consulting in order to incorporate the U.S. Web Design Standards. To help achieve its goals, the FRTIB is engaging 18F to provide consulting services on design, development, and user research consulting drawing on 18F's U.S. Web Design Standards experience. This work will provide FRTIB staff with a better understanding of the U.S. Web Design Standards, design systems, and provide expanded capabilities for FRTIB to deliver services consistent with its mission.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency with up to 896 hours of consulting services (in-person or via teleconference) to FRTIB staff, specifically focused on the following methods or services:

- User research, which involves techniques and methods (such as those described at https://methods.18f.gov/discover/) to help understand how and why people use a particular service and inform what changes could be made to help people more easily accomplish their goals. For the Requesting Agency, this will include collecting information from key stakeholders and users to inform what features, functionality,or content should be analyzed to look for ways to improve the product or service.
- Site mapping, which provides a simple visual guide to how an existing website's pages
 relate to one another by assessing the structure and content of the site. 18F will use
 sitemaps to help the Requesting Agency understand the existing application or site
 structure. They may also be used to guide future decisions about the structure and
 organization of the application or site. More on how 18F conducts site mapping can be
 found at https://methods.18f.gov/decide/site-mapping/.

IAA#: TIB-2017-I-0XX

Order #:

Wireframes, which offer a simple visual representation of a product or service interface
to understand content prioritization and hierarchy. Wireframes enable the 18F designers
to begin gathering information from the Requesting Agency developers around feasibility
and structure. More information about the methods
at https://methods.18f.gov/make/wireframing/.

- Task flow analysis, which is a step by step analysis of what a user does to accomplish specific tasks. 18F will identify touch points and decision points a user must perform by closing examining a specific task, and use that information to demonstrate the relationship between tasks and how they interconnect across a product or service. More detail at https://methods.18f.gov/decide/task-flow-analysis/.
- Prototyping, in which we quickly create an initial version, either static or functional, of something that exhibits the form and function of a product or service. 18F builds prototypes to test hypotheses and assess the viability of potential solutions both technically and in terms of what the Requesting Agency can support. Prototypes can vary from simple wireframes to coded web pages, and while they may be representative of the end product, they should not be considered of launch-ready quality. By building a prototype, 18F and the Requesting Agency can explore unknowns, such as how users respond to a proposed interface, and advance our understanding of potential solutions. Prototyping also clarifies complexity and mitigates risk for any follow-on implementation phase(s). More on how 18F conducts prototyping can be found at https://methods.18f.gov/make/prototyping/.
- Usability testing, which involves direct or indirect observation (as is described at https://methods.18f.gov/validate/usability-testing/) of people using a product or service in order to learn a given design's challenges, opportunities, and successes. Information from these tests can then be used to guide further development of a product or service.
- **Visual design**, which uses typography, photography, and illustration for visual communication and problem-solving. 18F will work with the Requesting Agency to create new visual design patterns or update existing ones.
- Content strategy or analysis, in which 18F will help the Requesting Agency clarify their tone and voice, explore the breadth and depth of their content, and evaluate content elements and information assets on some or all parts of a website.
- Editorial services, in which 18F will partner with the Requesting Agency to select and
 prepare the specific content needed in order to convey the Requesting Agency's desired
 outcome. Editorial services may be inclusive of correction, condensation,
 reorganization,or other modifications in order to produce correct, consistent, accurate,
 and complete content for the Requesting Agency.

3.0. REIMBURSEMENT

IAA#: TIB-2017-I-0XX

Order #:

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current rates, and (2) non-labor costs, including any infrastructure, hosting, contracted services, travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

The following timeline is aimed at providing relative direction around the timing of key activities and deliverables. It is subject to change dependent on the needs of the engagement. This timeline is meant to serve as a guide rather than a firm commitment to explicit deadlines. All day estimates assume business days and do not include federal holidays.

Deliverable	Due By
18F will provide personnel for up to 896 hours of Web Design Standards consulting services	By September 27, 2018

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

United States Government Interagency Agreement (IAA) -- Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

1AA Number	TIB-2017-I-028	0001 .	. 000	Servicing Agency's Agreement
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)

PRIMARY ORGANIZATION/OFFICE INFORMATION							
24.	Req	Servicing Agency					
Primary Organization/Office Name	Federal Retire Board/Commu			GSA, Technology Transformation Services, FAS			
Responsible Organization/Office Address	77 K St, NE, S Washington, D			1800 F St NW, Washin	gton, DC 20405		
ORDER/REQUIREMENTS INFORMATION							
25. Order Action (Check One) New Modification (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod. state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line. Cancellation – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.							
26. Funding Modification Summary by Line	Line #	Line #	Line#	Total of All Other Lines (attach funding details)	Total		
Original Line Funding	\$	\$	\$	\$	\$0.00		
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$0.00		
Funding Change for This Mod	\$	\$	\$	\$	\$0.00		
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Total Advance Amount (-)	\$	\$	\$	\$	\$0.00		
Net Modified Amount Due	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
27: Verformance Period	Start Date	-09-20	9 2017	End Date 09-27			

IAA Number	TIB-2017-I -028	_ 0001	_ 000	Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information						Line	Numbe	er								
	Requesting Agency Funding Information						Ser	vicing	Agency	Fundin	g Info	rmation				
ALC			26-0	0-0001					1	47-00-0016						
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AlD	BPOA	E POA	Λ	MAIN	SUB
TAS Required by 10/1/2014	_		026	26 X 6153 00		000	+					-		<u> </u>		
OR Current	FAS fo	rmat	_	6153			0100	000	47X	4534 1	<u> </u>	<u> </u>	1		<u> </u>	
BETC	., ,	7111140	-	DISB				COL						 		
Object Class	Code	(Optional)						1								
BPN							08-0	44-14	69							
BPN + 4 (Op	tional))	1-						1							
Additional Additional Additional (Optional)			52-1	52969	1				2017 Billa		-285F	-DS11-	Q00XF0	A-00	F151-18	BF .
Requesting A	gency	Funding	Expir	ation D	ate			Re	questir	ig Age	ncy Fu	nding C	ancellati	on Da	te	
MM-DD-YY	ΥΥ							M	M-DD-	YYYY	7					
Project Num	ber &	Title T	SP W	eb Red	esign			1								
See Form 76006						IAIC	CS) Nium	har (C	Intional	1)						
Breakdown o						YAIC	,3) IVUII	OR	 		lown o	f Acciet	ad Acqu	icitio	l ine C	aet:
Unit of Meas		mibur 3ai)IE 1,111	Costs	<u> </u>				OR Breakdown of Assisted Acquisition Line Cost: Contract Cost \$						031.	
Quantity		Unit I	Price		To	etal		-	rvicing		\$					
1		\$265,2	62.40	\$ 26	5,262.4	40				Total	\$ 0.00					
Overhead Fee	s & C	harges		\$ 0.	00			Advance for			1					
Total Line Ar	nount	Obligate	ed	\$ 26	55,262.	40			Li	ne (-)						
			N	et Total Cost \$ 0.00												
						5		As	sisted A	Acquisi	tion Se	ervicing	Fees Ex	planat	ion	
Advance Line Amount (-) \$																
Net Lin	e Amo	ount Due	;	\$ 26	5,262.4	10										
Type of Serv	ice Re	quirem	ents													
Severa	able Se	ervice		Non-se	verable	Serv	ice [□ No	t Appli	cable						

IAA Number TIB-2017-I02	28 _ 0001	_ 000	Servicing Agency's Agreement
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)

Fotal Advance Amount for the Order S	[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology (according to Sluccount for the Requesting Agency's expense and the	FFAS 7) (Identify the Revenue Recognition Methodology that will be used to Servicing Agency's revenue)
1,000	and Number of Months
Accrual Per Work Completed – Identify the acco	unting posting period:
☐ Monthly per work completed & invoiced	
Other – Explain other regular period (bime amounts will be communicated if o	onthly, quarterly, etc.) for posting accruals and how the accrual other than billed.
30. Total Net Order Amount: \$ 265,262.40	
All Order Line Net Amounts Due for reimbursable a nust sum to this total.]	greements and Net Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachments.)	
☐ Key project and/or acquisition milestones (Opti	onal excent for Assisted Acquisition Agreements)
✓ Other Attachments (Optional)	
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (ans	
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (ans form 7600B, Attachment C: Economy Act Determ	
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (ans form 7600B, Attachment C: Economy Act Determ form 7600B, Attachment D: FITARA Approval	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a)
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (ans form 7600B, Attachment C: Economy Act Determ form 7600B, Attachment D: FITARA Approval BILLING	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a)
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (ans form 7600B, Attachment C: Economy Act Determ form 7600B, Attachment D: FITARA Approval BILLING	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a) G & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.]
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determine Torm 7600B, Attachment D: FITARA Approval BILLING 2. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a) G & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.]
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determ 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with Requesting Agency Initiated IPAC Section 12 Section 13 Section 14 Section 15 Section 15 Section 16 Sect	c & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA).
form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determ 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with Requesting Agency Initiated IPAC Section 12 Section 13 Section 14 Section 15 Section 15 Section 16 Sect	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a) G & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA). ervicing Agency Initiated IPAC
Form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determine Torm 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with the payment method must agree with the payment of IPAC of Statement of IPAC and the payment of IPAC of Statement of IPAC o	nination (N/A: See FRTIB Statutory Authority in 7600A item number 10a) G & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA). ervicing Agency Initiated IPAC
Form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determ 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with requesting Agency Initiated IPAC	c & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA). ervicing Agency Initiated IPAC ther – Explain other payment method and reasoning
Form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determ 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with requesting Agency Initiated IPAC	c & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA). ervicing Agency Initiated IPAC ther – Explain other payment method and reasoning gency and accepted by the Requesting Agency BEFORE funds are
Form 7600B, Attachment A: Statement of Work form 7600B, Attachment B: Funding Details (answorm 7600B, Attachment C: Economy Act Determ 7600B, Attachment D: FITARA Approval BILLING 22. Payment Method (Check One) [Intra-government of IPAC is used, the payment method must agree with requesting Agency Initiated IPAC	c & PAYMENT INFORMATION ental Payment and Collection (IPAC) is the Preferred Method.] the IPAC Trading Partner Agreement (TPA). ervicing Agency Initiated IPAC ther – Explain other payment method and reasoning gency and accepted by the Requesting Agency BEFORE funds are

IAA Number <u>TIB-2017-1 -028</u> GT&C #	8 <u>0001</u> Order#	- 000 Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)	
35. Funding Clauses/Instruc	ctions (Optional)	(State and/or list funding	g clauses/instructions.)	
36. Delivery/Shipping Inform	mation for Prod	ucts (Optional)		
Agency Name	232)2522			
Point of Contact (POC) Name	& Title			
POC Email Address				
Delivery Address /Room Nun	nber			
POC Telephone Number				
Special Shipping Information				
	APPRO	DVALS AND CONTAC	T INFORMATION	
	ntified by the Red ulfilled for this O		vicing Agency, must ensure that the scope of work is ial may or may not be the Contracting Officer depending of	OFI
	Re	questing Agency	Servicing Agency	
Name	Jim Courtney		Vladlen Zvenyach	
Title		e of Communications	Assistant Commissioner, TTS 18F	
Telephone Number	(b) (6)		-	
Fax Number	(b) (6)			
Email Address	J		viadlen.zvenyach@gsa.gov	
SIGNATURE		9/28	e-Signed by Vladlen David Zvenyach on 2017-09-29	
Date Signed	9	128717 /	<u></u>	
that the funds are accurately of	cited and can be p to obligate funds.	properly accounted for po The Servicing Agency Fu	fied by the Requesting Agency and Servicing Agency, cert per the purposes set forth in the Order. The Requesting funding Official signs to start the work, and to bill, collect, ance with the agreement.	
		equesting Agency	Servicing Agency	
Name	Susan C. Crow	vder	Paula Netro	
Title	Chief Financial	l Officer	OCFO Financial Management Analyst	
Telephone Number	(b) (6)			
Fax Number				
Email Address	Susan.Crowde	r@tsp.gov	paula.netro@gsa.gov	
SIGNATURE	(5) (0)		Paula Netro Discharkation Officer Plank habet or GAS to a management of the product of the part of the	
Date Signed	1/22	7/17	10/16/2017	

FMS Form 7600B

IAA Number TIB-20 17-I-028 - 0001 - 000 Servicing Agency's Agreement
Order # Amendment/Mod # Tracking Number (Optional)

	CONTACT INFORMAT	ION
	of Contact (POCs) ontact must ensure that the payment (Requesting on are accurate and timely for this Order.	g Agency), billing (Servicing Agency), and
39,	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Eric Twyman	Jackie Xu
Title	Supervisory Accountant	Innovation Specialist
Office Address	77 K St, NE, Suite 1000 Washington, DC 20002	1800 F St, NW, Washington DC 20405
Telephone Number	(b) (6)	
Fax Number		
Email Address	Eric.Twyman@tsp.gov	18f-finance-cs@gsa.gov
Signature & Date (Optional)		
	F Contacts (POCs) (as determined by each Age TTING Office Points of Contact (POCs).	
	Requesting Agency	Servicing Agency
Name	Corey Kliewer	Will Sullivan
Title	Multi-Media Specialist	Innovation Specialist
Office Address	77 K St, NE, Suite 1000 Washington, DC 20002	
Telephone Number	(b) (6)	
Fax Number		
Email Address	Corey.Kliewer@tsp.gov	william.sullivan@gsa.gov
Signature & Date (Optional)		
Name	Donald Ferracci	Matthew Spencer
Title	Web Design Specialist	
Office Address	77 K St, NE, Suite 1000 Washington, DC 20002	
Telephone Number	(b) (6)	,
Fax Number		
Email Address	Donald.Ferracci@tsp.gov	mathew.spencer@gsa.gov
Signature & Date (Optional)		
Name	Kathleen Dilfard	
Title	Purchasing Agent	
Office Address	77 K St, NE, Suite 1000 Washington, DC 20002	
Telephone Number	(b) (6)	
Fax Number		
Email Address	Kathleen.Dillard@tsp.gov	
Signature & Date (Optional)		

IAA#: TIB-2017-I-028

Order#:

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment D

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), CIOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between Federal Retirement Thrift Investment Board and TTS for work to be done on TSP Web Design Standards.

e-Signed by David Shive on 2017-09-29

David Shive, Chief Information Officer General Services Administration Date

IAA Number FSA-14-028	- 0000 -	000
GT&C #	Order #	Amendment/Mod #

		DEPARTMENT ANI	D/OR AGENCY
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name	Department of the Treasury Bureau of the Fiscal Service	U.S. General Services Administration / Office of Citizen Services & Innovative Technologies / 18F
	Address	200 3rd Street Parkersburg, WV 26101	1800 F Street, N.W. Washington, D.C. 20405
2. Serv	icing Agency	Agreement Tracking Number (Optional) 18F -1	14-TRE-02
3. Assi	sted Acquisit	ion Agreement Yes No 🗸	
	kC Action (C	heck action being taken)	
	Amendment	- Complete only the GT&C blocks being changed	and explain the changes being made.
	Cancellation	- Provide a brief explanation for the IAA cancellat	ion and complete the effective End Data
			ton and complete the chestive Life Date.
. Agre	ement Period		7-2019 of IAA or effective cancellation date D-YYYY
		nent (Check One) A Recurring Agreement will co	ntinue, unless a notice to discontinue is received.
es 🔽	If Yes, is	this an: Annual Renewal State the other	renewal period: Subject to availability of funds, NTE 5yrs
io 🗀		State the Chief	renewal period.
Agree	ment Type ((Check One) Single Order IAA	Sultiple Order IAA
		nents Allowed for this IAA (Check One)	
Yes is	checked, ente	Requesting Agency's Statutory Authority Title an	d Citation
ote: Sne	cific advance	amounts will be captured on each related Order.	

IAA Number	FSA-14-028	- 0000 -	000
	GT&C #	Order#	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount)						
(Optional for Assisted Acquisitions)						
Direct Cost \$418,448.00 Provide a general explanation of the Overhead Fees & Charges						
Overhead Fees & Charges						
Total Estimated Amount\$418,448.00						
10. STATUTORY AUTHORITY						
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535.FAR 17.5) Authority						
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17 5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) The U.S. General Services Administration has created 18F, a digital services delivery team staffed by GSA employees to support Digital Government Initiatives across the federal government. The requesting agency requires 18F support for						
technical development activities. The scope of the work includes collaborating with the Fiscal Service and the myRA Financial Agent. GSA will develop and deliver working web landing pages for the employee, employer, and employee "coming soon" portions of the myRA website. The user experience will be designed and continually optimized to maximize employer adoption of the program, maximize the employee "click through" to the account creation process, and maximize site visitor interaction with the "coming soon" page so that site visitors will input their contact information (e.g., name, email address, phone number, company name) for follow-up by program personnel						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)						
Amendments must be bilaterally executed in writing and signed by authorized representatives of both agencies. No oral or initiateral amendments shall be binding or effective. Only terminations in accord with these terms may be done unilaterally. Either agency may terminate this Agreement with 30 days written notice sent to the authorized POC at each agency.						
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) for each requested service or work effort pursuant to this agreement.						

-0000 - 000

FSA-14-028

IAA Number

GT&C # Order # Amendment Nod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14 Agricultud Association Constitution Constitution and Constitution C
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements - Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.) N/A
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for his IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
9. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
lease see Attachment A

IAA Number F	SA-14-028	- 0000 -	000					
	OT&C #	Order#	Amendment/Mod #					
26. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.) Please see Attachment A								
Neaze ace was	Childre							
21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.) Analysis of Alternatives								
22. Annual Review of IAA								
By signing this ap changes will be n	By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).							
AGENCY OFFICIAL The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.								
The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.								
Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the instructions for Blocks 37 and 38.								
21	Requesting /	gency		Servicing Agency				
Name	Dara Seama			Kathy Conred				
Thic	Assistant Co	mmissione	r. TSS	Associate Administrator, OCSIT (Acting)				
Yelephone Number(s)	(b) (6)							
Fax Number								
Email Address	Dara.Seama	n@fiscal tr	easury.gov	(b) (6)				
SIGNATURE	(b) (6)							
Approval Date	Ju Q	418	2014	7/18/14				
	0		1	The state of the s				

FMS Form 7600A

DEPARTMENT OF THE TREASURY FINANCIAL MANAGEMENT SERVICE
Page 4 of 4

United States Government

Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

Servicing Agency's Agreement

GT&C #	Order# A	mendment/Mod	# Track	ing Number (C	ptional) 18	F-14-TRE	-02
1	PRIMARY ORG	ANIZATION/C	OFFICE IN	ORMATION			
24.	Rec	uesting Agency	,		Servicing A	gency	
Primary Organization/Office Name	Bureau of the Securities Ser	Fiscal Service vices (TSS)	/ Treasury	U.S. General OCSIT / 18F			ion /
Responsible Organization/Office Address	200 3rd Stree Parkersburg,			1800 F Stree Washington,			
ORDER/REQUIREMENTS INFORMATION							
25. Order Action (Check One) New Modification (Mod) - List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification Summary by Line (Block 26) if the mod involves adding, deleting or changing Funding for an Order Line.							
Cancellation - Provide a brief effective cancellation date.	explanation for C	order cancellation	n and fill in t	he Performanc	e Period End	Date for th	ic
26. Funding Modification Summary by Line	Linc#	Line#	Linc#_	Oth (attac	al of All er Lines ch funding etails)	Tota	1
Original Line Funding	\$	S	S	S		S	
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	\$	\$	s	s		\$0	
Funding Change for This Mod	\$	\$	S	\$		\$0	
TOTAL Modified Obligation	\$	\$0	\$0	\$0		\$	
Total Advance Amount (-)	\$	S	S	S		\$0	
Net Modified Amount Due	\$	SO	90	\$0		\$	
Net Modified Amount Due \$ S0 90 \$0 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$							

IAA Number FSA-14-028

IAA Number	FSA	-14-028	3					S	crvicin	g Age	ncy's A	greement	ı			
		T&C#		Or	der#	Ame	endment	'Mod#							4-TRE-0	2
28. Order Li	inc/Fu	nding I	nform	ation							Line	Numb	er		_	
				Reques	ting Ag Inforn		y Fundii on	ng		Ser	vicing	Agency	Fundin	g Inf	ormation	1
ALC			20-1	2-0001						47	-00-00	16				
Component TAS Required by 10'1.2014	SP	ATA	AtD	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	ВРОА	E POA	٨	MAIN	SUB
GR Current TAS format 20-14-0560						47X	15341	I	l				1			
BETC			DIS	3					COL	.L						
Object Class C	Code (Optional)	2530	001												
BPN			0788	59289					0019	54700)					
BPN + 4 (Opti	ona!)															
Additional Accounting Classification/Information (Optional) Fund: FSA0560DB1414XX Internal Org: FSA4420000000 CAM1: FSA0600000000					000000		285X	.A001	0100.	AF10.1	1.003					
Requesting Agency Funding Expiration Date 09-30-2014					Requesting Agency Funding Cancellation Date 09-30-2019											
MM-DD-YYY	'Y							MM-DD-YYYY								
Project Numb	o- 8. '		/RA -	Web La	anding	Pag	e Devel	opmen	t							
See Affectment A																
North American					tem (N	AIC:	3) Numb									
Breakdown of		bursabl	e Line	Costs				OR				Assiste	d Acquis	ition	Line Co.	st:
Unit of Measur	e			,					tract (S					
Quantity	\perp	Unit Pr	ice		Tot	al		Serv.	icing I		S					
		03,294.	00	\$ 203	,294.00)		Oblig	T gated (Cost	S 0					
Overhead Fees &	& Cha	rgcs		\$ 0.00)			٨٥	vance		\$					
Total Line Amo	unt O	bligated		\$ 203	,294.00)			Line	(-)						
							Ne		Nct Total Cost \$ 0							
		-						Assis	ted A	quisiti	on Ser	vicing F	ces Expl	anatio	n	
Advance Li	ne An	ומטסו (-)		\$ 0.00)											
Net Line A	mour	nt Due		\$ 203	,294.00)										
Type of Service	Requ	iremen	ts					-	-							
Severable	Serv	ice		lon-sevo	erable S	ervio	:е [Not A	pplica	ble						

IAA Number	Amendment/M	Servicing Agency's Agreement od # Tracking Number (Optional) 18F-14-TRE-02
29. Advance Information (Complete Block 2	9 if the Advance P	ayment for Products/Services was checked "Yes" on the GT&C)
		[All Order Line advance amounts (Block 28) must sum to this total.
Revenue Recognition Methodology (according account for the Requesting Agency's expense a	ng to SFFAS 7) (Id and the Servicing A	entify the Revenue Recognition Methodology that will be used to Agency's revenue)
Straight-line - Provide amount to be accrue	cd \$	and Number of Months
Accrual Per Work Completed - Identify th	c accounting posti	ing period:
Monthly per work completed & invo	piced	
Other – Explain other regular period amounts will be communicat	(bimonthly, quarte ed if other than bil	crly, etc.) for posting accruals and how the accrual led.
30. Total Net Order Amount: \$ 418,448.00		
must sum to this total.	able agreements ar	nd Net Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachments.)		
☐ Key project and/or acquisition milestones	(Optional except f	for Assisted Acquisition Agreements)
Other Attachments (Optional)		
Attachment A: Statement of Work		
Attachment B: Funding Clauses/Instructions	answering Quest	tion 35 of this form
BILI	LING & PAYME	NT INFORMATION
32. Payment Method (Check Onc) [Intra-gove If IPAC is used, the payment method must agree	rumental Paymer with the IPAC Tra	nt and Collection (IPAC) is the Preferred Method.] sding Partner Agreement (TPA).
Requesting Agency Initiated IPAC	Servicing Agen	cy Initiated IPAC
☐ Credit Card	Other - Explain	other payment method and reasoning
3. Billing Frequency (Check Onc)		
An Invoice must be submitted by the Servicin clinbursed (i.e., via IPAC transaction)]	g Agency and acc	epled by the Requesting Agency BEFORE funds are
Monthly Quarterly Other B	illing Frequency (include explanation)
4. Payment Terms (Check Onc) 7 days Other Payment Terms (inc	lude explanation):	Payment shall be made within 30-days of receipt of invoice.

IAA Order	ÍΑ	A	0	rde	r
-----------	----	---	---	-----	---

IAA Number FSA-14-028 GT&C #	Order #	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional) 18F-14-TRE-02
35. Funding Clauses/Inst Please see Attachment B			g clauses/instructions.)
36. Delivory/Shipping Int	formation for Proc	ducts (Optional)	
Agency Name		Bureau of the Fiscal 8	Service
Point of Contact (POC) Na	mc & Title	Kristina Yeh, Program	Analyst
POC Email Address		Kristina.Yeh@fiscal.tr	
Delivery Address /Room N	lumber		
	- 011.001	(b) (6)	
POC Tolephone Number			
Special Shipping Informati	Oli		i
			(W. DURONA TION)
	APPE	OVALS AND CONTA	CT INFORMATION
37. PROCRAM OFFICE The Program Officials, as properly defined and can be each agency's IAA busine	identified by the R se fulfilled for this	equesting Agoncy and Sc Order. The Program Offic	rvioling Agency, must ensure that the scope of work is ital may or may not be the Contracting Officer depending on
Citori agains,		Requesting Agency	Servicing Agency
Name	Dara Seamai	n	Kathy Conrad
Title	Assistant Co	mmissioner, TSS	Associate Administrator, OCSIT (Acting)
Telephone Number	(b) (b)		
Fax Number			
Email Address		n@fiscal.treesury.gov	(b) (6)
SIGNATURE	(b) (6)		
D. J. Circuid	Julie	116, 20 3	7/18/14
that the funds are accurat	ely cited and can b gns to obligate fund lunds from the Req	e properly accounted for ds. The Servicing Agency uesting Agency, in accord	ified by the Requesting Agency and Servicing Agency, certify per the purposes set forth in the Order. The Requesting Funding Official signs to start the work, and to bill, collect, Jance with the agreement.
		Requesting Agency	Servioing Agency
Name	Paula Gaine		Robin Short
Title	Director, Div	ision of Financial Mana	gemen Deputy Controller, Federal Acquisition Service
Telephone Number	(b) (6)		
Fax Number			
Email Address	Paula Gaine (b) (6)	r@fiscal treasury.gov	(b) (6)
SIGNATURE	(8) (0)		
Date Signed	11132	OU.	07[[8]] 7
Form Board	7-7		DEPARTMENT OF THE TREASURY

FMS 04/12 7600B

FINANCIAL MANAGEMENT SERVICE Page 4 of 5

IAA Number FSA-14-028		000	Servicing Agency's Agreement
GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional) 18F-14-TRE-02

	CONTACT INFORMA	TION
FINANCE OFFICE Points The finance office points of advance/accounting information	of Contact (POCs) contact must ensure that the payment (Requesting tion are accurate and timely for this Order.	ng Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name		Robin Short
Title		Deputy Controller, Federal Acquisition Service
Office Address		
Telephone Number		(703) 605-5426
Fax Number	,	
Email Address		robin.short@gsa.gov
Signature & Date (Optional)		January Specific Control of the Cont
40. ADDITIONAL Points of This may include CONTRAC	f Contacts (POCs) (as determined by each Ages	ncy)
	Requesting Agency	Servicing Agency
Name ·	Jason Isaacs	Greg Godbout
Title	Director, Division of Procurement	Deputy Associate Commissioner, 18F
Office Address	200 3rd Street, Avery 5-F Parkersburg, WV 26101	1800 F Street, NW Washington, D.C. 20006
Telephone Number	(b) (6)	
Fax Number		
Email Address	Jason Isaacs@fiscal.treasury.gov	gregory.godbout@gsa.gov
Signature & Date (Optional)	ason B. Isaacs	3 3 3 3
Name	David Copenhaver	
Title	Office of the Chief Counsel	
Office Address	200 3rd Street, Room 305 Parkersburg, WV 26101	
Telephone Number	(b) (6)	
Fax Number		
Email Address (b)	(6) y.gov	
Signature & Date (Optiona	14	
Name	11	
Title		
Office Address		
elephone Number		
ax Number mail Address		
ignature & Date (Optional)		
Prierrate or Date (Obnotigi)		

The General Services Administration (GSA) Office of Citizen Services / 18F And

Bureau of the Fiscal Service 7600A, Item 20, Attachment A – Additional Clauses

1. General

The 7600A and these Terms and Conditions together constitute a Payable Inter-Agency Agreement (IAA) between the requesting agency, Bureau of the Fiscal Service, and the servicing agency, US General Services Administration (GSA). This agreement shall begin on date of last signatures of the parties, and shall remain in effect through July 17, 2019, unless terminated in accordance with Cancellation/Termination provision in block 16 of the 7600A.

2. Funding and Reimbursement

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC. If additional funds are due the servicing agency, those will be provided via IPAC.

Further, no funds provided through this agreement may be used by the servicing agency to award a contract for the exclusive use and benefit of the requesting agency.

3. Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

4. Program Office Responsibilities

The servicing agency POC will notify the requesting agency POC if it appear that performance will exceed the total estimated costs identified in block 9 of the 7600A. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved.

IAA Number: FSA-14-028

GSA Tracking Number: 18F-14-TRE-02



IAA Number_		- 0000 -	0000
	GT&C #	Order #	Amendment/Mod #

		DEPARTMENT AND/OF	AGENCY				
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services				
	Name	U.S. Department of the Treasury, Bureau of the Fiscal Service	U.S. General Services Administration / Office of Citizen Services & Innovative Technologies / 18F				
	Address 401 14th Street NW, Washington DC, 20227 1800 F Street, N.W. Washington, D.C. 20405						
2. Servici	2. Servicing Agency Agreement Tracking Number (Optional)						
3. Assiste	3. Assisted Acquisition Agreement Yes No 🗸						
☑ N	 4. GT&C Action (Check action being taken) ☑ New ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date. 						
5. Agreement Period Start Date 10-01-2015 End Date 09-30-2016 of IAA or effective cancellation date MM-DD-YYYY							
6. Recurr Yes No	Other Renewal State the other renewal period:						
7. Agreem	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related Order.							

IAA Number_		- 0000 -	0000
_	GT&C #	Order #	Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.) (Optional for Assisted Acquisitions)						
Direct Cost						
10. STATUTORY AUTHORITY						
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority						
· · · · · · · · · · · · · · · · · · ·						
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority						
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority Authority varies by 7600B. For Order # 0001 - Economy Act. For Orders #0002 and #0003 - 40 USC 501 and 40 USC 321						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) The U.S. General Services Administration has created 18F, a digital services delivery team staffed by GSA employees to support Digital Government Initiatives across the federal government. The requesting agency requires 18F support for technical development activities.						
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and						
responsibilities for the Requesting Agency and the Servicing Agency.) Amendments must be bilaterally executed in writing and signed by authorized representatives of both agencies. No oral or unilateral amendments shall be binding or effective. Only terminations in accord with these terms may be done unilaterally.						
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.						

IAA Number	GT&C #	General Terms and Conditions (GT&C) Section - 0000 - Order # Amendment/Mod #
13. Restriction	ns (Optional) (Sta	te and/or attach unique requirements and/or mission specific restrictions specific to this IAA)

- **14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
- **15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
- **16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

- 17. Assisted Acquisition Agreements Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
- 18. Assisted Acquisition Agreements Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

Please see Form 7600A, Attachment 1

IAA NumberG	T&C # Order # Amendment/	'Mod#					
	gency Clause(s) (Optional) (State and/or and 7600A, Attachment 1	attach any add	itional Servicing Agency clauses.)				
	equesting Agency and/or Servicing Agency and/or Servicing Agency attachments.)		ents (Optional) (State and/or attach a	any additional			
	ew of IAA reement, the parties agree to annually revade by amendment to the GT&C and/or n			year. Appropriate			
to sign this agreen	AGI rial is the highest level accepting authority ment. Each Agency Official must ensure the thorities, and, that the scope of work can	hat the general	designated by the Requesting Agenterms and conditions are properly of	cy and Servicing Agency defined, including the			
The Agreement Po	eriod Start Date (Block 5) must be the san	ne as or later t	han the signature dates.				
Actual work for the for Blocks 37 and	nis IAA may NOT begin until an Order ha 38.	as been signed	by the appropriate individuals, as st	ated in the Instructions			
23.	Requesting Agency	ľ	Servicing Agency				
Name	Elizabeth Angerman		Phaedra Chrousos				
Title	Director, Off. of Financial Innovation &Transform Associate Administrator, 18F/OCSIT						
Telephone							
Number(s)							
Fax Number							
Email Address	(b) (6) ry	r.gov	(b) (6) ph				
SIGNATURE							
Approval Date				10-8-15			

General Services Administration, 18F and the Department of the Treasury

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual and fixed costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

IAA#:

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

https://github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication. 18F agrees not to release any procurement sensitive information related to this interagency agreement.

8.0 Requesting Agency Point(s) of Contact

- 8.1 Invoice Matters and Payment Matters
- 8.2 Administrative Matters
- 8.3 Project Matters

9.0 Servicing Agency Point(s) of Contact

9.1 Invoice Matters and Payment Matters

Kathryn Connolly
Team Operations
General Services Administration
18F
18F-Finance-CS@gsa.gov

9.2 Administrative Matters

Joshua Bailes
Acquisitions/Agreements Lead
General Services Administration
18F
joshua.bailes@gsa.gov

9.3 Project Matters

IAA#:

Department of the Treasury DETERMINATION AND FINDINGS for IAA #0001

Based on the following determination and findings, in accordance with the authority of the Economy Act (31 U.S.C. 1535), as implemented in subpart 17.5 of the Federal Acquisition Regulation (FAR), the requesting agency, Treasury, intends to enter into an interagency agreement with the servicing agency, GSA.

FINDINGS

- A. The requesting agency has a need for the servicing agency to provide software development, design and related services. The total cost of the agreement is estimated to be \$947,480.
- B. The software design and development cannot be obtained as conveniently or economically by contracting directly with a private source.
- C. Nothing in this requirement conflicts with the authority of the servicing agency.
- D. The servicing agency has capabilities and expertise to enter into a contract for such services, which are not available within the requesting agency.

DETERMINATION

Based on the above findings, I hereby determine that the ordered goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise and that the order is in the best interest of the United States Government.

Michael Waybrigh	t Contracting Officer	
Print Name		
(b) (6)		10/08/2015
		10/06/2013
Signature		Date



United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number		_ 0003 _		Servicing Agency's Agreement
	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

	DE CARLADA OR C	A NUTZ A FINANCIA	ACCUACE IN					
PRIMARY ORGANIZATION/OFFICE INFORMATION 24. Requesting Agency Servicing Agency								
Primary Organization/Office Name	U.S. Departm	ent of the Trea Fiscal Service	asury,	U.S. General Services A	100000000000000000000000000000000000000			
Responsible Organization/Office Address	401 14th Stre 20227	et NW, Washi	ngton DC,	1800 F Street, N.W. Washington, D.C. 20405	5			
	ORDER/RE	QUIREMENT	S INFORM	ATION				
25. Order Action (Check One) New Modification (Mod) – List after a performance period mod, state ne Summary by Line (Block 26) if the	w performance p	eriod for this C	order in Block	27. Fill out the Funding I	Modification			
Cancellation – Provide a brief effective cancellation date. 26. Funding Modification	explanation for	Order cancellati	ion and fill in	Total of All	d Date for the			
Summary by Line	Line #	_ Line #	Line #	Other Lines (attach funding details)	Total			
Original Line Funding	\$	\$	\$	\$	\$0.00			
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$	\$ 0.00			
Funding Change for This Mod	\$	\$	\$	\$	\$0.00			
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$ 0.00	\$0.00			
Total Advance Amount (-)	\$	\$	\$	\$	\$0.00			
Net Modified Amount Due	\$ 0.00	\$0.00	\$0.00	\$ 0.00	\$0.00			
Net Modified Amount Due \$0.00								

IAA Number		_ 0003 _	en	Servicing Agency's Agreement
\$ 0.00 to 100 to	GT&C#	Order#	Amendment/Mod #	Tracking Number (Optional)

28. Order Line/Funding Information							Line Number									
Requesting Agency Funding Information							Servicing Agency Funding Information									
ALC	×		20-1	2-0001						47-	-00-00	16				
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014			020	2016	2016		0520	000								
OR Current	AS fo	rmat		DESCRIPTION OF THE PARTY	12-5745 50 50				47X	45341			<u> </u>			4
BETC			DIS	DISB					COL	Ĺ						
Object Class	Code (Optional)	£													
BPN			078	359289	Ĭ.				9642	253686	3					
BPN + 4 (Op	tional)															
Additional Additional Additional Additional (Optional)			Inte	rnal Or	0520DE g: FSA5 A07100	000	000100)	2016 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	Τ̈́
Requesting A 09-30-20	16	Funding	з Ехріі	ration D	ate			1	09-30-	2021	2007	nding C	ancellatio	on Da	te	
MM-DD-YY Project Num	190001 19731		ata A	ct Cons	ulting v	2.0		M	M-DD-	YYYY	6 6					
See Form 7600						LAIC	IC/ NI	1 (0								
North Americ					V 32	IAIC	S) Num	oer (C	•	e 1.	lown o	f Assist	ed Acqu	icition	. I inc C	
Unit of Meas		iiibui sai	ole Til	ic Custs	•			-	ontract	3050900	\$	I Assist	cu Acqu	1511101	I Lille C	ust.
Quantity		Unit l	Price	T	To	tal		700	rvicing		\$					
1		\$57,20	0.00	\$ 57	7,200.00	1200211000000				Total	\$ 0.	00				
Overhead Fee	es & C	harges		\$					Advan		\$					
Total Line Ar	nount	Obligate	ed	\$ 57	7,200.00)			Li	ne (-)						
								Ne	et Total	Cost	\$ 0.	00				
Assisted Acqui						Acquis	ition Se	ervicing	Fees Ex	planat	ion					
Advance	Line A	Amount	(-)	\$												
Net Line Amount Due \$ 57,200.00																
Type of Serv		N 201	ents	Non-se	everable	Serv	rice l		t Appli	cable						
DC/CI	Severable Service Non-severable Service Not Applicable															

IAA Number	_ 0003 .	**,	Servicing Agency's Agreement
GT&C #	Order#	Amendment/Mod #	Tracking Number (Optional)
	D1 1 00	'64 A1 D	C. D. 1. (0. 1. 1. 1. 1/17/ n. 1. amag)
29. Advance Information (Complet	te Block 29	if the Advance Payment	for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Or	der \$	[All	Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodolog account for the Requesting Agency's			the Revenue Recognition Methodology that will be used to 's revenue)
		cote.	and Number of Months
Accrual Per Work Completed –	Identify the	accounting posting per	iod:
☐ Monthly per work compl	eted & invo	iced	
Other – Explain other reg	gular period	(bimonthly, quarterly, e	tc.) for posting accruals and how the accrual
amounts will be c	ommunicate	ed if other than billed.	
30. Total Net Order Amount: \$5			
5	or reimbursa	ible agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.]	200 \$2		
31. Attachments (State or list attach	8		
Key project and/or acquisition	milestones	(Optional except for As	sisted Acquisition Agreements)
✓ Other Attachments (Optional)			
Form 7600B, Attachment A: State			
Form 7600B, Attachment B: Fund	ling Details	(answering Question	35 of this form)
	BIL	LING & PAYMENT I	NFORMATION
32. Payment Method (Check One) If IPAC is used, the payment method			d Collection (IPAC) is the Preferred Method.] Partner Agreement (TPA).
Requesting Agency Initiated	IPAC	Servicing Agency Ir	nitiated IPAC
Credit Card	1	Other – Explain other	er payment method and reasoning
33. Billing Frequency (Check One))		<u> </u>
		ng Agency and accents	ed by the Requesting Agency BEFORE funds are
reimbursed (i.e., via IPAC transac		ng Agency and accepte	a by the Requesting Agency BEFORE funds are
☐ Monthly ☐ Quarterly	Other	Billing Frequency (incl	ude explanation)
		12/12/	
34. Payment Terms (Check One)		30	days to allow time for invoicing and payment
7 days Other Payme	nt Terms (ir	nclude explanation):	
	•		

IAA Number	GT&C # Order #		rvicing Agency's Agreement acking Number (Optional)		
	uses/Instructions (Optional)	(State and/or list funding claus	ises/instructions.)		
36. Delivery/Ship	pping Information for Prod	lucts (Optional)			
Agency Name					
Point of Contact (I	POC) Name & Title				
POC Email Addre	ess			-	
Delivery Address	/Room Number			V	
POC Telephone N	lumber				
Special Shipping I	Information				
	APPR	OVALS AND CONTACT I	NFORMATION		
properly defined a	icials, as identified by the Re	equesting Agency and Servicin Order. The Program Official m	g Agency, must ensure that the sca ay or may not be the Contracting (ope of work is Officer depending on	
	R	equesting Agency	Servicing Ag	gency	
Name	Elizabeth Ang	german Jun Court	Phaedra Chrousos		
Title	Director, Office	e of Financial Innovation ar	Associate Administrator, 18F	F/OCSIT	
Telephone Number	er				
Fax Number	(b) (6)		(b) (6)		
Email Address	eli. (b) (b)	scal.treasury.gov	(b) (c)	!	
SIGNATURE				10 9 15	
Date Signed	10/6	15012		10-8-15	
that the funds are Agency Funding O	e accurately cited and can be official signs to obligate fund	properly accounted for per th	ne purposes set forth in the Order ng Official signs to start the work, with the agreement.	. The Requesting	
		Requesting Agency	Servicing Ag	gency	
Name	Alyssa Ried		Robin Short		
Title	Interim Comp	troller	Deputy Controller, Federal A	Acquisition Service	
Telephone Number	er		(703) 605-5426		
Fax Number					
Email Address	Alyssa.Riedl@	@fiscal.treasury.gov	robin.short@gsa.gov		
SIGNATURE	Alyssa W.	Digitally signed by Alyssa W. Riedl DN: c=US, Government, ou=Department. Freesury.ou=Financial Management Sentice.			
Date Signed	Alyssa W.	ou=People, serialNumber=300012, cn=Alyssa W Date: 2015.10.08 09:48:24-04'00'	Redi		

IAA Number		- 0003 -		Servicing Agency's Agreement
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)

CONTACT INFORMATION FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order. Servicing Agency (Billing Office) 39. Requesting Agency (Payment Office) Kathryn Connolly Name Renata Maziarz Innovation Specialist Title Policy Analyst Office Address 401 14th Street NW 1800 F Street, NW Washington, DC 20227 Washington, D.C. 20006 Telephone Number Fax Number Email Address 18f-finance-cs@gsa.gov 012/2015 Signature & Date (Optional) 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs). Requesting Agency Servicing Agency Name Rebecca Sweger Michael Waybright Title 18F Innovation Specialist Contract Specialist Office Address 320 Avery Street - A5F Parkersburg, WV 26106 Telephone Number Fax Number Email Address rebecca.sweger@gsa.gov Michael.Waybright@fiscal.treasury.gov Signature & Date (Optional) Joshua Bailes Name Brian Metz Title Acting Deputy Chief Counsel 18F Agreements Lead Office Address 200 Third Street - Room 305 Parkersburg, WV 26106 Telephone Number Fax Number **Email Address** joshua.bailes@gsa.gov Brian.Metz@fiscal.treasury.gov Signature & Date (Optional) Matthew Spencer Name 18F Agreements Deputy Title Office Address Telephone Number Fax Number matthew.spencer@gsa.gov **Email Address** Signature & Date (Optional)

The General Services Administration (GSA) Office of Citizen Services, Innovative Technologies, and 18F and

Department of the Treasury - Bureau of the Fiscal Service

STATEMENT OF WORK (FY 2016)

1.0. BACKGROUND

The General Services Administration (the Servicing Agency), through its Office of Citizen Services and Innovative Technologies / 18F, offers a variety of services focused on transforming the way government builds and buys digital/tech services, with an emphasis on public-facing interactions. One of the lines of business through which 18F delivers it services is the Consulting Division, which provides hands-on assistance to Federal agencies who want to institutionalize modern approaches (e.g., agile, lean, open source) to managing and delivering digital/tech services.

The Requesting Agency, for the purposes of this Statement of Work (SOW), is the U.S. Department of Treasury (Treasury). Treasury is engaging GSA to support ongoing efforts to implement the Digital Accountability and Transparency Act (DATA Act).

The DATA Act became law when President Obama signed it on May 9th, 2014. It expands the statutory requirements for standardized reporting and disclosure of federal spending data. The law also requires the creation of a new public website as the home of this data (USASpending.gov, or a successor site).

DATA Act implementation requires at least two major and parallel efforts: the creation and implementation of financial data standards, and a re-launch of USASpending.gov, or a successor site, that conforms to the new requirements set forth by the Act. The Act requires that Treasury and the Office of Management and Budget (OMB) jointly issue guidance on the new standards. By May 9th, 2017, Federal agencies must report additional financial information in accordance with the aforementioned standards. To assist agencies in meeting their deadline, Treasury must have an operating platform that can accept and display agencies' financial data soon after the guidance on standards is issued.

Toward this end, Treasury is currently overseeing several different inter-governmental workstreams that are working to finalize the financial data standard and define agency data submission guidance. Treasury has also conducted stakeholder outreach to disseminate DATA Act implementation guidance and receive feedback about the implementation process.

Other goals for the project that are not tied to statutory requirements include the following:

- Treasury can execute a high-level communication strategy that showcases its approach to DATA Act implementation.
- Treasury can openly communicate with the public regarding the progress of the data standards and technical implementation.
- Agencies are able to use the resulting standardized data in a way that is useful to them and part of their daily workflow.
- Agencies feel confident regarding their own implementation and can potentially use or repurpose some of Treasury's data products for their own implementation.

This engagement contains three task orders. Task Order #0001 uses Economy Act authority and recovers cost on an actual cost basis because it is non-acquisition related consulting. Task Order #0002 uses GSA's general authority to enter agreements and the Acquisitions Services Fund to recover cost on a fee basis for agile acquisitions consulting. Task Order #0003 uses GSA's general authority to enter agreements and the Acquisitions Services Fund to recover cost on a fee basis for infrastructure as a service.

2.0. SCOPE OF OBJECTIVES

To help achieve its objectives, Treasury is primarily engaging 18F to assist with stakeholder engagement and execution of the DATA Act implementation strategy. Treasury's stakeholder engagement goals include:

- Developing and executing a communications strategy around DATA Act implementation.
- Continuing to solicit stakeholder feedback from both federal and non-federal stakeholders on the DATA Act Schema and associated validation rules, the Beta site, and other implementation deliverables.

- Keeping the broader government community and the public aware of the progress on the standard by openly communicating via GitHub, blogs, screencasts, etc.
- Fostering two-way collaboration with internal and external stakeholders on DATA Act implementation.
- Assisting federal agencies as they work to comply with the DATA Act.

2.1 Infrastructure-as-a-Service

The Department of the Treasury requires infrastructure support services to carry out the DATA Act Implementation. This support will allow 18F to host existing artifacts and to iteratively build new artifacts required under Task Order #0001 in the cloud, and to effectively transition the deliverables to Treasury.

SERVICING AGENCY'S DIRECT SUPPORT TO REQUESTING AGENCY.

The Servicing Agency shall directly provide the Requesting Agency with professional services in support of the infrastructure needs of the Requesting Agency's project or program. Such professional services may include, but are not limited to:

- (1) Provisioning of accounts, including collection of Requesting Agency user information:
- (2) Live in-person training and skill verification, whether on-site or virtual, for Requesting Agency personnel identified by the Requesting Agency;
- (3) Distribution of credentials to Requesting Agency users, including the setup of any necessary two-factor identification systems;
- (4) Ongoing consultation regarding technical architecture, strategy and planning, systems evaluation, and cybersecurity; and
- (5) Collection, analysis, and synthesis of Requesting Agency usage data for all services provided by a GSA contractor, whether non-labor or professional, to ensure accurate billing.

All professional services support provided directly by Servicing Agency employees shall be provided under agile principles. For purposes of this SOW, the term "agile principles" means the Requesting Agency and the Servicing Agency will work in short, regular

intervals (commonly referred to as "sprints"), each typically two weeks long. The Servicing Agency will deliver work product at the end of each sprint. The Servicing Agency and the Requesting Agency shall use the results of these sprints to collaboratively determine the goals of subsequent work intervals ("sprints").

NON-LABOR SERVICES

The Servicing Agency shall provide the Requesting Agency with required non-labor services by contract. For purposes of this SOW, the term "contracted non-labor services" refers to all such services listed in the Aquilent BPA established and administered by GSA, available here: <u>Authorized Federal Acquisition Service</u> <u>Information Technology Schedule Pricelist</u>.

3.0 TIMEFRAME FOR ACHIEVING THE OBJECTIVES

Objective	Timeframe
Kickoff Meeting	< 10 business days after agreement execution
Collaboration Space Update	< 4 months after agreement execution
DATA Act Agency Workshops	< 3 months after agreement execution
Developer Resources - Phase 1	< 6 months after agreement execution
Developer Resources - Phase 2	< 12 months after agreement execution
Pilot Transition to Contractor	< 3 months after agreement execution
Stakeholder Engagement	Ongoing
Technical and User- Centered Design Advice	Ongoing
Infrastructure as a Service	Ongoing from launch date decided between the two parties.

4.0. PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, risks and issues. GSA will also provide a status of financial accounting (agreement total, current period billing, total billing to-date, remaining funding) on a monthly basis.

5.0. REIMBURSEMENT

Reimbursement for the above listed categories is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current hourly rates based on employee grade and (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

IAA#:

General Services Administration, 18F and the Department of the Treasury

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual and fixed costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

laaS ASF Reimbursement Justification

Infrastructure as a Service (IaaS) is a form of cloud computing that provides virtualized computing resources over the Internet. In a typical IaaS model, a third-party provider hosts hardware, software, servers, storage and other infrastructure components on behalf of its users. IaaS is beneficial because it can reduce infrastructure costs, provide virtually limitless scalability and agility, and accelerate time to market. Migrating to cloud-based computing and hosting allows federal agencies increased operational flexibility while maintaining high security standards. However, one roadblock to adopting these methods is the provisioning of cloud-based products and the technical skill to manage those items.

18F seeks to overcome that roadblock through its laaS product line, which offers federal agencies a suite of cloud computing services that includes infrastructure hosting, data analytics, professional support, collaboration tools, and other digital services in support of federal government IT projects. An added benefit of the 18F laaS product line is that federal agency customers will transition to FAS contracting vehicles once the 18F laaS product line establishes cloud based computing at an agency.

The decision on which reimbursement option to choose for a specific project should be made in advance of the project and documented in a MOU or IAA. The MOA dated June 2, 2015, contains the terms and the conditions upon which FAS has determined the ASF will be used by 18F and the requirement for full cost recovery for services being provided by 18F along with the reimbursement mechanics. The provisions of the MOA also lay out the expectations and requirements for 18F when utilizing the ASF authorities. We have determined that offering the laaS product line to other agencies and recovering our costs under the ASF authority is within the scope of the MOA and complies with 40 USC 303 and 40 USC 321.

18F's decision to recover costs under the ASF authorities for laaS complies with the MOA and applicable legal authorities in the following ways:

- 1. The 18F/OCSIT and FAS MOA states that ASF funding will be used "to accelerate the acquisition and development of information technology across the government." It also mentions that "GSA has made an investment is 18F to develop acquisition solutions or services that can be sold or resold to customers/agencies by GSA through FAS." IaaS accelerates the acquisition of information technology by lowering customers' barriers to industry-standard web development and deployment tools (i.e. CloudFoundry and AWS). Additionally, the provisioning of AWS and other cloud-based services, creates customers for current and new acquisition solutions provided by FAS, including the selling of AWS and other cloud-based services through IT Schedule 70.
- 2. The Infrastructure as a Services line of business is a combination of 18F digital software development and underlying vendor procured technology. As with the FAS Office of Integrated Technology Services that provides customer agencies with information technology products and services, 18F is able to provide these same services in-house to GSA and FAS customers.
- 3. These customers, once fully onboarded and supported, will be directed to FAS. Currently, the 18F laaS product line onboards federal agencies into cloud-based computing, and generates customers for FAS through the cloud-based solutions offered by FAS. 18F is actively working with FAS to create additional marketplaces in FAS for AWS.

For the above reasons, 18F will use ASF authority to recover current and future costs of the laaS product line from other federal agencies.

IAA#:

Order#: 0001

U.S. Department of Veterans Affairs, Veterans Experience Office

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be **\$150,000**.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government

Print Name S. Denise Kitts

Signature

(b) (6)

Date 3.6.17

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number	_ 0001 _	<u></u>	Servi	cing Agency's Agre	eement		
GT&C#	Order#	Amendment/Mod #	Track	king Number (Option	nal)T]	TSVA170001	
P	RIMARY OR	RGANIZATION/OI	FFICE IN	FORMATION			
24.	R	Requesting Agency		Serv	icing Age	ency	
Primary Organization/Office Name		ment of Veterans a	Affairs,	U.S. General Services Administration, Technology Transformation Service, 18F			
Responsible Organization/Office Address	1800 G Street NW Washington, D.C. 20006			1800 F Street, N Washington, D.0			
	ORDER/R	REQUIREMENTS	INFORM	ATION			
25. Order Action (Check One) New Modification (Mod) – List af a performance period mod, state ne Summary by Line (Block 26) if the Cancellation – Provide a brief effective cancellation date.	w performance e mod involve:	e period for this Ordons adding, deleting or	er in Block changing	27. Fill out the F Funding for an O	unding M rder Line	1odification	
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total Other (attach to	Lines funding	Total	
Original Line Funding	\$	\$	\$	\$		\$0.00	
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$	\$		\$ 0.00	
Funding Change for This Mod	\$	\$	\$	\$		\$0.00	
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Total Advance Amount (-)	\$	\$	\$	\$		\$0.00	

Net Modified Amount Due

27. Performance Period

new performance period.

For a performance period mod, insert

the start and end dates that reflect the

\$0.00

Start Date

\$0.00

03/08/2017 - PAN

MM-DD-YYYY

\$0.00

\$ 0.00

End Date

09-30-2017

MM-DD-YYYY

\$0.00

IAA Number		_ 0001	-	Servicing Agency's Agreemen	nt
-	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)	TTSVA170001

28. Order Line/Funding Information						Line Number										
				Reques	ting Ag Inforn		y Fundii on	ng		Servicing Agency Funding Information						
ALC			3600	0102						47-	-00-00	16				
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014			036			Х	0142									
OR Current	TAS fo	rmat	36X	0142			В.,		47X	45341						
BETC			DISI	3					COL	.L						
Object Class Code (Optional)														of Tables Hellerstein		
BPN			1335	02141					08-0	44-14	69					Š
BPN + 4 (Optional)																
Additional Accounting Classification/Information (Optional) VEOE00360				2017 Billa		-285F	-DS11-	Q00XF0	00-A	F151-18	SF.					
09-30-2017				_ (9-30-	2022	_	nding C	ancellati	on Da	te					
MM-DD-YY	YYY								Л-DD-	YYYY						
Project Num	ber &		A IRIS	Found	dation E	nga	igemen									
See Form 7600	products/services, including the bona fide need for this Order.) See Form 7600B, Attachment A Statement of Work															
North Americ						VAIC	CS) Num									
Breakdown		mbursal	ole Lir	e Costs	3			OR				of Assist	ed Acqu	isitio	n Line C	ost:
Unit of Meas									ontract			\$				
Quantity		Unit l	Price		To	otal		Se	rvicing		\$					
1		\$150,0	00.00	\$ 15	50,000.	00		Ob	ligated	Total Cost	\$ 0.	00				
Overhead Fe	es & C	Charges		\$					Advan		\$					
Total Line A	mount	Obligate	ed	\$ 15	50,000.	00			Li	ne (-)						
								Ne	t Tota	l Cost	\$ 0.	00				
								As	sisted.	Acquis	ition S	ervicing	Fees Ex	plana	tion	
Advance	Line .	Amount	(-)	\$				1								
Net Line Amount Due \$ 150,000.00																
Type of Serv		_	ents	Non-s	everable	e Ser	vice	□No	t Appl	icable						

IAA Number 0001 Servicing Agency's Agreement						
GT&C # Order # Amendment/Mod # Tracking Number (Optional)TTSVA170001						
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)						
Total Advance Amount for the Order \$[All Order Line advance amounts (Block 28) must sum to this total.]						
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)						
Straight-line – Provide amount to be accrued \$ and Number of Months						
Accrual Per Work Completed – Identify the accounting posting period:						
Monthly per work completed & invoiced						
Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.						
30. Total Net Order Amount: \$150,000.00 [All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28)						
must sum to this total.]						
31. Attachments (State or list attachments.)						
☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)						
✓ Other Attachments (Optional)						
Form 7600B, Attachment A: Statement of Work						
Form 7600B, Attachment B: Funding Details (answering Question 35 of this form)						
Form 7600B, Attachment C: Economy Act Determination						
BILLING & PAYMENT INFORMATION						
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).						
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC						
☐ Credit Card ☐ Other – Explain other payment method and reasoning						
33. Billing Frequency (Check One)						
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]						
✓ Monthly ☐ Quarterly ☐ Other Billing Frequency (include explanation)						
34. Payment Terms (Check One) 30 days to allow for payment of invoices						
7 days Other Payment Terms (include explanation):						
A NAME OF THE PARTY OF THE PART						

FMS Form 7600B

IAA Number	- 0001 GT&C # Order #	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)TTSVA170001		
	ses/Instructions (Optional)		elauses/instructions.)		
36. Delivery/Shipp	ping Information for Prod	lucts (Optional)			
Agency Name					
Point of Contact (Po	OC) Name & Title				
POC Email Address	S				
Delivery Address /I	Room Number				
POC Telephone Nu	mber				
Special Shipping In	formation				
	APPRO	OVALS AND CONTACT	INFORMATION		
37. PROGRAM O The Program Offici properly defined an each agency's IAA	ials, as identified by the Read can be fulfilled for this O business process.	rder. The Program Official	ing Agency, must ensure that the scope of work is may or may not be the Contracting Officer depending on		
- 9		equesting Agency	Servicing Agency		
Name	Denise Kitts		Rob Cook		
Title	Executive Dire	ctor, Enterprise Veterans	Commissioner, TTS		
Telephone Number					
Fax Number	7				
Email Address	d€ <mark>(b) (6)</mark>		rob.cook@gsa.gov		
SIGNATURE			E-SIGNED by Vladlen David Zvenyach		
Date Signed	6	63.17	on 2017-03-08 15:47:04 UTC		
38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.					
	Re	questing Agency	Servicing Agency		
Name	Barbara Morto	n	Paula Netro		
Title	Chief Veterans	Experience Officer (Acti	ng) OCFO Financial Management Analyst		
Telephone Number					
Fax Number	(6)				
Email Address	(b) (6)		paula.netro@gsa.gov		
SIGNATURE			Paula Netro of contain two contains and contain two contains and contain two contains and contains two contains and contai		
Date Signed			03/08/2017		

IAA Number		- 0001	20	Servicing Agency's Agreement
	GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)TTSVA170001_

The state of the s	CONTACT INFORMAT	ΓΙΟΝ						
The finance office points of co	FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.							
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)						
Name	Tucker Patterson	Jackie Xu						
Title	Budget Chief	Innovation Specialist						
Office Address	1800 G St NW, Suite 880 Washington, D.C. 20006	1800 F Street, NW Washington, D.C. 20006						
Telephone Number								
Fax Number								
Email Address	tucker.patterson@va.gov	18f-finance-cs@gsa.gov						
Signature & Date (Optional)								
	Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	ncy)						
	Requesting Agency	Servicing Agency						
Name	Trisha Dang	Olesya Minina						
Title	3.50	18F Innovation Specialist						
Office Address								
Telephone Number								
Fax Number								
Email Address	Trisha.Dang@va.gov	olesya.minina@gsa.gov						
Signature & Date (Optional)								
Name		Matthew Spencer						
Title		18F Agreements Lead						
Office Address								
Telephone Number								
Fax Number								
Email Address		matthew.spencer@gsa.gov						
Signature & Date (Optional)								
Name								
Title								
Office Address								
Telephone Number								
Fax Number								
Email Address								
Signature & Date (Ontional)	1							

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Department of Veterans Affairs, Veterans Experience Office

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

Order#: 0001

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

Order#: 0001

STATEMENT OF WORK FOR TTS SERVICES TO BE PROVIDED TO THE DEPARTMENT OF VETERAN AFFAIRS

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Service (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a civic consultancy for the government, inside the government, enabling agencies to rapidly deploy tools and services that are consistent with human-centered design, agile development, and related modern techniques.

The Department of Veteran Affairs (VA) currently relies on the Inquiry Routing and Information System (IRIS) to provide knowledge management and serve as a portal for veterans' questions. IRIS is one of the primary ways for veterans to communicate with the VA regarding health services and benefits and is also a routing system for questions, issues, congressional inquiries, and FOIA requests within the VA. IRIS currently receives over 9 million views annually and is connected to many other VA systems and business processes. Because IRIS is so expansive and has been modified continuously since it's creation, it is perceived by users to be outdated and difficult to use, resulting in an extensive wait time for users of the system to obtain responses on their requests for information. The VA wants to take inventory of the entire landscape of IRIS, inclusive of what other systems it interacts with, and build a roadmap for how to update or replace IRIS while maintaining an awareness of these other systems. One system of particular interest is the interaction between IRIS and the Patient Advocate Tracking System (PATS) which will be phased out and replaced by Medallia over the next three fiscal years. The VA also wants to understand the options for how to best to modernize IRIS to best meet the many different types user needs.

18F will engage with the VA for six weeks to conduct research in order to develop a better understanding of the functionality, business processes, and disparate systems that IRIS interacts with, who the key stakeholders of IRIS are, and review past documentation. At the end of this engagement, 18F will have provided product direction, research findings, an extensive exploration of the IRIS system and its landscape, and collaborate with the VA to develop a business case for the best next steps to modernize IRIS.

Over the course of six weeks, the 18F team will conduct a broad assessment of processes and people that depend on IRIS, as well as integrations with IRIS. 18F will conduct a variety of research including stakeholder, technical, functional, organization and user research. Collaborating closely with the VA team, they will identify business processes which rely on the current system and current user needs. Based on this information, the 18F team will deliver an innovation strategy to update or replace IRIS to alleviate the most pain and achieve the greatest impact quickly. At the end of the engagement, VA will have the information in hand to

confidently make business decisions for the IRIS replacement project (build, buy, adopt, etc.) and move forward on design and development strategy.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will work collaboratively with the The Department of Veteran Affairs to conduct research, synthesize collected data, and make findings and recommendations for the Requesting Agency to achieve a roadmap and strategy for how to most effectively replace the IRIS system. This work will be divided into a Foundation Phase and a Findings and Recommendations Phase.

2.1. Foundation Phase

During this phase, 18F will provide the Requesting Agency with the following:

- 1. Conduct interviews and collaborative work sessions with key stakeholders and users, and review existing materials related to the engagement that may include research, manuals, reports, data, source code as provided by Requesting Agency.
- 2. Facilitate a co-working session with the key stakeholders to scope and refine the problem statement or product vision, establish an investigation plan, and identify the sources of information related to the topic. These sources may include people, systems, documentation, source code, or other entities.
- 3. Intensively investigate the topic using qualitative and quantitative techniques including:
 - a. Interviews: Facilitated person to person discussions to gather qualitative data
 - b. Observation: Witnessing a person or system at work first hand
 - c. Analytics analysis: Form insights based on a system or website's usage data
 - d. Data analysis: Form insights based on qualitative and quantitative data
 - e. Secondary research: Gather and analyze previously performed research
 - f. Reviewing current state: Examine systems, software, source code, processes, policies, rules, and methods
- 4. If appropriate and time & budget permitting, create prototypes, wireframes, data, or other documents to be tested with the defined user groups, and to collect their input and feedback around the desirability of the concept and general usability of the system.
- 5. Perform synthesis to organize and find patterns in the data gathered in the investigation.
- 6. Interpret the data and create recommendations concerning the topic and the goals of the organization.

2.2. Findings and Recommendations Phase

During this phase, 18F will provide the Requesting Agency with the following:

- Problem definition/product vision: The explicit objectives to achieve the organization's goal(s), based upon an investigation.
- Strategy, Recommendations & Concept: A stated approach to achieve an outcome based on the organization's unique position, including but not limited to its mission, context, resources, and risks.
- When appropriate, prototypes, wireframes, data, or other documents generated by 18F.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis, not to exceed \$150,000.00. Actual cost means all GSA's costs including (1) labor costs, charged at current rates (2) non-labor costs, including any infrastructure, hosting, contracted services, travel, and related expenses under this agreement.

4.0. TIMELINE

Deliverable	Duration
Materials Review	After the agreement is signed, the parties will select a mutually agreeable start date.
Kickoff Work Session	An on-site workshop with core team and stakeholders to identify core activities and make participant introductions
Participant recruiting and scheduling	Begins during kickoff
Investigation activities	2 weeks
Synthesis of findings and on-site presentation to client	2 weeks
Interpretation and recommendations	2 weeks

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

7.0 REQUESTING AGENCY REQUIREMENTS

To ensure best execution of work, Requesting Agency will provide access to the following upon request by the servicing agency:

- Documentation as appropriate (IT budget, procurement, strategic plans, software source code)
- Access to Requesting Agency contracting and/or legal staff
- Facilities and equipment (including necessary credentials)
- Key contractors and vendors, with the following actions to provide for appropriate lines of responsibility between Requesting Agency, 18F, and Requesting Agency contractors and vendors:
 - (1) The Requesting Agency POC and 18F will coordinate in writing, in advance, on the identities of any Requesting Agency contractors or vendors whom Requesting Agency directs 18F to interact with to perform the work for Requesting Agency that is set out in this agreement.
 - (2) Requesting Agency will advise its contractors or vendors whom it directs to interact with GSA/18F staff of the following, as Requesting Agency determines is appropriate:
 - (a) GSA/18F staff are Federal employees performing work for Requesting Agency;
 - (b) the contractor/vendor should be aware of the identity of their Requesting Agency Contracting Officer. GSA/18F staff have no authority to make decisions related to the contract; only the Requesting Agency Contracting Officer does;
 - (c) GSA/18F staff are in an information gathering stage, and in an advisory role to Requesting Agency, not in a decision-making role.
 - (3) For any meetings or other communications which include both 18F staff and Requesting Agency contractors or vendors, Requesting Agency will determine if it is appropriate to send an Requesting Agency representative (such as the Administrative Contracting Officer, Contracting Officer's Representative, or other designee) to participate.
 - (4) GSA/18F employees will copy the Requesting Agency POC on email (and other communications, as practicable) which include contractors or vendors, and will coordinate closely with the Requesting Agency POC on all matters involving contractors or vendors.

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Department of Veterans Affairs, Veterans Experience Office

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number F4FBGC

-0000 - 00

GT&C #

Order # Amendment/Mod #

	Name II	DEPART	MENT AND/O	R AGENCY
1.		Requesting Agency of Products/So	ervices	Servicing Agency Providing Products/Services
N	lame	U.S. Air Force SBIR/STTR Progra Attn: David Sikora, AFRL/XPPD		U.S. General Services Administration / Office of Citizen Services & Innovative Technologies / 18F
A	ddress	1864 Fourth Street, Bldg 15 Rm 2 Wright-Patterson AFB, OH 45433	?25 J	1800 F Street, N.W. Washington, D.C. 20405
2. Servicing	g Agency	Agreement Tracking Number (Opti	onal) 18F-14-D	OOD-01
3. Assisted	Acquisiti	on Agreement Yes No 🗹		
New	′	neck action being taken) - Complete only the GT&C blocks be	ing changed and	l explain the changes being made.
		02.04.0044		and complete the effective End Date.
5. Agreemen	it Period	Start Date 03-01-2014 End MM-DD-YYYY	Date 03-30-2 MM-DD-Y	019 of IAA or effective cancellation date
		this an: Annual Renewal	ment will contir	nue, unless a notice to discontinue is received.
7. Agreement		, , , , , , , , , , , , , , , , , , , ,		iple Order IAA
		ents Allowed for this IAA (Check Or Requesting Agency's Statutory Author		☑ No Citation
Note: Specific	advance	amounts will be captured on each rela	ted Order.	

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number	F4FBGC	- 0000 -	000	
	GT&C #	Order#	Amendment/Mod #	

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)						
(Optional for Assisted Acquisitions)						
Direct Cost \$620,672 Overhead Fees & Charges Total Estimated Amount \$620,672						
10. STATUTORY AUTHORITY						
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) The U.S. General Services Administration has created 18F, a digital services delivery team staffed by GSA employees to support Digital Government Initiatives across the federal government. The U.S. Air Force requires 18F support for technical development of various digital services and tools related to procurement, small business research opportunities, and service innovation. The scope of the work includes user research, design, development, hosting, maintenance, and related services.						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.) Amendments must be bilaterally executed in writing and signed by authorized representatives of both agencies. No oral or unilateral amendments shall be binding or effective. Only terminations in accord with these terms may be done unilaterally. Either agency may terminate this Agreement with 30 days written notice sent to the authorized POC at each agency.						
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) for each requested service or work effort pursuant to this agreement.						

United States Government Interagency Agreement (IAA) - Agreement Between Federal Agencies

 	""E coment	Detacell I	cucian Age
Terms and			

IAA Number	F4FE	GC	- 0000 -	000
	GT&C	#	Order#	Amendment/Mod #
13. Restriction	ns (Option	nal) (Sta	te and/or attac	nch unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted A Requesting Ag	Acquisition sency for a	n Small	Business Cract actions it	redit Clause (The Servicing Agency will allocate the socio-economic credit to the t has executed on behalf of the Requesting Agency.)
15. Disputes: Manual (TFM)	Disputes Volume	related to	o this IAA sha , Chapter 4700	nall be resolved in accordance with instructions provided in the Treasury Financial 00, Appendix 10; Intragovernmental Business Rules.
30 If this agreeme agree to the terr	nt is cancerns of the	eled, any terminat	/ implementin tion, including	that this IAA may be terminated by written notice by either the Requesting or Servici ng contract/order may also be canceled. If the IAA is terminated, the agencies shall ag costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Requesting Age are directly attr	ncy snan p	ay any a	ctual costs inc	Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, i curred by the Servicing Agency as a result of the delay in notification, provided such cost tice.
17. Assisted A this IAA. (Stat	e or attac	n Agree h a list o	ments Requ f Requesting	questing Agency's Organizations Authorized To Request Acquisition Assistance (s, Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted A this IAA. (Stat	cquisitio e or attac	Agreen halisto	ments Servi f Servicing A	vicing Agency's Organizations authorized to Provide Acquisition Assistance for Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting	Agency	Clause(s	s) (Optional) ((State and/or attach any additional Requesting Agency clauses.)
Please see Att	achment	Α		

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number	F4FBGC	- 0000 - 000
	GT&C #	Order # Amendment/Mod

20. Servicing A	gency Clause(s) (Optional) (State and/or attach any a	dditional Servicing Agency clauses.)
Please see Atta	chment A	
21. Additional R Requesting Agen	equesting Agency and/or Servicing Agency Attachicy and/or Servicing Agency attachments.)	ments (Optional) (State and/or attach any additional
22. Annual Revi	iew of IAA	V.
By signing this ag changes will be m	reement, the parties agree to annually review the IAA ade by amendment to the GT&C and/or modification	if the agreement period exceeds one year. Appropriate to any affected Order(s).
to sign this agreen	AGENCY OFF cial is the highest level accepting authority or official a ment. Each Agency Official must ensure that the generation thorities, and, that the scope of work can be fulfilled p	s designated by the Requesting Agency and Servicing Agency
The Agreement Po	eriod Start Date (Block 5) must be the same as or later	than the signature dates.
Actual work for the for Blocks 37 and	nis IAA may NOT begin until an Order has been signed 38.	d by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	David Sikora	Kathy Conrad
Title	Air Force SBIR/STTR Program Manager	Associate Administrator, OCSIT (Acting)
Telephone Number(s)	(b) (6)	
Fax Number		
Email Address	David.Sikora.2@us.af.mil	(b) (6)
SIGNATURE	(b) (6)	
Approval Date	9/30/14	9129114

The General Services Administration (GSA) Office of Citizen Services / 18F

And

The Department of Defense (DOD)

Air Force Small Business Innovation Research (SBIR) Program
7600A, Item 20, Attachment A – Additional Clauses

1. General

The 7600A and these Terms and Conditions together constitute a Payable Inter-Agency Agreement (IAA) between the requesting agency, Department of Defense (DoD), and the servicing agency, US General Services Administration (GSA). This agreement shall begin on and shall remain in effect through the dates in block 5 of the 7600A, unless terminated in accordance with Cancellation/Termination provision in block 16 of the 7600A.

2. Funding and Reimbursement

The servicing agency is limited to recovery of actual costs only. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC. If additional funds are due the servicing agency, those will be provided via IPAC.

Further, no funds provided through this agreement may be used by the servicing agency to award a contract for the exclusive use and benefit of the requesting agency.

3. Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

4. Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

IAA Number: F4FBGC

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 9 of the 7600A. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved.

5. Third Party Liability

With respect to third-party liability for acts arising out of the performance of official duty by a government employee of the servicing agency, the servicing agency undertakes responsibilities for the investigation, adjudication, settlement, and payment of any claim asserted against the United States; except that, in all cases, the responsibility for the investigation, adjudication, settlement, and payment of any claim with respect to third party liability arising out of the use, damage, or destruction of loaned personal property shall be the responsibility of the particular agency that has custody and control of the said personal property. In addition, the servicing agency representative shall have the duty of investigating and reporting, in accordance with the servicing agency's regulations and policies, incidents occurring on, or involving that servicing agency's real property, and the requesting agency agrees to cooperate fully in such investigations.

6. Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately. After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

7. Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

8. Administrative matters shall be directed to (RMS POC):

FILL IN

9. Technical and Invoice matters shall be directed to (PROGRAM OFFICE POC):

FILL IN

10. Payment matters shall be directed to:

FILL IN

IAA Number: F4FBGC

11. SERVICING AGENCY POC(s)

US General Services Administration 18F

Greg Godbout, Deputy Associate Administrator, 18F



gregory.godbout@gsa.gov

IAA Number: F4FBGC

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

_ 0001

_ 0000

IAA Number F4FBGC	_ 0001 _	0000	Servi	cing Agency's Agreement				
GT&C#	Order#	Amendment/Mo		king Number (Optional) 1				
1	PRIMARY OR	GANIZATION	OFFICE IN	FORMATION	. •			
24.	R	equesting Agen	ing Agency Servicing Agency					
Primary Organization/Office Name	Primary Organization/Office U.S. Air Force SBIR/STTR Program U.S. General Services Administration							
Responsible Organization/Office Address	1864 Fourth Wright-Patte	Street, Bldg 1: rson AFB, OH	5 Rm 225 45433	1800 F Street, N.W. Washington, D.C. 2040	05			
	ORDER/R	EQUIREMEN'	rs inform					
25. Order Action (Check One) New Modification (Mod) — List af a performance period mod, state ne Summary by Line (Block 26) if the Cancellation — Provide a brief effective cancellation date.	ne mod involves	period for this C adding, deleting	or changing	27. Fill out the Funding Funding for an Order Li	Modification ne.			
26. Funding Modification Summary by Line	Line # 1	Line #	Line #	Total of All Other Lines (attach funding details)	Total			
Original Line Funding	\$	\$	\$	\$	S			
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	s	\$	\$	\$			
Funding Change for This Mod	\$	\$	\$	\$	\$			
TOTAL Modified Obligation	\$	\$	\$	s	S			
Total Advance Amount (-)	\$	\$	\$	\$	s			
Net Modified Amount Due	\$	\$	s	\$	\$			
27. Performance Period For a performance period mod, insethe start and end dates that reflect the performance period.	Start Date		-2014)-YYYY	End Date 03-30-				

IAA Number F4FBGC

IAA Number	F4FBGC
	GT&C#

_ 0001 _ 0000

Order # Amendment/Mod #

Servicing Agency's Agreement Tracking Number (Optional) 18F-14-DOD-01

28. Order Line/Funding Information							Line Number									
				Reques	sting Ag Inforn	gency natio	Fundi n	ng		Serv	icing	Agency	Fundin	g Info	rmatio	n
ALC			5030	000-380)1					47-0	00-00	16				
Component	SP	ATA	AID	BPOA	FPOA	Λ	MAIN	SUB	SP /	ATA	AID	BPOA	E POA	٨	MAIN	SUI
TAS Required 10/1/2014	_															
OR Current	ras fo	ormat	57X	3600	7/				47X45							
BETC			DIS	В					COLL							
Object Class	Code	(Optional)														
BPN			F4F	BGC					00195	4700						
BPN + 4 (Op	tional)														
Additional A Classification (Optional)	ccoun n/Info	ting mation	506	40 655	94 474 02F 50 ON: 99	3000	F030	00): B1M				,AF10.				
Requesting A	Agency	/ Funding						Re	questing 09-30-2	Ager 019	ncy Fu	ınding (Cancellat	ion D	ate	
MM-DD-Y								M	M-DD-Y	YYYY	<u> </u>					
Project Num Description products/ser	of Provices,	R Title oducts as including	nd/or	ona fide	s, inclu	ding	the Boi	na Fide	Need fo	or this	s Ord	er (State	e or attac	h a de	escription	n of
Description products/ser See Attachmen	of Provices, at A - S	& Title oducts as including	nd/or g the b	Service ona fide ctives	s, include need fo	ding or thi	the Boi	.)	eptional)							
Description products/services Attachment	of Provices, at A - Si	& Title pducts as including tatement of	nd/or g the b	Service ona fide ctives	es, include need fo	ding or thi	the Boi	.)	eptional)				e or attac			
Description products/services Attachment North Amer	of Provices, of A - Si	& Title pducts as including tatement of	nd/or g the b	Service ona fide ctives	es, include need fo	ding or thi	the Boi	mber (C	eptional)	Break						
Description products/services Attachment North Amer Breakdown Unit of Mea	of Provices, at A - Si	& Title oducts as including tatement of	nd/or g the b of Object Classifi	Service ona fide ctives	s, include need for	ding or thi	the Bors s Order CS) Nu	mber (C	ptional) B	Break Cost	down					
Description products/service Attachment North Amer Breakdown Unit of Mea	of Provices, at A - Si	& Title oducts as including tatement of	nd/or g the b of Object Classifit ble L	Service con a fide ctives	s, include need for	NAI	the Bors s Order CS) Nu	mber (COOR	bptional) B Contract ervicing	Fees Total	down \$ \$	of Assi:				
Description products/services Attachment North Amer Breakdown Unit of Mea	of Provices, at A - Si	Title oducts as including tatement of industry C imbursa Unit	nd/or g the b of Object Classifit ble L	Service con a fide ctives	s, include need for	NAI	the Bors s Order CS) Nu	mber (COOR	B Contract ervicing bligated Advance	Cost Fees Total Cost	down \$ \$ \$	of Assi:				
Description products/service Attachment North Amer Breakdown Unit of Mea Quantity 1	of Provices, nt A - Si	Title oducts and including tatement of the control	nd/or the bot Object Classifit able L Price	Service con a fide ctives	System (ts	ding por thi	the Bors s Order CS) Nu	mber (COOR	B Contract ervicing bligated Advance	Cost Fees Total Cost	down \$ \$ \$	of Assi:				
Description products/services Attachment North Amer Breakdown Unit of Mea	of Provices, nt A - Si	Title oducts and including tatement of the control	nd/or the bot Object Classifit able L Price	Service con a fide ctives	s, include need for	ding por thi	the Bors s Order CS) Nu	mber (COOR	B Contract ervicing bligated Advance	Cost Fees Total Cost ce for ne (-)	down \$ \$ \$ \$	of Assi:				
Description products/service Attachment North Amer Breakdown Unit of Mea Quantity	of Provices, nt A - Si	Title oducts and including tatement of the control	nd/or the bot Object Classifit able L Price	Service con a fide ctives	System (ts	ding por thi	the Bors s Order CS) Nu	mber (COOR	Deptional) B Contract ervicing bligated Advanc Lin let Total	Fees Total Cost ee for ne (-)	down \$ \$ \$ \$	of Assi:		uisiti	on Line	
Description products/services Attachment North Amer Breakdown Unit of Mea Quantity Overhead Formula Control Line A	ican Ir of Reasure	Title oducts and including tatement of the control	nd/or g the b of Object Classifit ble L Price 72	Service con a fide ctives	System (ts	ding por thi	the Bors s Order CS) Nu	mber (COOR	Deptional) B Contract ervicing bligated Advanc Lin let Total	Fees Total Cost ee for ne (-)	down \$ \$ \$ \$	of Assi:	sted Acq	uisiti	on Line	

IAA Number F4FBGC - 0001 - 0000 Servicing Agency's Agreement GT&C# Order# Amendment/Mod# Tracking Number (Optional) 18F-14-DOD-01	
29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)	
Total Advance Amount for the Order \$ 0.00 [All Order Line advance amounts (Block 28) must sum to this total	.]
Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)	
Straight-line - Provide amount to be accrued \$ and Number of Months	
Accrual Per Work Completed - Identify the accounting posting period:	
Monthly per work completed & invoiced	
Other - Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.	
30. Total Net Order Amount: \$ 620,672 [All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 2)	8)
must sum to this total.]	i e e e e
31. Attachments (State or list attachments.)	
Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)	
✓ Other Attachments (Optional)	
Attachment A: Statement of Objectives	
BILLING & PAYMENT INFORMATION	
32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.] If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).	
Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC	
☐ Credit Card ☐ Other – Explain other payment method and reasoning	- 70
33. Billing Frequency (Check One)	
[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]	
Monthly Quarterly Other Billing Frequency (include explanation)	-
34. Payment Terms (Check One) Payment shall be made within 30 days from receipt of invoice. See official statements on MIPR for IPAC requirements.	

- 0001

_ 0000

IAA Number F4FBGC GT&C #	- 0001 - 0000 Se Order # Amendment/Mod # Tr	ervicing Agency's Agreement racking Number (Optional) 18F-14-DOD-01
35. Funding Clauses/Instruc	tions (Optional) (State and/or list funding class	uses/instructions.)
Complete billing must be issued	ued within 12 months after Requesting Ag GT&C # above must be referenced on all	equesting Agency's Funding Expiration Date. pency's Funding Expiration Date. Upon IPAC IPAC documents in the "obligation number" field;
	nation for Products (Optional)	
Agency Name		
Point of Contact (POC) Name	& Title	
POC Email Address		
Delivery Address /Room Num	ber	
POC Telephone Number		
Special Shipping Information		
	APPROVALS AND CONTACT I	NFORMATION
37. PROGRAM OFFICIAL The Program Officials, as identified and can be fit each agency's IAA business p	ntified by the Requesting Agency and Servicinulfilled for this Order. The Program Official n	ng Agency, must ensure that the scope of work is nay or may not be the Contracting Officer depending on
	Requesting Agency	Servicing Agency
Name	David Sikora	Kathy Conrad
Title	Air Force SBIR/STTR Program Manager	Associate Administrator, OCSIT (Acting)
Telephone Number	(b) (6)	
Fax Number		
Lillali Addi C33	b) (6)	(athy Coprad@gsa.gov
SIGNATURE	0) (6)	
Date Signed	9/30/14	9124114
that the funds are accurately Agency Funding Official signs	cited and can be properly accounted for per t	by the Requesting Agency and Servicing Agency, certify the purposes set forth in the Order. The Requesting ling Official signs to start the work, and to bill, collect, with the agreement.
	Requesting Agency	Servicing Agency
Name	Stephanie Bean	Robin Short
Title	AFRL/FM, Deputy Comptroller	Deputy Controller, Federal Acquisition Service
Telephone Number	(b) (6)	(b) (6)
Fax Number		(b) (6)
Email Address	(b) (6)	
SIGNATURE		
Date Signed	9/30/14	9/30 1

IAA Number F4FBGC

- 0001 - 0000

GT&C#

Order # Amendment/Mod #

Servicing Agency's Agreement
Tracking Number (Optional) 18F-14-DOD-01

CONTACT INFORMATION FINANCE OFFICE Points of Contact (POCs) The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order. 39. Requesting Agency (Payment Office) Servicing Agency (Billing Office) Name DFAS-JAIQ Robin Short Title Deputy Controller, Federal Acquisition Service Office Address 3990 E. Broad St. Bldg 21 Columbus, OH 43213-1152 Telephone Number Fax Number **Email Address** robin.short@gsa.gov Signature & Date (Optional) 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs). Requesting Agency Servicing Agency Name Susan Smith **Greg Godbout** Title AF SBIR/STTR Operations Manager Deputy Associate Administrator, 18F Office Address 1864 Fourth Street, Bldg 15 Rm 225 1800 F Street, NW Wright-Patterson AFB, OH 45433 Washington, D.C. 20006 Telephone Number Fax Number Email Address gregory.godbout@gsa.gov Signature & Date (Optional) Name Marilyn Jankowski David Caraway Title **Financial Specialist** 18F Air Force Projects Lead Office Address AFRL/FMA, 1864 4th St, Bldg 15, Rm 1800 F Street, NW 273B, Wright-Patterson AFB OH Washington, D.C. 20006 Telephone Number b) (6) Fax Number Email Address david.caraway@gsa.gov Signature & Date (Optional) Name Title Office Address Telephone Number Fax Number Email Address Signature & Date (Optional)

The General Services Administration (GSA) Office of Citizen Services / 18F

And

The Department of Defense (DOD) Air Force Small Business Innovation Research (SBIR) Program Attachment A - Statement of Objectives

This Statement of Objectives explains the work to be performed under the IAA.

1.0 Overview of Objectives

The Air Force Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Program Office ("SBIR/STTR Program Office") requires the services of GSA to support technical development activities based on agency priorities and changing customer preferences. The scope of the work includes developing software tools that increase the effectiveness of and encourage participation in the Air Force's SBIR/STTR and other Small Business Programs.

2.0 Terms of Work

GSA will work collaboratively with the SBIR/STTR Program Office and appropriate AF Small Business offices, following Agile software development methodology. The parties will work in short, regular intervals ("sprints"), each typically two weeks long. GSA will deliver work product at the end of each sprint. GSA and the SBIR/STTR Program Office will use the results of these sprints to decide together the goals of subsequent sprints.

- a. Open License: All digital products will be developed under the Public Domain license by default.
- b. Open Source Software: All software developed or used will be open by default.
- c. Application Programming Interface (API) First Design: All software will, to the fullest extent possible, provide API based functionality to promote reuse of all or part of the system in other systems and services. APIs will be built using standard REST design and open, nonproprietary content types. APIs will provide web based, up-to-date documentation. APIs will utilize the API.DATA.GOV by default.
- **d.** Customer Collaboration: Successful software projects involve customer feedback on a frequent basis. Rather than depending on a contract or statement of work, the SBIR/STTR Program Office will work closely with the 18F development team to guide their efforts. To this end, SBIR/STTR Program Office is expected to maintain an active, designated customer representative throughout the development process. This representative may be a government official or contractor, but they must be able to adequately represent the needs and interests of small business and government workers involved in the SBIR process. Lack of regular interaction between the customer representative and development team may result in software which does not meet customer expectations.

IAA Number: F4FBGC

- **e. Sprints:** Software will be developed using industry standard best practices. Software will be delivered on two week cycles ("sprints"), starting on Wednesday and ending on Tuesday.
- f. **Development Process:** At the beginning of each new sprint, the customer and project lead will meet to determine work to be performed for the sprint. The customer will select and/or provide user stories (short descriptions of work), and the project lead will supply a budget of points and user story estimates. The development team will commit to delivering the selected user stories at the end of the sprint, pulling from a prioritized backlog of stories if they are ahead of schedule. The moving average of the amount of work accomplished during a sprint (velocity) will determine work committed to in subsequent sprints.
- g. **Demonstrations:** Work product will be delivered every two weeks on Tuesday. User research results, interface designs, wireframes, mockups, prototypes, and/or working code will be demonstrated, and customers will be asked to provide feedback. Demonstrations may be in person or over video teleconference software. Demonstrations will typically be held on the final Tuesday of the sprint.
- h. **Scope Additions:** New user stories cannot be inserted in the middle of a sprint, only during sprint planning. Emergency bug fixes may go out during a sprint, but in general, all issues must be prioritized at the beginning of a sprint.
- i. Testing: Software will be developed with industry best practices of unit and integration testing. Each user story will be accompanied by a user acceptance test. User acceptance tests will be written by the customer representative, while unit and integration tests will be written by the 18F development team. All tests will be automated and run regularly as part of the build system. Acceptance tests will be used for the life of the software product and software will not be considered working unless all acceptance tests pass. The customer representative must approve removal or change of any acceptance test.
- j. **Issue Tracking / Feedback:** Projects will use publicly accessible issue tracking by default. This allows both government and commercial entities to file issues, hold discussions, post comments and track the progress of the project throughout its lifecycle.
- k. **Workspace:** 18F team members are provided with access to the Air Force Small Business Hub location in the Tec^Edge facility (5000 Springfield St #100, Dayton, OH 45431) in order to conduct demonstrations, product development and to perform user research.

3.0 Status Reporting and Accounting

GSA will provide at least monthly status reports to the SBIR/STTR Program Office, covering activities under the IAA. A financial accounting will be included at least monthly based upon the requested services.

4.0 Deliverables

The initial deliverables are as follows, subject to change as determined jointly by 18F and the SBIR/STTR Program Office:

IAA Number: F4FBGC

- The AFRL Small Business Hub website, a central resource for potential small business vendors to discover suppliers, opportunities and to network. GSA will work with the SBIR/STTR Program Office and website contractor to integrate the SB Hub tools into their system. GSA will work with the SBIR/STTR Program Office to define details and further deliverables as work progresses.
- 2. The SBIR-EZ software platform, a simplified SBIR discovery and application tool. This tool is a simple "Turbo-Tax like" tool for small businesses to use to develop and submit Phase I SBIR/STTR proposals. GSA will work with the SBIR/STTR Program Office and website contractor to transition the SBIR-EZ platform over to their system. Additional capabilities and details will be determined as the project progresses.

IAA Number: F4FBGC

The General Services Administration (GSA) Office of Citizen Services / 18F And

The Department of Defense (DOD) Air Force Small Business Innovation Research (SBIR) Program Attachment B - Full Text for 7600 B Line 35

This agreement is to reimburse for actual costs incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may invoice DOD for such costs, provided each cost is preapproved by DOD.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number F4FBGC	_ 0001 _	. 0001	Sorvi	inima A 1 A	
GT&C#	Order #	Amendment/M	od # Tracl	icing Agency's Agreemen king Number (Optional) 1	t 18F-14-DOD-01
	PRIMARYOR	CANIZATION			
24.		RGANIZATION		FORMATION	
Primary Organization/Office		lequesting Agen		Servicing A	
Name	Attn: David	ce SBIR/STTR Sikora, AFR/XF	Program PD	U.S. General Services OCSIT / 18F	Administration
Responsible Organization/Office Address		Street, Bldg 1: erson AFB, OH	5 Rm 225	1800 F Street, N.W.	
				Washington, D.C. 2040	05
25. Order Action (Check One)		EQUIREMENT	15 INFORMA	ATION	
New Modification (Mod) – List as a performance period mod, state in Summary by Line (Block 26) if it Block 27: Extend period of period of period Cancellation – Provide a brid effective cancellation date.	the mod involves rformance to en	adding, deleting d of fiscal year	or changing F 2015 (9/30/2	Funding for an Order Li	Modification ne.
26. Funding Modification Summary by Line	Line #	Line #	_ Line #	Total of All Other Lines (attach funding details)	Total
Original Line Funding	S	S	s	S	6
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	s	s	s	S
unding Change for This Mod	S	S	s		
OTAL Modified Obligation	s	S	S	\$	S
otal Advance Amount (-)	S	S	S	S	S
let Modified Amount Due	S	S	\$	S	S
7. Performance Period	Start Date	03-01-2	2014		
or a performance period mod, insense start and end dates that reflect the cw performance period.	ert	MM-DD-		End Date 09-30-2 MM-DD-Y	

IAA Number_F4FBGC

- 0001 - 0001

IAA Numoo		GT&C#		- <u>OC</u>	der #	Ame	ndmen	/Mod #	S	ervicir rackin	g Age g Num	ncy's A ber (Op	greemen tional) _1	t 18F-1	4-DOD-	01
28. Order I	.ine/F	unding l	nforn	nation							Line	Numb	er			
				Reque	sting A	genc; natio	y Fundi	ng		Ser	vicing	Agency	Fundin	g Inf	ormatio	
ALC									-	47	-00-00	16				
Component TAS Required by 10-1/2014	SP	ATA	AID	ВРОА							AID	ВРОА	E POA	Α	MAIN	SUB
OR Current	TAS fo	rmat	Т					İ		L						
BETC			+-							15341						
Object Class	Code (Optional)							COL	.L						
BPN	`	, , , ,							0010	54700						
BPN + 4 (Op	tional)		-						0019	154/00)					
Additional Ad Classification (Optional)	/Inform	nation							285X	.A001	0100.	AF10.1	1.003			
Requesting A		Funding	Expira	ation Da	ite			_08	1-30-2	:020	cy Fun	ding Ca	ncellatio	n Dat	c	
MINI-DD-11	11							MM	-DD-Y	YYY						
Project Numl	oer &	Title												-		
North America	n Indu	oten Clas	-: G													
North America Breakdown of	Reim	bureable	Silical	Costs	tem (NA	ICS) Numb									
Unit of Measu		Dui Sabi	Line	Costs		_		OR	Br			Assisted	l Acquis	ition	Line Cos	it:
Quantity	+	Unit Pri			-	_			ract C		<u> </u>					
		Ontro	ce		Tota	11		Servi	cing F							
Overhead Fees	F: Cha			S					Total \$ 0 gated Cost							
otal Line Amo				\$				Ad	vance Line		i					
								Net T	otal C	ost S	0			4		
Advance Li	ne Am	ount (-)	\dashv	S				Assiste	d Acc	uisitio	n Serv	icing Fe	es Expla	natio	n	
Net Line				s												
ype of Service	Requ	irement	5													
Severable	e Servi	ce	□м	on-sever	rable Sei	vice		Not Ap	plicab	le						
MS Form 76						_					-					

FMS Form 7600B

IAA Number F4FBGC

IAA Number F4FBGC	. 0001 . 0001	S
GT&C#	Order # Amendment/N	Scrvicing Agency's Agreement
	7 Medament	Mod # Tracking Number (Optional) 18F-14-DOD-01
29. Advance Information (Complet	e Block 29 if the Advance	Payment for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Ore	der \$	[All Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology	(
account for the Requesting Agency's	(according to SFFAS 7) (I	dentify the Revenue Recognition Methodology that will be used to
		and Number of Months
Accrual Per Work Completed - I	dantify the con-	and Number of Months
Monthly man and	dentity the accounting pos	ting period:
Monthly per work comple	ted & invoiced	
Other – Explain other regulation amounts will be co	llar period (bimonthly, quar mmunicated if other than b	terly, etc.) for posting accruals and how the accrual
30. Total Net Order Amount: \$		
[All Order Line Net Amounts Due for	reimbursable agreements a	nd Net Total Costs for Assisted Acquisition Agreements (Block 28)
The state of the s		Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachm		
Key project and/or acquisition n	nilestones (Ontional except	for Assisted Acquisition Agreements)
	(opnomi except	Assisted Acquisition Agreements)
1		
İ		
Other Attachments (Optional)		
El omo maemients (Optional)		
Attachment A: Statement of Work		
Attachment B: Funding Details		
	BILLING & BANGAR	
22.0		INT INFORMATION
in the payment method h	instabled with the INAC 11	nt and Collection (IPAC) is the Preferred Method.] ading Partner Agreement (TPA).
Requesting Agency Initiated IP.	AC Servicing Age	ncy Initiated IPAC
Credit Card	_	other payment method and reasoning
33. Billing Frequency (Check One)	Carpian Explan	rottler payment method and reasoning
reimbursed (i.e., via IPAC transaction	: Servicing Agency and ac n)	cepted by the Requesting Agency BEFORE funds are
☐ Monthly ☑ Quarterly ☐	Other Billing Frequency	include explanation)
34. Payment Terms (Check One)		Payment shall be made within 30 days from receipt of
7 days Other Payment T	erms (include explanation)	invoice.
	. ,	
		1

IAA Number F4FBGC	- 0001	- 0001	on the contract of	
GT&C			Servicing Agency's Agreement Tracking Number (Optional) 18F-14-DOD-01	
			Tol -14-DOD-01	
35. Funding Clauses/In:			ing clauses/instructions.)	
Please see Attachment	B: 7600 B Funding) Details		
36. Delivery/Shipping In	formation for Pro	ducts (Optional)		
Agency Name				
Point of Contact (POC) Na	ame & Title			
POC Email Address				
Delivery Address /Room N	Number			
POC Telephone Number				
Special Shipping Informati	on			
16 pp. 65		OVALS AND CONTA	CT INFORMATION	
37. PROGRAM OFFICE	ALS			
properly defined and can b	e fulfilled for this O	questing Agency and Se rder. The Program Office	rvicing Agency, must ensure that the scope of work is ial may or may not be the Contracting Officer depend	É
each agency's IAA busines	s process.		and may not be the Contracting Officer depend	ling on
Name		questing Agency	Servicing Agency	
Name Title	David Sikora		Phaedra Chrousos	
Telephone Number	Air Force SBIR (b) (6)	/STTR Program Mana	der Associate Administrator 18F/OCSIT	
Fax Number	(b) (c)			
Email Address	(b) (6)			
SIGNATURE			r(p) (e)	
Date Signed	201503	75		
			02.52.12	
hat the funds are accurately	cited and can be p	roperly accounted for p	ied by the Requesting Agency and Servicing Agency, or er the purposes set forth in the Order. The Requesting	certify
				ng ect
and properly account for fun	ids from the Reques	ting Agency, in accorda	nce with the agreement.	,
łame		uesting Agency	Servicing Agency	
itle	Gary Harris		Robin Short	
elephone Number	(b) (6)	ty Comptroller (Acting		vice
ax Number			(b) (6)	
mail Address	nany harris 17@	ue of mil	(1)	
	b) (6)	ar,mu	(b) (6)	
ate Signed			3/26	15
A4C Form 70000		29.5		

IAA Number F4FBGC

IAA Number F4FBGC		Servicing Agency's Agreement
GT&C#	Order # Amendment/Mod #	Tracking Number (Optional) 18F-14-DOD-01
	<u> </u>	
	CONTACT INFORM	ATION
		ting Agency), billing (Servicing Agency), and
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	DFAS-JAIQ	Kruti Vora
Title		18F Team Operations
Office Address	3990 E. Broad St. Bldg. 21 Columbus, OH 43213-1152	
Telephone Number		
Fax Number		
Email Address		kruti.vora@gsa.gov
Signature & Date (Optional)		
	Contacts (POCs) (as determined by each ATING Office Points of Contact (POCs).	gency)
	Requesting Agency	Servicing Agency
Name	Susan Smith	Patrick Bateman
Title	AF SBIR/STTR Operations Manager	Deputy Director, 18F Team Operations
Office Address	1864 Fourth Street, Bldg 15 Rm 225 Wright-Patterson AFB, OH 45433	1800 F Street, NW Washington, D.C. 20006
Telephone Number	(b) (6)	
Fax Number		
Email Address	Susan.Smith.1@us.af.mil	patrick.bateman@gsa.gov
Signature & Date (Optional)		
Name	Marilyn Jankowski	
Title	Financial Specialist	
Office Address	AFRL/FMA, 1864 4th Street, Bldg 15 F 273B Wright-Patterson AFB, OH 4543:	dm 3
Telephone Number	(b) (6)	
Fax Number		
Email Address	marilyn.jankowski@us.af.mil	
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		

Signature & Date (Optional)

Email Address

United States Government Interagency Agreement (IAA)- Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number 171A11132420274	<u>- 0000 -</u>	
GT&C #	Order#	Amendment/Mod #

DEPARTMENT AND/OR AGENCY					
1.		Requesting Agency of Produ	cts/Services	Servicing Agency Providing Products/Services	
	Name	U.S . Department of Agricultur Service	re, U.S . Forest	U.S. General Services Administration, Technology Transformation Service, 18F	
	Address	1400 Independence Ave. SW, Washington, DC 20251-1111		1800 F Street, N.W. Washington, D.C. 20405	
2. Servi	cing Agency	Agreement Tracking Number	(Optional)		
3. Assisted Acquisition Agreement Yes D NolZJ					
4. GT&C Action (Check action being taken) IZJ New D Amendment - Complete only the GT&C blocks being changed and explain the changes being made.					
D Cancellation - Provide a brief explanation for the IAA cancellation and complete the effective End Date.					
5. Agre	ement Perio	d Start Date 07/31/2017 MM-DD-YYYY	End Date 07-30-2	on the cheenve cancentation date	
6. Recurring Agreement (C heck One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes D If Yes , is this an: Annual Renewal D					
N. 1771		Other Renewal D	State the other ren	ewal period:	
No [Z]					
7. Agreement Type (Check One) [Z] s ingle Order IAA D Multiple Order IAA					
8. Are Advance Payments Allowed for this IAA (Check One) 0 Yes [Z) No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation					
Note: Specific advance amounts will be captured on each related Order.					

United States Government Interagency Agreement (IAA)- Agreement Between Federal Agencies General Terms and Conditions (GT&C) Section

IAA Number 171A11132420274 0000 Order# Amendment/Mod#

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)					
(O ptio na l for Assisted Art1uisitions)					
Direct Cost	Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.				
10. STATUTORY AUTHORITY					
a. Requesting Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31U.S.C. 1535/FAR 17.5) Authority D Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
I'm in state of Francisco	anomics i and, revolving i and, vicining capital i and, or called rathering				
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31U.S.C. 1535/FAR 17.5) Authority D D D IZI Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)					
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.					
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)					
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested seNice or work effort pursuant to this agreement.					

IAA Number 171A11132420274 GT&C #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix IO; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements - Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
18. Assisted Acquisition Agreements - Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see Form 7600A, Attachment 1 - Additional Clauses

IAA Number_	17IA11132420274	- 0000 -	
	GT&C #	Order #	Amendment/Mod #

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)						
Please see Form	n 7600A, Attachment 1 - Additional Clauses					
21. Additional Re Requesting Agend	equesting Agency and/or Servicing Agency Attachery and/or Servicing Agency attachments.)	ments (Optional) (State and/or attach any additional				
22. Annual Revi	ew of IAA					
By signing this ag changes will be m	reement, the parties agree to annually review the IAA ade by amendment to the GT&C and/or modification	if the agreement period exceeds one year. Appropriate to any affected Order(s).				
	AGENCY OFF					
to sign this agreen	ial is the highest level accepting authority or official and nent. Each Agency Official must ensure that the generathorities, and, that the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be fulfilled provided in the scope of work can be sufficient to the scope of	as designated by the Requesting Agency and Servicing Agency ral terms and conditions are properly defined, including the per the agreement.				
The Agreement Pe	eriod Start Date (Block 5) must be the same as or later	than the signature dates.				
Actual work for the for Blocks 37 and	nis IAA may NOT begin until an Order has been signe 38.	ed by the appropriate individuals, as stated in the Instructions				
23.	Requesting Agency	Servicing Agency				
Name	Leslie Weldon	Rob Cook				
Title	Deputy Chief, NFS	Commissioner, TTS				
Telephone Number(s)	(b) (6)					
Fax Number						
Email Address	lweldon@fs.fed.us	rob.cook@gsa.gov				
SIGNATURE	(b) (6) e-Signed by Vladlen David Zvenyach on 2017-07-31					
Approval Date	7-27-17					
	,					

Order#: 0001

U.S. Department of Agriculture, U.S. Forest Service

7600B, ATTACHMENT C Economy Act (31 U.S.C. 1535) Determinations

In accordance with the Economy Act 31 U.S.C. 1535, the requesting agency intends to enter into an interagency agreement with the servicing agency, GSA. I hereby determine the following:

- A. The requesting agency has a need for the servicing agency to provide services. The total cost of the agreement is estimated to be \$116,195.
- B. The goods or services cannot be provided by contract as conveniently or cheaply by a commercial enterprise.
- C. The servicing agency is able to provide or get by contract the ordered goods or services.
- D. The order is in the best interest of the United States Government

Print Name

Nora Miebach

Signature

Date

NORA MIEBACH Digitally signed by NORA MIEBACH Date: 2017.06.23 06:23:22 -07'00'

Order#: 0001

GSA Chief Information Officer Federal Information Technology Reform Act (FITARA) Review

Form 7600B, Attachment D

In accordance with the Federal Information Technology Acquisition Reform Act (FITARA), ClOs shall have a significant role in the decision processes for all annual and multi-year planning, programming, budgeting, and executing decisions, and the management, governance, and oversight processes related to information technology.

GSA may not enter into a contract or other agreement to acquire information technology (IT) or IT services for internal purposes, unless the contract or other agreement has been reviewed and approved by the Chief Information Officer of GSA or, in the case of a non-major IT investment, as defined by OMB, an individual delegated by the CIO who reports directly to the CIO. In addition, TTS Policy for GSA Information FITARA Review requires GSA-CIO review and approval for all internal TTS contracts or agreements, as well as review and approval for external TTS contracts or agreements that leverage GSA IT platforms, security or infrastructure. The purpose of this attachment is to signify that the GSA-CIO has reviewed and approved this agreement between US Forest Service and TTS for work to be done on Forest Service Design Consulting.

e-Signed by David Shive on 2017-08-01

David Shive, Chief Information Officer General Services Administration

Date

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Department of Agriculture, U.S. Forest Service

FORM 7600A, ATTACHMENT 1 Additional Clauses

1.0 Funding and Reimbursement

The servicing agency is limited to recovery of actual costs. The requesting agency and servicing agency will reconcile the underlying volume numbers used to calculate the amounts in this agreement, no later than monthly. Once the volume has been determined, funding under this agreement will be adjusted accordingly. If it is determined that a refund to the requesting agency is necessary, those will be provided via IPAC.

The servicing agency POC will notify the requesting agency POC if it appears that performance will exceed the total estimated costs identified in block 30 of any 7600B issued under this agreement. The servicing agency also agrees to cease or curtail performance as may be necessary until the cost issue is resolved, and the parties will decide whether they want to amend this IAA or execute a new IAA for any additional work above the estimated agreement amount of this IAA. The servicing agency agrees to use its best efforts to perform the work specified in this Agreement within the not-to-exceed amount.

2.0 Billing Instructions/Support Documentation for Expenditures

The parties agree to the following:

Billing and reimbursement may be handled through the Intra-governmental Payment and Collection (IPAC) system. The IAA number, the Agency Locator Codes, appropriate accounting code(s), and associated dollar amounts must be referenced on all IPAC transactions or invoices. The servicing agency shall provide documentation supporting all charges to the requesting agency's COTR/POC.

Both agencies agree to promptly discuss and resolve issues and questions regarding payments. The servicing agency will promptly initiate year-end and closeout adjustments once final costs are known.

3.0 Requesting Agency Program Office Responsibilities

The requesting agency POC and the servicing agency program office shall be responsible for technical oversight of the specified services. In carrying out these responsibilities, they will operate within the scope of applicable regulations, specifically delegated authorities, and the program authorities and funding limitations of the IAA. The POC has no authority to make changes to the terms of the IAA.

4.0 Project Completion and Closeout

When the requesting agency has accepted all deliverables related to the IAA, the servicing agency will provide a final accounting of project costs to the requesting agency CO. The servicing agency account will then be closed and any remaining funds will be returned to the requesting agency immediately.

After final accounting, the remaining balance in the project account will be de-obligated by IAA modification.

5.0 Accessibility of Electronic and Information Technology

Each Electronic and Information Technology (EIT) product or service furnished under this agreement shall comply with the Electronic and Information Technology Accessibility Standards (36 CFR 1194), which implements section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

6.0 Free and Open Source Policy

The requesting agency acknowledges the servicing agency's commitment to free and open source principles which may be found in the link below.

github.com/18F/open-source-policy/blob/master/policy.md

7.0 Communications

The requesting agency acknowledges that the servicing agency may write or speak about work or the process of creating such work in blog posts, case studies or other means of communication.

Additionally, 18F will post the contents of this interagency agreement, including the Form 7600A, Form 7600B, Additional Clauses, Statement of Work, and Funding Details on a public website once signed. You may visit the website at: pages.18f.gov/agreements-public.

8.0 FITARA Review

If required by FITARA and requesting agency policy, the requesting agency acknowledges that a FITARA review was conducted by the requesting agency Office of Chief Information Officer.

Order#: 0001

7600B ATTACHMENT A: STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO UNITED STATES DEPARTMENT OF AGRICULTURE

1.0. BACKGROUND

The Office of 18F (18F) within General Services Administration's (GSA) Technology Transformation Service (TTS), is a team of designers, engineers, product managers, and strategists. 18F is a technology consultancy for the government, inside the government, that works with federal agencies to successfully deliver efficient, easy-to-use digital services. 18F works in the open to build systems that focus on the needs of customers through human-centered design while using agile development techniques to move quickly and reduce risk. One of the services 18F offers to agencies is the consulting where 18F provides hands-on consulting services to Federal program managers and other leaders who need assistance in procuring, designing, and managing software that use modern development techniques (e.g., agile, lean, open source).

The Requesting Agency, for purposes of this Statement of Work (SOW), is the National Forest System Deputy Director's Office within USDA's Forest Service. The Forest Service has worked with 18F on past projects and wants to continue improving the usability of various information systems within their organization, while teaching their staff key skills of user-centered design and agile development. To help achieve its goals, the Forest Service is engaging 18F to provide consulting services on user-centered design and agile development, drawing on 18F's design experience. 18F will consult on how to incorporate basic human-centered design capabilities into various legacy system modernization efforts and consult on the development of numerous Forest Service information management systems. 18F will also help develop human-centered design capabilities for various Forest Service staff and offices through various projects and efforts.

This consultation will provide many Forest Service staff with a better understanding of agile and user-centered design and provide expanded capabilities for the Forest Service to deliver services consistent with their mission. The Forest Service maintains hundreds of information systems that drive decisions about how National Forests and Grasslands are managed. Improving the usability of these systems will help hundreds of Forest Service employees better protect millions of acres of forests that generate billions of dollars in government revenue.

2.0 SCOPE OF WORK AND DELIVERABLES

18F will provide the Requesting Agency with up to **419** hours of consulting services (in-person or via teleconference) to Forest Service staff, specifically focused on the following methods or services:

Order#: 0001

User research, which involves techniques and methods (such as those described
at https://methods.18f.gov/discover/) to help understand how and why people use a
particular service and inform what changes could be made to help people more easily
accomplish their goals. For the Requesting Agency, this will include collecting
information from key stakeholders and users to inform what features, functionality, and
content should be analyzed to look for ways to improve the product or service.

- Wireframes, which offer a simple visual representation of a product or service interface
 to understand content prioritization and hierarchy. Wireframes enable the 18F designers
 to begin gathering information from the Requesting Agency developers around feasibility
 and structure. More information about the methods
 at https://methods.18f.gov/make/wireframing/.
- Prototyping, in which we quickly create an initial version, either static or functional, of something that exhibits the form and function of a product or service. 18F builds prototypes to test hypotheses and assess the viability of potential solutions both technically and in terms of what the Requesting Agency can support. Prototypes can vary from simple wireframes to coded web pages, and while they may be representative of the end product, they should not be considered of launch-ready quality. By building a prototype, 18F and the Requesting Agency can explore unknowns, such as how users respond to a proposed interface, and advance our understanding of potential solutions. Prototyping also clarifies complexity and mitigates risk for any follow-on implementation phase(s). More on how 18F conducts prototyping can be found at https://methods.18f.gov/make/prototyping/.
- Usability testing, which involves direct and indirect observation (as is described
 at https://methods.18f.gov/validate/usability-testing/) of people using a product or service
 in order to learn a given design's challenges, opportunities, and successes. Information
 from these tests can then be used to guide further development of a product or service.
- Content strategy and analysis, in which 18F will help the Requesting Agency clarify their tone and voice, explore the breadth and depth of their content, and evaluate content elements and information assets on some or all parts of a website.

3.0. REIMBURSEMENT

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means all GSA's costs including (1) labor costs, charged at current rates, and (2) non-labor costs, including any infrastructure, hosting, contracted services, travel, and related expenses under this agreement.

4.0. DELIVERABLE TIMELINE

Order#: 0001

The following timeline is aimed at providing relative direction around the timing of key activities and deliverables. It is subject to change dependent on the needs of the engagement. This timeline is meant to serve as a guide rather than a firm commitment to explicit deadlines. All day estimates assume business days and do not include federal holidays.

Deliverable	Due By
18F will provide personnel for up to 419 hours of design consulting services	By July 2018

5.0 USE OF CONTRACT SERVICES

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

6.0 PROJECT STATUS AND REPORTING

GSA will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues. GSA will also provide a status of financial accounting on a monthly basis.

Order#: 0001

U.S. General Services Administration, Technology Transformation Service, 18F and

U.S. Department of Agriculture, U.S. Forest Service

7600B, ATTACHMENT B Full Text for 7600B, Line 35

This agreement is to reimburse for the actual costs (as explained in the SOW) incurred by GSA.

GSA may incur unanticipated incidental costs related to work on this project, including but not limited to travel expenses and materials purchases. GSA may use the purchase card for necessary micro-purchases as defined in FAR 2.101. GSA may invoice the requesting agency for such costs provided each cost is pre-approved by the requesting agency.

This agreement will be effective for the period identified in Form 7600B, Box 27.

United States Government Interagency Agreement (IAA) – Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number 17/A11132420274	. 0001	•	Servicing Agency's Agreement	
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)	

	PRIMARY ORG	ANIZATION	OFFICE IN	FORMATION			
24.	Rec	uesting Agen	cy	Servicing Agency			
Primary Organization/Office Name	U.S. Departm Forest Service	ent of Agricul	lure, U.S.	U.S. General Services Technology Transform	Administration,		
Responsible Organization/Office Address	1400 Indepen Washington, I			1800 F Street, N.W. Washington, D.C. 204			
300	ORDER/RE	QUIREMEN	TS INFORM	IATION			
New Modification (Mod) – List at a performance period mod, state not Summary by Line (Block 26) if the Cancellation – Provide a brief effective cancellation date.	e mod involves a	eriod for this C dding, deleting	or changing	k 27. Fill out the Funding Funding for an Order L	g Modification ine.		
26. Funding Modification Summary by Line	Line #	Line #	Line #	Total of All Other Lines (attach funding details)	Total		
Original Line Funding	S	S	S	S	\$0.00		
Cumulative Funding Changes From Prior Mods (addition (+) or reduction (-)]	s	s	s	s	\$0,00		
Funding Change for This Mod	S	S	S	2	\$0.00		
FOTAL Modified Obligation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Total Advance Amount (-)	S	s	S	\$	\$0.00		
Net Modified Amount Due	\$0.00	\$0.00	\$0.00	\$ 0.00	\$0.00		
27. Performance Period Start Date For a performance period mod, insert the start and end dates that reflect the new performance period.			/2017 D-YYYY	End Date 07-30-2018 MM-DD-YYYY			

IAA Numbe	17IA11132420274 GT&C #	- 0001 Order #	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)	
20 0 1 1					

28. Order Line/Funding Information					Line Number											
		294		Reque	sting Ag		y Fundi on	ng	Servicing Agency Funding Information							
ALC			12-4	0-1100	198	×				47-00-0016						
Component TAS Required by 10/1/2014	SP	ATA	AID	ВРОА	EPOA	۸	MAIN	SUB	SP	ATA	AID	ВРОА	E POA	٨	MAIN	SUB
OR Current	AS fo	rmat	127	01106	<u></u>		8		478	L 45341	L	<u> </u>				l
BETC			DIS	DISB					COL			-				-
Object Class	Code (Optional)	2510	2510					1	<u> </u>			7	- 1992		
BPN			9293	929332484					08-0	44-14	69	-		i i		0 10
BPN + 4 (Opt	ional)	=2														7 9 °
	Additional Accounting NFRW6817 1324 Classification/Information							2017 Billat	r-F-00 ble	-285F	-DS11-	Q00XF0	00-A	F151-18	F	
09-30-2020						09	uestin -30-2	025	_	nding C	ancellati	on Da	tc			
Project Num	ber &	Title					nsulling									
See Form 7600B		48					7.1							_		
North America	en Indi	ustry Cla	ASSITICE	tion Sy	stem (N	AIC	S) Numi	per (Op								
Breakdown o	7.00	Dursab	le Lin	e Costs			-	OR							st:	
	ire							Co	ntract	Cost	S					****
Quantity	_	Unit P	rice		To	_		Ser	vicing	Fees	S					
1 ,		116,19	5.00		6,195.0	0		ОЫ	igated	Cost	\$ 0.0	00				
Overhead Fees		and the same		S	25			A	dvance		S				2 00	
Total Line Am	Ount C	Obligated	d	\$ 110	5,195.0	0			Lin	c (-)						
								Net	Total (Cost	\$ 0.0	0	1	_		
	-				99			Assi	sted A	cquisit	ion Se	rvicing	Fees Exp	lanati	on	
Advance L	ine A	mount (-	-)	\$				4								I
Net Line				\$ 116	5,195.0	0		- 1								
Type of Servi	e Req	uireme	nts									70				
☑ Severat	le Ser	vice		Non-sev	erable S	ervi	ce [] Not	Applica	able						

IAA Order

IAA Number 17/A11132420274	_ 0001 _	Servicing Agency's Agreement
GT&C#	Order # Amendment/Mod #	Tracking Number (Optional)
29. Advance Information (Comple	te Block 29 if the Advance Paymen	t for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the O		Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodolog account for the Requesting Agency	y (according to SFFAS 7) (Identify 's expense and the Servicing Agency	the Revenue Recognition Methodology that will be used to
Straight-line - Provide amount		and Number of Months
Accrual Per Work Completed -	Identify the accounting posting per	
Monthly per work compl	The state of the s	
I 250		tc.) for posting accruals and how the accrual
amounts will be o	communicated if other than billed.	te.) for bosting accruais and now the accruai
30. Total Net Order Amount: \$ 1	16,195.00	
[All Order Line Net Amounts Due f	or reimbursable agreements and Net	Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.		
31. Attachments (State or list attach	58	
Key project and/or acquisition	milestones (Optional except for As	sisted Acquisition Agreements)
[] Oth Amb 4 (O) - 1)		T .
Other Attachments (Optional) Form 7600B, Attachment A: State		
Form 7600B, Attachment B: Fund	Iment of Work	35 of this form
Form 7600B, Attachment C: Ecor	nomy Act Determination	33 of this form)
Form 7600B, Altachment D: FITA	RA Approval	7
A CARLON CONTRACTOR OF THE PARTY OF THE PART	BILLING & PAYMENT I	NFORMATION
32. Payment Method (Check One)	[Intra-governmental Payment an	d Collection (IPAC) is the Preferred Method.]
If IPAC is used, the payment method	I must agree with the IPAC Trading	Partner Agreement (TPA).
Requesting Agency Initiated	IPAC Servicing Agency In	itiated IPAC
Credit Card	Other - Explain other	r payment method and reasoning
33. Billing Frequency (Check One)		
[An Invoice must be submitted by reimbursed (i.e., via IPAC transac	the Servicing Agency and accepte tion)	d by the Requesting Agency BEFORE funds are
✓ Monthly ☐ Quarterly	Other Billing Frequency (inclu	de explanation)
34. Payment Terms (Check One)	30	days to allow for payment of invoices

IAA Order

IAA Number 17/A11132420274 - 0001

GT&C #	274 - 0001 Order #	Amendment/Mod #	Servicing Agency's Agreement Tracking Number (Optional)
35. Funding Clauses/Instru Form 7600B, Attachment 8			clauses/instructions.)
36. Delivery/Shipping Infor	mation for Proc	ducts (Optional)	
Agency Name	187		
Point of Contact (POC) Name	& Title		
POC Email Address			
Delivery Address /Room Nun	nber		
POC Telephone Number	100 10		
Special Shipping Information			5-
	APPR	OVALS AND CONTAC	TINFORMATION
37. PROGRAM OFFICIAL The Program Officials, as ide properly defined and can be fi each agency's IAA business p	ntified by the Re	questing Agency and Serv order. The Program Officia	icing Agency, must ensure that the scope of work is all may or may not be the Contracting Officer depending on
		equesting Agency	Servicing Agency
Name	Nora Hubbard		Rob Cook
Title		ram Manager, NRM	Commissioner, TTS
The second of th	(b) (6)		10
Fax Number			
Email Address	norahubbard@	s.fed.us	rob.cook@gsa.gov
SIGNATURE Date Signed	NORA MIEE	ACH MEBACH Digitally signed by NORA	e-Signed by Vladlen David Zvenyach
38. FUNDING OFFICIALS that the funds are accurately of	o obligate funds.	The Servicing Agency Full sting Agency, in accordan	ed by the Requesting Agency and Servicing Agency, certify or the purposes set forth in the Order. The Requesting
Name		questing Agency	Servicing Agency
Title	Leslie Weldon		Paula Netro
Telephone Number	Deputy Chief, I	VFS	OCFO Financial Management Analyst
Fax Number	(b) (6)	PAGE.	N
Email Address	huelden@le lee		
SIGNATURE	lweldon@fs.fed (b) (6)	J.us	paula.netro@gsa.gov
Date Signed		*	Paula Netro Operational Construction of the Paula Netro Operation Netro
Date Digited	1-2/	211	8/4/2017

IAA Order

IAA Number 17IA111324202	274 <u>- 0001</u> - Se	Servicing Agency's Agreement						
GT&C#	Order # Amendment/Mod # Tr	acking Number (Optional)						
CONTACT INFORMATION								
FINANCE OFFICE Points of the finance office points of conducting informations.								
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)						
Name	Nora Hubbard	Jackie Xu						
Title	Assistant Program Manager, NRM	Innovation Specialist						
Office Address	3200 Southwest Jefferson Way, Corvallis, OR 97331	1800 F Street, NW Washington, D.C. 20006						
Telephone Number	(b) (6)							
Fax Number	İ							
Email Address	norahubbard@fs.fed.us	18f-finance-cs@gsa.gov						
Signature & Date (Optional)		100,000,000						
40. ADDITIONAL Points of This may include CONTRAC	Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	ncy)						
	Requesting Agency	Servicing Agency						
Name	Brian Schwind	Olesya Minina						
Title	Resource Information Manager	18F Innovation Specialist						
Office Address								
Telephone Number	(b) (6)							
Fax Number		7						
Email Address	bschwind@fs.fed.us	olesya.minina@gsa.gov						
Signature & Date (Optional)								
Name	Ronald Pressley	Matthew Spencer						
Title	Grants Management Specialist	18F Agreements Lead						
Office Address	1400 Independence Ave, SW							

Washington, DC 20250

rpressley@fs.fed.us

RONALD PRESSLEY MAN TO ME MONE PROPERTY

Telephone Number
Fax Number
Email Address

Name Title

Office Address

Telephone Number
Fax Number
Email Address

Signature & Date (Optional)

Signature & Date (Optional)

matthew.spencer@gsa.gov

IAA Number			- 0000 -	
	GT&C	#	Order #	Amendment/Mod #

DEPARTMENT AND/OR AGENCY						
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services			
	Name	Commander Navy Reserve Force	U.S. General Services Administration/OCSIT/18F			
	Address	1915 Forrestal Drive Norfolk, VA 23551	1800 F Street, N.W. Washington, DC 20405			
2. Servi	cing Agency	Agreement Tracking Number (Optional)				
3. Assist	ed Acquisit	ion Agreement Yes No 🔽				
	New	heck action being taken) — Complete only the GT&C blocks being changed	and explain the changes being made.			
Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.						
5. Agreement Period Start Date 01-12-2015 End Date 9/30/2019 of IAA or effective cancellation date MM-DD-YYYY						
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No No						
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation						
Note: Spe	Note: Specific advance amounts will be captured on each related Order.					

IAA Number	r# Amendment/Mod#	
9. Estimated Agreement Amount (The Se	ervicing Agency completes all information for th	e estimated agreement amount.)
(Optional for Assisted Acquisitions)		
Direct Cost	\$49,300 Provide a general explanation of the	e Overhead Fees & Charges
Overhead Fees & Charges		
Total Estimated Amount	\$49,300	
10. STATUTORY AUTHORITY		
a. Requesting Agency's Authority (Chec Franchise Revolving Working Fund Capital Fund Find Fund Capital Fund Fill in Statutory Authority Title and Cita	Ek One) Economy Act (31 U.S.C. 1535/FAR 17.5) Authority Attion for Franchise Fund, Revolving Fund, Work	ing Capital Fund, or Other Authority
b. Servicing Agency's Authority (Check Franchise Revolving Working Fund Fund Capital Fund Fill in Statutory Authority Title and Cita	One) Economy Act Other (31 U.S.C. 1535/FAR 17.5) Authority ation for Franchise Fund, Revolving Fund, Work	ing Capital Fund, or Other Authority
The U.S. General Services Administration support Digital Government initiatives at technical development activities. The Navy Reserve seeks technical and prototypes and other artifacts related to Reservists. This advice will include grap	d/or list attachments that support Requesting Age on has created 18F, a digital services delive cross the federal government. The requesting program management advice and consultate the Navy Reserve TK program to facilitate in oblical user interfaces, application programmic ecuring mobile applications, and implmentations.	ry team staffed by GSA employees to ag agency requires 18F support for ion for 18F Consulting to develop nobile-device accessible use by ing interfaces, mock implmentations,
responsibilities for the Requesting Agency a Amendments must be bilaterlly executed unilateral amendments shall be binding Either agency may terminate this Agree	nesting Agency and Servicing Agency (State and and the Servicing Agency.) d in writing and signed by authorized represe or effective. Only terminations in accord with ment with 30 days written notice sent to the sting agency and GSA 18F will be further defined.	entatives of both agencies. No oral or n these terms may be done unilaterally. authorized POC at each agency.

IAA Number
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30
If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
N/A. This IAA will not require acquistion assistance.
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
N/A
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Please see GSA-7600A-Attachment A

IAA Number	GT&C # - 0000 - Order	Amendment/Mod #		
]	gency Clause(s) (Optional	(State and/or attach any a	dditional Servicing Agency clauses.)	
21. Additional R Requesting Agen	equesting Agency and/or cy and/or Servicing Agency	Servicing Agency Attach	ments (Optional) (State and/or attach	any additional
			if the agreement period exceeds one	year. Appropriate
changes will be in	lade by amendment to the C			
to sign this agreer	cial is the highest level acce ment. Each Agency Official athorities, and, that the scop	must ensure that the gener	as designated by the Requesting Ager al terms and conditions are properly	ncy and Servicing Agency defined, including the
The Agreement P	eriod Start Date (Block 5) r	nust be the same as or later	than the signature dates.	
Actual work for the for Blocks 37 and	nis IAA may NOT begin un 38.	til an Order has been signe	d by the appropriate individuals, as s	tated in the Instructions
23.	Requesting Agency		Servicing Agency	
Name	(b) (6)		Phaedra Chrousos	-
Title	Chief Information Office	er (OPNAV N0956)	Associate Administrator, 18F/O	CSIT
Telephone Number(s)	(b) (6)			
Fax Number				
Email Address	(b) (6)		(b) (6)	l
SIGNATURE			(6) (3)	
Approval Date	01-07-2015			

MILIT/	PIJRCHASE REC	QUEST			1.	- C-	l _{PAGES}
2.FSC	PREPARED	5. MIPR NU			PAGE 1		ND NO.
7. To: General S	Jan 9, 2015		N470391:				BASIC
Finance (ATTN: N 1500 E. J Kansas (2000 N	of Naval Ope of Naval Ope Navy Pentago Ington, DC 20	erations (on	(N811F)	nber of origina	ator)	
9. ITEMS SCREENING	SERVICE SUPPLY SUPPORT PR	ROGRAM AND RE	QUIRED INT	ERSERVICE	E		
ITEM NO. (Fe	LISHED.	QTY	UNIT	PRIC	- 1	TO	MATED OTAL RICE
0001 FY-15 Reserv	3O 18F IAA for Navy	c I	d I AU		e 9,300.00		f 49,300.00
*Item Nd 513. needed.	momy Act (31 U.S.C.						
Funds Expire for Obligation	ptember 2015						
(b) (6)							
GSA 18F FPOC: Ms. Kristen Kraft Email: kristen.kraft@gsa.gov	PH: (816) 926-6118						
N81 FPOC: Ms. Kimberly Fagan Email: kimberly.fagan@navy.mil	PH: (703) 693-8725						
BPN: DoDN47309 TPN: 17	ALC: 00008522						
In accordance with Treasury Financial Chapter 4700, Appendix 10, and in sup audit readiness requirements, by accept action, the performing agency agrees to documentation supporting amounts bill work.	port of Department of the Na- ting this reimbursable funding o deliver, upon request, detaile	g ed					
Sponsor e-mail address for acceptance of OPNAY FM Requests@navy.mil and FAX:	documentation is kimberly.fagan@navy.mil/						
SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRES INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND F		IONS, SHIPPING	INSTRUCTION	ONS AND	1	11. GRAND T	
12. TRANSPORTATION ALLOTMENT (Used if FOB Contractor's p	plant) 13. MAIL IN DFAS C 1240 E	NVOICES TO (Paym Cleveland Ac 9th ST SB3 and, OH 441	ccounts P 39 Accour	Payable ınts Paya	:		49,300
				FFICE DODA		168732	
14. FUNDS FOR PROCUREMENT ARE PROPERLY CHARGEABLE 1 ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL PRICE.		, THE AVAILABLE	BALANCES	OF WHICH	1		
ACRN APPROPRIATION SUBHEAD	SUPPLEMENTAL ACCOUNTING CLASSIFIC				ACCTG STA DODAAD		MOUNT
AA 1751319 2627 253 4703	39 0 068892 2D PN803	31 47 0 3952	2221AQ			S	\$49,300.00
15. AUTHORIZING OFFICER (Type name and title) Sorrano M. Littleton-Jones, OPNAV Contrac Execution Division Head	16. SIGNATURE LITTLETONJONES.SOR ANO.M. 1114912537	CR Degradly agend by LETTLEFT or 2014 or CLS, roll 10 days assessed und-2772-LETTLEFT or Core and August Senio 7803 61 (2) \$5.30 4) 497	PULTURA SOURLAND IN 1 144 E. INFORD, INFORD INFORMATION JAPO IN 12 HOUSE BOT		DATE 12 J	JAN 201	15

IAA Number	18FSTATE180001	- 0000 -	0000	
The second secon	GT&C #	Order #	Amendment/Mod #	

DEPARTMENT AND/OR AGENCY						
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services			
	Name	U.S. Department of State EB/TFS	U.S. General Services Administration, Technology Transformation Services, FAS			
	Address	2025 E STREET, N.W., Room NE9011; SA-9 Washington, D.C. 20006	1800 F Street, N.W. Washington, D.C. 20405			
2. Service	cing Agency	Agreement Tracking Number (Optional)				
3. Assist	ed Acquisit	ion Agreement Yes No V				
	4. GT&C Action (Check action being taken) ☑ New ☐ Amendment — Complete only the GT&C blocks being changed and explain the changes being made. ☐ Cancellation — Provide a brief explanation for the IAA cancellation and complete the effective End Date.					
5. Agree	5. Agreement Period Start Date date of final signature End Date 09-28-2018 of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY					
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No No No						
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA						
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation Note: Specific advance amounts will be captured on each related Order.						
Hote. opt	cinc auvan	te amounts will be captured on each related Order.				

			or and or and or and or are of section
IAA Number_	18FSTATE180001	- 0000 -	0000
	GT&C #	Order#	Amendment/Mod #

	gency completes all information for the estimated agreement amount.)					
Optional for Assisted Acqui Direct Cost \$175,000 Overhead Fees & Charges Total Estimated Amount \$75,000	Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.					
10. STATUTORY AUTHORITY a. Requesting Agency's Authority (Check One)						
Franchise Revolving Working Econ Fund Fund Capital Fund (31 U.S.)	C. 1535/FAR 17.5) Authority					
	ranchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
Fund Fund Capital Fund (31 U.S.C	nomy Act Other C. 1535/FAR 17.5) Authority					
Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attac						
Each 7600B issued under these General Terms ar by 18F on behalf of the requesting agency.	and Conditions contains specific details regarding work to be performed					
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)						
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.						

IAA Number 18FSTA	TE180001 - 000	000 - 0000	
GT&		der # Amendment/Mod #	
13. Restrictions (Opt	onal) (State and/or	attach unique requirements and/or mission specific restriction	ons specific to this IAA).
14. Assisted Acquisi Requesting Agency fo	tion Small Busines r any contract actio	ss Credit Clause (The Servicing Agency will allocate the so ons it has executed on behalf of the Requesting Agency)	cio-economic credit to the
15. Disputes: Disput Manual (TFM) Volun	es related to this IA.	A shall be resolved in accordance with instructions provided r 4700, Appendix 10; Intragovernmental Business Rules.	in the Treasury Financial
16. Termination (Ins Agency.) 30	ert the number of d	lays that this IAA may be terminated by written notice by ent	her the Requesting or Servicing
If this agreement is ca	nceled, any implem ne termination, incl	nenting contract/order may also be canceled. If the IAA is tended uding costs attributable to each party and the disposition of a	minuted, the agencies shall warded and pending actions.
If the Servicing Agency Requesting Agency sha are directly attributable	I pay any actual cost	the Requesting Agency's failure to give the requisite notice of its incurred by the Servicing Agency as a result of the delay in note notice.	intent to terminate the IAA, the otification, provided such costs
17. Assisted Acquisit this IAA. (State or at	ion Agreements — ach a list of Reques	Requesting Agency's Organizations Authorized To Requesting Agency's organizations authorized to request acquisitio	est Acquisition Assistance for n assistance for this IAA.)
18. Assisted Acquisit this IAA. (State or all	on Agreements ach a list of Servici	Servicing Agency's Organizations authorized to Provide ing Agency's organizations authorized to provide acquisition	Acquisition Assistance for for this IAA.)
19. Requesting Agen	y Clause(s) (Optio	onal) (State and/or attach any additional Requesting Agency of	clauses.)
Please see Form 760	0A, Attachment 1	1 - Additional Clauses	

IAA Number 181	FSTATE180001 - 0000.	0000
18600 de viva		Amendment/Mod #
	Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.) Additional Clauses
21. Additional I Requesting Age	Requesting Agency and/or ncy and/or Servicing Agenc	Servicing Agency Attachments (Optional) (State and/or attach any additional vattachments.)
22. Annual Rev By signing this a	igreement, the parties agree	to annually review the IAA if the agreement period exceeds one year. Appropriate
changes will be i	made by amendment to the	TT&C and/or modification to any affected Order(s).
to sign this agree stated statutory a	ement. Each Agency Officia authorities, and, that the scop	AGENCY OFFICIAL pting authority or official as designated by the Requesting Agency and Servicing Agen must ensure that the general terms and conditions are properly defined, including the e of work can be fulfilled per the agreement. nust be the same as or later than the signature dates.
	this IAA may NOT begin ur	til an Order has been signed by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	Timothy Roche	Rebecca Piazza
Title	Executive Director, EB	ENR-EX Assistant Commissioner of TTS - 18F
Telephone Number(s)	(b) (6)	
Fax Number	(b) (6)	
Email Address	rochetp2@state.gov	rebecca.piazza@gsa.gov
SIGNATURE	(b) (6)	(b) (6)
Approval Data		

IAA Number	18FSTATE180001	- 0000 -	0000	
The second secon	GT&C #	Order #	Amendment/Mod #	

DEPARTMENT AND/OR AGENCY				
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services	
	Name	U.S. Department of State EB/TFS	U.S. General Services Administration, Technology Transformation Services, FAS	
	Address	2025 E STREET, N.W., Room NE9011; SA-9 Washington, D.C. 20006	1800 F Street, N.W. Washington, D.C. 20405	
2. Servi	cing Agency	Agreement Tracking Number (Optional)		
3. Assist	ted Acquisit	ion Agreement Yes No V		
	New Amendment	Check action being taken) — Complete only the GT&C blocks being changed an — Provide a brief explanation for the IAA cancellation		
5. Agree	ement Perio	d Start Date date of final signature End Date 09-28-MM-DD-YYYY MM-DD-	or it is of circums cancellation date	
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes If Yes, is this an: Annual Renewal Other Renewal State the other renewal period: No No				
7. Agreement Type (Check One) Single Order IAA Multiple Order IAA				
If Yes is	checked, en	rments Allowed for this IAA (Check One) Yes ler Requesting Agency's Statutory Authority Title and		
Note: Spe	cine advan	ce amounts will be captured on each related Order.		

			or and or and or and or are of section
IAA Number_	18FSTATE180001	- 0000 -	0000
	GT&C #	Order#	Amendment/Mod #

	gency completes all information for the estimated agreement amount.)				
Optional for Assisted Acqui Direct Cost \$175,000 Overhead Fees & Charges Total Estimated Amount \$75,000	Provide a general explanation of the Overhead Fees & Charges The estimated agreement amount is based on GSA's actual costs of providing the services under this IAA. Reimbursement of GSA's actual costs is described further in the Statement of Work.				
10. STATUTORY AUTHORITY a. Requesting Agency's Authority (Check One)					
Franchise Revolving Working Econ Fund Fund Capital Fund (31 U.S.)	C. 1535/FAR 17.5) Authority				
	ranchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
Fund Fund Capital Fund (31 U.S.C	nomy Act Other C. 1535/FAR 17.5) Authority				
Fill in Statutory Authority Title and Citation for Fra	ranchise Fund, Revolving Fund, Working Capital Fund, or Other Authority				
11. Requesting Agency's Scope (State and/or list attac					
Each 7600B issued under these General Terms and Conditions contains specific details regarding work to be performed by 18F on behalf of the requesting agency.					
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)					
Roles and responsibilities for the requesting agency and GSA 18F will be further defined by the 7600 B and an optional Statement of Work (SOW) or Statement of Objectives (SOO) for each requested service or work effort pursuant to this agreement.					

IAA Number 18FSTATE	180001 - 0000 -	0000		
GT&C		Amendment/Mod #		
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).				
14. Assisted Acquisition Requesting Agency for a	n Small Business Cr ny contract actions it	redit Clause (The Servicing Agency will allocate the socio-economic credit to the thas executed on behalf of the Requesting Agency)		
15. Disputes: Disputes i Manual (TFM) Volume I	elated to this IAA sh , Part 2, Chapter 470	nall be resolved in accordance with instructions provided in the Treasury Financial 20, Appendix 10; Intragovernmental Business Rules.		
16. Termination (Insert Agency.) 30	the number of days t	that this IAA may be terminated by written notice by either the Requesting or Servicing		
If this agreement is cance	led, any implementir ermination, including	ng contract/order may also be canceled. If the IAA is terminated, the agencies shall g costs attributable to each party and the disposition of awarded and pending actions.		
If the Servicing Agency inc Requesting Agency shall p are directly attributable to	ay any actual costs inc	Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the curred by the Servicing Agency as a result of the delay in notification, provided such costs tice.		
17. Assisted Acquisition this IAA. (State or attack	Agreements - Req a list of Requesting	uesting Agency's Organizations Authorized To Request Acquisition Assistance for Agency's organizations authorized to request acquisition assistance for this IAA.)		
18. Assisted Acquisition this IAA. (State or attach	Agreements Servicing A	vicing Agency's Organizations authorized to Provide Acquisition Assistance for Agency's organizations authorized to provide acquisition for this IAA.)		
19. Requesting Agency	Clause(s) (Optional)	(State and/or attach any additional Requesting Agency clauses.)		
Please see Form 7600A	, Attachment 1 - A	dditional Clauses		

IAA Number 181	FSTATE180001 - 0000.	0000
18600 de viva		Amendment/Mod #
	Agency Clause(s) (Optional m 7600A, Attachment 1 -	(State and/or attach any additional Servicing Agency clauses.) Additional Clauses
21. Additional I Requesting Age	Requesting Agency and/or ncy and/or Servicing Agenc	Servicing Agency Attachments (Optional) (State and/or attach any additional vattachments.)
22. Annual Rev By signing this a	igreement, the parties agree	to annually review the IAA if the agreement period exceeds one year. Appropriate
changes will be i	made by amendment to the	TT&C and/or modification to any affected Order(s).
to sign this agree stated statutory a	ement. Each Agency Officia authorities, and, that the scop	AGENCY OFFICIAL pting authority or official as designated by the Requesting Agency and Servicing Agen must ensure that the general terms and conditions are properly defined, including the e of work can be fulfilled per the agreement. nust be the same as or later than the signature dates.
	this IAA may NOT begin ur	til an Order has been signed by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency	Servicing Agency
Name	Timothy Roche	Rebecca Piazza
Title	Executive Director, EB	ENR-EX Assistant Commissioner of TTS - 18F
Telephone Number(s)	(b) (6)	
Fax Number	(b) (6)	
Email Address	rochetp2@state.gov	rebecca.piazza@gsa.gov
SIGNATURE	(b) (6)	(b) (6)
Approval Data		